

### **Supplier Level 3**

Please provide the required details listed below and confirm you are willing and able to comply with the required policies and procedures. Failure to comply with any aspect of these requirements after contract award will result in the termination of the contract and damages sought.

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#### **General**

Please provide details of 3 people who can be contacted to provide references relevant to the work being quoted for

Do you hold certification to the Quality Management Standard ISO9001? If you do not have ISO9001 Are you prepared to work to achieve this standard with the assistance of Keltbray? *Information gathering only, you are not required to hold this certification*

Are you National Highways Sector Scheme approved for the work being quoted for?

Are you accredited to ConstructionLine Gold, CHAS Elite or Achilles Building Confidence?

Does your proposed work force have a National Highways 'Highways Passport' and completed the common induction? If not, please confirm that this can be achieved prior to starting work.

#### **Health, Safety and Wellbeing**

Please detail how you would resource the project - provision of management on site & workload capacity

Please provide examples of how you would deliver the scheme prioritising:

- H&S to support the 'Home Safe and Well' imperative
- Utility strike preventative measures
- Lost time incidents.
- Near miss reporting including the effectiveness of preventative measures to eliminate recurrence

#### **Sustainability** – covering Environmental, Social and Governance (ESG)

Please include any further details that you feel are relevant to sustainability and the tender, and have not been requested below. This could include social value, environmental etc.

Please detail how you are or intend to manage and minimise carbon emissions, including Green energy usage.

Please provide details of your waste management plan.

Do you actively source sustainable and ethical goods and services?

Do you actively source sustainable and ethical goods and services and do you propose these being used on this project?

Please provide any further information that can demonstrate your commitment to sustainability.

#### **Social Value**

Please provide examples of how you could support the local community during your involvement in the project– either local to your Head Office or linked to a project.

Do you actively recruit / intend to recruit from the local workforce? Have apprenticeships for this project

Please provide examples of previous collaborative working and the benefits this brought to your organisation and the projects you worked on.

Do you have certification to ISO44001 Collaborative working? Would you consider becoming a ISO44001 collaborative partner? *Information gathering only, you are not required to hold this certification*

Please provide examples of training and development provided to your employees.

Please provide evidence of your fair labour practices

Please provide evidence of your Modern Slavery Policy or indicate if this can be found on Constructionline.

Please commit to completing Equality, Diversity and Inclusion (EDI) training for the suggested workforce. Keltbray can support the delivery of this if required.

Do you already have membership to the Supply Chain Sustainability School? If not, will you be willing to sign up (this is a free service)

#### Governance

Should you be selected would you intend to subcontract any part of the package? – This includes subcontracted labour (not directly employed) if so, please provide examples of your subcontractor approval process. How do you ensure your customers' requirements for your package will be delivered?

Please provide a detailed programme to deliver the package on time and within budget.

Do you have any innovative or specialist products or technology that could bring benefits to this tender? Please consider and provide details of options for lean delivery, cost saving options or alternative products

#### Documentation

Please see attached documents and confirm you have read, understood, can meet and comply with the requirements of this contract.

- GG128 – Requirements for reporting incidents, events and undesirable circumstances: health, safety, wellbeing, structural and environmental,
- 'Home Safe and Well policy' and working ethos
- National Highways HART accident and incident reporting tool and the Keltbray Site Event Reporting, Investigation and Analysis Procedure (GRP-COMP-PRO-012)
- Raising the Bar Guidance

[GG 128 - Requirements for reporting incidents, events and undesirable circumstances: health, safety, wellbeing, structural and environmental - DMRB \(standardsforhighways.co.uk\)](#)

[gfd18 0229 health-and-safety-strategy-2018-sq-v14-final-amend 2022.pdf \(nationalhighways.co.uk\)](#)

[Highways Accident Reporting Tool - Highways England \(nationalhighways.co.uk\)](#)

[Raising The Bar Guidance \(highwayssafetyhub.com\)](#)