



Home Office

PO Reference	<b>HME735722</b>
Order Date	<b>18-MAR-2025</b>
Change Order Date	
Revision	<b>0</b>
VAT No	<b>GB 888 8160 61</b>

<b>PHOENIX SOFTWARE LTD</b> <b>BLenheim HOUSE</b> <b>YORK ROAD</b> <b>POCKLINGTON</b> <b>YORK</b> <b>TO42 1NS</b>		Ship To	Please refer to each line of the PO below <b>Luke-Ryan Gibson-McGowan</b> <b>40 Wellesley Road</b> <b>Croydon</b> <b>CR9 2BY</b> <b>UNITED KINGDOM</b>
Send Invoice To	<b>Please send your invoices via email to:</b> <b>HOSupplierinvoices@homeoffice.gov.uk</b>	Order Contact	For any queries relating to this order please contact: <b>Luke-Ryan Gibson-McGowan</b> <b>Luke-Ryan.Gibson-Mcgowan1@homeoffice.gov.uk</b> <b>02081963454</b>

## Notes to Supplier

For any queries regarding invoicing or payment, please contact the Shared Service Centre by emailing [hossc.metis.finenquiries@metis.homeoffice.gov.uk](mailto:hossc.metis.finenquiries@metis.homeoffice.gov.uk) or call on 03450 100122.  
**Please ensure to quote the PO reference on all correspondence.**

Please supply the goods/services listed below in accordance with the Home Office standard terms and conditions unless superseded by specific contract terms and conditions.  
<https://www.gov.uk/government/publications/short-form-terms-and-conditions>

If you are unable to submit invoices by email, please send invoices via post to:

Accounts Payable  
Home Office  
HO Box 5015  
SSCL  
Phoenix House  
Newport  
NP10 8FZ  
UNITED KINGDOM

Invoices submitted via email will be processed more quickly.

Line	Item	Unit price	Quantity	UOM		Total
1	VAR00234 - HTZ Communications Maintenance Support Contract - 3 Years - Licence  <b>VAR00234</b>	8,484.85	5	Ea	Luke-Ryan Gibson-McGowan	42,424.25

Please note that all amounts shown are exclusive of tax.

<b>Grand Total</b>	<b>42,424.25 GBP</b>
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