

# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Order Form

CALL-OFF REFERENCE:	SR96262010
THE BUYER:	<b>HM Revenue and Customs</b>
BUYER ADDRESS	100 Parliament Street, Westminster, SW1A 2BQ
THE SUPPLIER:	Computacenter (UK) Ltd
SUPPLIER ADDRESS:	Hatfield Ave, Hatfield, AL109TW
REGISTRATION NUMBER:	01584718
DUNS NUMBER:	22-602-3463
SID4GOV ID:	Not applicable

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated the date of last signature.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

### **Lot 2: Hardware and Associated Services**

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068

3. The following Schedules in equal order of precedence:

- Joint Schedules for RM6068
  - Joint Schedule 2 (Variation Form)
  - Joint Schedule 3 (Insurance Requirements)
  - Joint Schedule 4 (Commercially Sensitive Information)
  - Joint Schedule 10 (Rectification Plan)
  - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for RM6068 Call-Off reference number
  - Call-Off Schedule 6 (ICT Services)
  - Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms (version 3.0.6)

5. Joint Schedule 5 (Corporate Social Responsibility) RM6068

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:



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CALL-OFF START DATE: Date of Last Signature

CALL-OFF EXPIRY DATE: 30th September 2021

CALL-OFF INITIAL PERIOD: 6 Months

CALL-OFF OPTIONAL EXTENSION PERIOD 0 Months

CALL-OFF DELIVERABLES

*Redacted*

LOCATION FOR DELIVERY

*Redacted*

DATES FOR DELIVERY OF THE DELIVERABLES

*Redacted*

TESTING OF DELIVERABLES

Framework Ref: RM6068  
Project Version: v0.1  
Model Version: v3.2

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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Option A: None

### WARRANTY PERIOD

*Redacted*

### MAXIMUM LIABILITY

*Redacted*

### CALL-OFF CHARGES

Option A: **£5,151,000.00**, broken down as follows:

*Redacted*

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

### REIMBURSABLE EXPENSES

N/A

### PAYMENT METHOD

The Supplier shall submit invoices electronically via MYBUY as per the Customer's order. The Supplier shall invoice the Customer for Goods on despatch and for Services as per Supplier's quotation. Payment to be made by BACS payment.

Each invoice shall include such supporting information required by the Buyer to verify the accuracy of the invoice, including the relevant Purchase Order Number (and contract reference) and a breakdown of the Services supplied in the invoice period.

### BUYER'S INVOICE ADDRESS:

HMRC Accounts Payable,  
PO Box 2092,  
B Spur,  
South Block,  
Worthing,  
BN12 4HX

### BUYER'S AUTHORISED REPRESENTATIVE

*Redacted*

**BUYER'S ENVIRONMENTAL POLICY**

Not applicable for standard supply transactions.

**BUYER'S SECURITY POLICY**

Not applicable for standard supply transactions.

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

*Redacted*

**SUPPLIER'S CONTRACT MANAGER**

*Redacted*

**PROGRESS REPORT FREQUENCY**

**Where applicable:** On the first Working Day of each calendar month

**PROGRESS MEETING FREQUENCY**

**Where applicable:** Quarterly on the first Working Day of each quarter

**KEY STAFF**

Not applicable for standard supply transactions.

**KEY SUBCONTRACTOR(S)**

Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**

Supplier's pricing and/or any Supplier specific solution(s) for the period of the Call-Off Term +2 years

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Appropriate insurances required as per bonded stock

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	