

Crown Commercial Service

Call-Off Order Form for RM6188 Audit & Assurance Services Framework (A&AS)

Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

Call-off reference: **ecm_9548**

The buyer: The Department for Work and Pensions.

Buyer address: Caxton House, 6-12 Tothill Street London SW1H 9NA

The supplier: **KPMG LLP**

Supplier address: 15 Canada Square, London, E14 5GL
Registration number: OC301540
DUNS number: **n/a**

Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated

[Date we issue it]

It is issued under the Framework Contract with the reference number RM6188 for the provision of management consultancy services.

Call-off lot: Lot 3 - Counter fraud & investigation

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.
Where schedules are missing, those schedules are not part of the agreement and cannot be used. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6188
3. The following Schedules in equal order of precedence:

Joint Schedules for RM6188 Audit and Assurance Services Framework

- **Joint Schedule 1 (Definitions)**
- **Joint Schedule 2 (Variation Form)**
- **Joint Schedule 3 (Insurance Requirements)**
- **Joint Schedule 4 (Commercially Sensitive Information)**
- **Joint Schedule 5 (Corporate Social Responsibility)**
- Joint Schedule 6 (Not used)
- Joint Schedule 7 (Not used)
- Joint Schedule 8 (Not used)
- Joint Schedule 9 (Not used)
- **Joint Schedule 10 (Rectification Plan)**
- **Joint Schedule 11 (Processing Data)**

Call-Off Schedules

- **Call-Off Schedule 1 (Transparency Reports)**
- Call-Off Schedule 2 (Not used)
- Call-Off Schedule 3 (Not used)
- **Call-Off Schedule 5 (Pricing Details)**
- Call-Off Schedule 6 (Not used)
- **Call-Off Schedule 7 (Key Supplier Staff)**
- **Call-Off Schedule 8 (Business Continuity and Disaster Recovery)**
- **Call-Off Schedule 9 (Security)**
- **Call-Off Schedule 10 (Exit Management)**
- Call-Off Schedule 12 (Not used)
- Call-Off Schedule 13 (Not used)
- Call-Off Schedule 14 (Not used)
- Call-Off Schedule 15 (Not used)
- Call-Off Schedule 16 (Not used)
- Call-Off Schedule 17 (Not used)
- Call-Off Schedule 18 (Not used)
- Call-Off Schedule 19 (Not used)
- **Call-Off Schedule 20 (Call-Off Specification)**
- Call-Off Schedule 21 (Not used)
- Call-Off Schedule 23 (Not used)

4. CCS Core Terms (version 3.0.7)
- 5.

Supplier terms are not part of the Call-Off Contract. That includes any terms written

on the back of, added to this Order Form, or presented at the time of delivery.

Call-off special terms

The following Special Terms are incorporated into this Call-Off Contract:
(only the Buyer may insert, revise or supplement Core Terms, Joint Schedules, Call Off Schedules)

None

Call-off start date: 18th October 2021

Call-off expiry date: 17th January 2022

Call-off initial period: 3 months

Call-off deliverables:

An external audit of the Employee Authentication Service-R (EAS-R) so that we can achieve tScheme accreditation. EAS-R is a web based system which allows approximately 31,000 users from Other Government Departments (OGD) and Local Authorities (LAs) to access certain DWP systems. This is a specialist audit of EAS-R, the process for enrolling users onto an authentication service to allow users access to DWP and Her Majesty's Revenues and Customers (HMRC) data.

The audit standards are set out by t-Scheme. The standards appropriate for this audit are stipulated in the Employee Authentication Service Definition document as agreed between t-Scheme and DWP. EAS-R went live in June 2018, replacing the previous iteration, Employee Authentication Service (EAS). A similar audit on EAS occurred each year from 2009 – 2017, the first EAS-R audit took place in early summer 2020. The audit is required by tScheme to provide an assurance that EAS-R is being administered in accordance with the EAS-R Service Definition.

An audit, and subsequent accreditation with tScheme, would provide assurance to HMG and individual service owners that an individual's identity has been validated and that necessary checks have taken place before access to government information is granted. It would also provide an independent verification that agreed practices are being followed by all organisations.

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are: £66,000.

Call-off charges

See details in Call-Off Schedule 5 (Pricing Details)]

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4

Payment method

Buyer's invoice address

REDACTED

Buyer's authorised representative

REDACTED

Buyer's security policy

Not applicable

Supplier's authorised representative

REDACTED

Supplier's contract manager

REDACTED

Progress report frequency

Not applicable

Progress meeting frequency

Not applicable

Key staff

REDACTED

Key subcontractor(s)

Not applicable

Commercially sensitive information

Not applicable

Service credits

Not applicable

Additional insurances

Not applicable

Guarantee

Not applicable

Buyer's environmental and social value policy

Not applicable

Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:

Signature:REDACTED

Name:

Role:

Date:

For and on behalf of the Buyer:

Signature:REDACTED

Name:

Role:

Date:

[Buyer guidance: execution by seal / deed where required by the Buyer].