

ANNEX O TO CONTRACT NO		
<b>TASK AUTHORISATION FORM (TAF) NO:</b>		Contractor's Reference:
Contract No: ARTYSYS/00260	Schedule of Requirements Line Item 4	Date TAF Pt 1 Raised:
Title:		

**PART 1 REQUEST FOR QUOTATION: (To be completed by the Authority)**

1.	To:		From:	
2.	Contract No:		Task No:	
3.	Schedule of Requirement Line Item and Title of Task	To repair Serial No: xxx Part No: xxx in line with the ARTYSYS/00260 D-JFI Contract, Schedule of Requirements, Line Item 4.		
4.	<b>Description of Task:</b>  <b>The contractor shall return the quote no later than:</b> <b>The contractor shall complete the repair no later than:</b>			
5.	The Security Classification of this task is (must be completed): OFFICIAL			
6.	<b>Applicable DEFCONs to this Task:</b>			
7.	<b>PART 2 QUOTATION SHOULD BE SUBMITTED NO LATER THAN:</b>			

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8.	Name:	Signed: Electronic, E-mail:
9.	Date:	

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**NO:**

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Contract No:  
ARTYSYS/00260

Schedule of Requirements  
Line Item 4

Date TAF Pt 1 Raised:

Title:

**PART 2 QUOTATION (To be completed by the Contractor)**

1.

To:

From:

2.

**Firm Price Offer**

3.

**GFA**

4.

**Applicable DEFCONs to this Task:**

5.

**Payment Terms**

The payment terms of this task are as follows:

Note:-Payment terms must be detailed here and not referenced elsewhere

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ARTYSYS/00260

Schedule of Requirements  
Line Item 4

Date TAF Pt 1 Raised:

Title:

6.

Name:  
(Contracts Coordinator)

7.

Date:

**Copy to DES Comrcl-CDP298**

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 ARTYSYS/00260

Schedule of Requirements  
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**PART 3 AUTHORISATION TO PROCEED (To be completed by the Authority)**

1.

To:

From:

2.

**a) The Task has been rejected for the following reasons:**

- A revised quotation is required  
 YES / NO
- There is no longer a requirement for this task - no further action is to be taken  
 YES / NO

**b) Authorisation to proceed**

You are hereby requested to proceed with the requirement outlined within Task .....  
 at the firm price of.....

3.

If applicable, the GFA Requirement  
 has been confirmed as available:  
 D-JFI Project Manager:  
 Name:

Signed.....

Date .....

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 ARTYSYS/00260

Schedule of Requirements  
 Line Item 4

Date TAF Pt 1 Raised:

Title:

4.

Finance Manager:

Name:

UIN .....

RAC .....

Vat Code .....

Signed.....

Date .....

5.

Commercial Manager:

Name:

Signed.....

Date .....

**FORM ONLY VALID IF SECTIONS 3, 4 AND 5 ARE SIGNED.**  
**Copy to DBS FINANCE**

**PART 4 COMPLETION OF THE TASK**

Part 4 A (To be completed by the Contractor)

1.

To:

Defence Equipment Support  
Artillery Systems Programme  
Cedar 2b  
#3260 MOD Abbey Wood  
Bristol  
BS34 8JH

From:

2.

Task .....and all its deliverables have been completed on .....

3.

Name:

Signed.....

Date .....

Part 4 B (To be completed by the Authority)

I certify the Task has been completed and the Contractor is now permitted to submit a claim for payment in accordance with the terms and conditions of the Contract.

4.

D-JFI Project Manager:

Name:

Signed.....

Date .....

**Copy to**