

APPENDIX D

**Your Trust Charity (Sandwell &
West Birmingham Hospitals NHS
Trust Charities)**

**Supplier Assessment Document for
Midland Metropolitan University Hospital
Sculpture**

PROJECT REFERENCE:CF-14752

Please answer the following questions in full.

For responses requiring more space, please submit appendices to your response with the section and question number clearly indicated.

The overall marks for each section are indicated in Appendix A.

Section 1	Candidate information	For information
Question number	Question	Response
1.1.	Full name of the Supplier	
1.2.	Registered office address (if applicable)	
1.3.	Registered website address (if applicable)	
1.4.	Trading status a) public limited company b) limited company c) limited liability partnership d) other partnership e) sole trader f) third sector g) other (please specify your trading status)	
1.5.	Date of registration in country of origin	
1.6.	Company registration number (if applicable)	
1.7.	Charity registration number (if applicable)	
1.8.	Head office DUNS number (if applicable)	
1.9.	Registered VAT number	
1.10.	Trading name(s) that will be used if successful in this bid.	

Credit checks and a criminal record check for relevant convictions may be undertaken for the preferred candidates.

Section 2	Contact details	For information
Question number	Question	Response
2.1	Contact name	
2.2	Name of organisation	
2.3	Role in organisation	
2.4	Are you acting in a capacity as a third party advisor to the candidate?	Yes / No
2.5	Phone number	
2.6	E-mail address	
2.7	Postal address	
2.8	Signature (electronic is acceptable)	
2.9	Date	

Section 3	Experience of providing similar services	
Question number	Question	Response
3.1	Please provide a general overview of your business which demonstrates that you have the experience, capacity and skill sets available to deliver the commission required by SWBH.	
3.4	Please provide up to 3 examples of similar commissions undertaken by your business.	
3.5	Please provide details of references that we may be able to contact (if required) from these projects.	

Section 4	Response to specification	
Question number	Question	Response
4.2	<p>Please provide a proposal for what you intend to deliver, as outlined in the specification. Please include:</p> <ul style="list-style-type: none"> - How you intend to deliver the commission, utilising information you have gathered from this process and your own experience - A clear indication of your timescales of working - How you intend to resource your delivery - How you will ensure the quality of your delivery - Details on your method of working with Your Trust 	

	Charity and SWB NHS to ensure that the commission can be achieved by the target date	
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Section 5	Commercial response	
Question number	Question	Response
5.1	<p>Please provide a total cost and breakdown for your commission (inclusive of VAT)</p> <p>Price Cap of £42,500 inc VAT – If your Bid Price is greater than this your Bid will be discounted and treated as a “Fail”.</p>	