



Department  
for Environment  
Food & Rural Affairs



The European Agricultural  
Fund for Rural Development:  
Europe investing in rural areas



Building 14  
MOD Stafford  
ST18 0AQ

Tel: [REDACTED]  
Email: [REDACTED]

RSK ADAS Ltd  
Spring Lodge  
Helsby  
Cheshire  
WA6 0AR

17 September 2020

**COMMERCIAL IN CONFIDENCE**

**Farm and Land Management Advice Framework (contract ecm\_58976)**

<b>Farm and Land Management Advice Framework Theme:</b>	<b>Catchment Sensitive Farming</b>
<b>Mini-Contract Title:</b>	<b>FaLMA Lot 5: East of England CSF: One to one on-farm advice</b>
<b>Mini-Contract Reference:</b>	<b>FaLMACSFEE004</b>

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of CSF advice in the East Midlands Lot will commence on 21 September 2020. Activities and payment details are summarised below.

**Table 1**

<b>Activity Type</b>	<b>Delivery Deadline</b>	<b>Funding Source (RDPE or GiA)</b>	<b>No. of Units</b>	<b>Unit Cost (£s exc VAT)</b>	<b>Total Cost (£s exc VAT)</b>
WQ1/A: CS Farm Review	26/03/2021	RDPE	5	[REDACTED]	[REDACTED]
WQ1/B: Nutrient Management Plans	26/03/2021	RDPE	4	[REDACTED]	[REDACTED]
WQ1/C: Farm Infrastructure Audit	26/03/2021	RDPE	47	[REDACTED]	[REDACTED]
WQ1/E: Water Pathway Management	26/03/2021	RDPE	9	[REDACTED]	[REDACTED]
WQ1/F: Specific Sector Based Training (Maize)	26/03/2021	RDPE	1	[REDACTED]	[REDACTED]
WQ1/G: Machinery Testing and Calibration (Fertiliser/Manure spreaders)	26/03/2021	RDPE	2	[REDACTED]	[REDACTED]

WQ1/H: Soil Husbandry	26/03/2021	RDPE	4	■	■
WQ1/J: Pesticide Filling – Washdown Facilities and Bio-bed / Bio-filter Design	26/03/2021	RDPE	18	■	■
WQ1/L: Water Holding Structure Design and Management Advice	26/03/2021	RDPE	9	■	■
WQ1/Q: Soil & Nutrient Management Plan	26/03/2021	RDPE	1	■	■
WQ1/R: Farm Machinery Management	26/03/2021	RDPE	13	■	■
WQ1/S: Managing Land Drainage Systems to Minimise Diffuse Pollution	26/03/2021	RDPE	2	■	■
WQ1/T: Natural Flood Management	26/03/2021	RDPE	2	■	■
WQ1/U: Assessment and Monitoring of Soil Health	26/03/2021	RDPE	4	■	■
WQ1a/M1: Standard Soil Sampling with no Interpretation (P, K, Mg, pH, Lime requirement)	26/02/2021	RDPE	3	■	■
WQ1a/M2: Standard Soil Sampling Certificate with Interpretation and Recommendations (P, K, Mg, pH, lime requirement)	26/02/2021	RDPE	3	■	■
WQ1a/M3: Standard Soil Sampling including Estimation of Soil Nitrogen Status (SNS), Certificate with Interpretation and Recommendations (SNS, P, K, Mg, pH, lime requirement)	26/02/2021	RDPE	2	■	■
WQ1b/M5: Slurry/Manure Sampling and Analysis. Certificate with Interpretation and Recommendations (pH, dry matter, total N, Ammonium N, total P, K, Mg, Ca, S, Uric Acid N)	26/02/2021	RDPE	11	■	■
WQ1a/M6: Standard Soil Sampling, assessment of soil biological activity/soil health with No Interpretation, for agricultural soil. Analysis of field soil(s) including pH and lime requirement, P, K, Mg, extractable copper, extractable zinc, hot-water extractable boron, soil texture, soil organic matter (by loss on ignition) and soil respiration by CO2 burst. Analysis of hedgerow/ field margin sample(s) for soil organic matter (by loss on ignition) and soil respiration by CO2 burst	26/02/2021	RDPE	4	■	■
AQ1/A: Conserving Nitrogen through Reducing Ammonia Emissions and Nitrate Losses	26/03/2021	RDPE	3	■	■
AQ1/B: Livestock nutrient planning. Animal nutrition to reduce losses of nutrients & ammonia to the environment	26/03/2021	RDPE	4	■	■
<b>Grand Total</b>					<b>£153,808.00</b>

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 24/08/2020
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Bravo on 03/09/2020
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 07/05/2021 (within 6 weeks of the mini-contract delivery end date).

To note the terms and conditions attached with the purchase order are not applicable as the terms and conditions of the main framework contract take precedence.

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Yours sincerely

[REDACTED]  
Category Manager  
Defra Group Commercial

[REDACTED]  
[REDACTED]  
[REDACTED]

## Annex A: Delivery Milestones

Deadline	Activity
21 <sup>st</sup> September 2020	Delivery of 1 to 1 visits to commence.
31 <sup>st</sup> December 2020	<ul style="list-style-type: none"><li>• 20% of the technical (not sampling) visits &amp; reports completed</li></ul>
26 <sup>th</sup> February 2021	<ul style="list-style-type: none"><li>• 100% of the sampling visits and reports completed</li><li>• 75% of the technical visits &amp; reports completed</li></ul>
26 <sup>th</sup> March 2021	<ul style="list-style-type: none"><li>• 100% of the technical visits &amp; reports completed</li></ul>
7 <sup>th</sup> May 2021	<ul style="list-style-type: none"><li>• Final claim submitted to Natural England (with all associated claim supporting documentation as per the FMM).</li></ul>