**Appendix 1 Part A - Award Form**

This Award Form creates the Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier’s contact details.

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|  | **Buyer** | DVLA on behalf of the Secretary of State for Transport (the Buyer)  Its offices are on:  *Driver and Vehicle Licensing Agency (DVLA)*  *Longview Road*  *Morriston*  *Swansea*  *SA6 7JL* |
|  | **Supplier** | |  |  | | --- | --- | | Name: | ***NSL Limited*** | | Address: | ***Rutland House 8th Floor***  ***148 Edmund Street***  ***Birmingham***  ***B3 2JR*** | | Registration number: | ***06033060*** | |  |  | |
|  | **Contract** | This Contract between the Buyer and the Supplier is for the supply of Deliverables, being **Provision of Enforcement Services** - see Specification PS 24 88 v1.0 for full details. |
|  | **Contract reference** | ***PS 24 88*** |
|  | **Buyer Cause** | Any material breach of the obligations of the Buyer or any other default, act, omission, negligence, or statement of the Buyer, of its employees, servants, agents in connection with or in relation to the subject-matter of the Contract and in respect of which the Buyer is liable to the Supplier. |
|  | **Collaborative working principles** | The Collaborative Working Principles do not apply to this Contract. |
|  | **Financial Transparency Objectives** | The Financial Transparency Objectives apply to this Contract.  See Schedule 7.5 Financial Model, Financial Reports and Audit Rights for further details. |
|  | **Start Date** | 1 February 2026 |
|  | **Expiry Date** | October 31 2026 |
|  | **Extension Period** | A further period up to 3 months |
|  | **Termination Rights** | The termination rights will apply as defined in Section I 'Termination and Exit Management' of the PS 17 142 Terms and Conditions. |
|  | **Incorporated Terms**  (together these documents form the **"the Contract"**) | The following documents are incorporated into the Contract. If the documents conflict, the following order of precedence applies:   1. This Award Form 2. Specification PS 24 88 v1.0 3. Contract Changes made to DVLA’s initial Wheelclamping and ANPR contract PS 17 142 (as amended) which do not have an expiry date prior to commencement of this contract. 4. The schedules and terms of DVLA’s initial Wheelclamping and ANPR contract PS 17 142 5. Schedule 4.1 (Supplier Solution), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer), in which case that aspect of the Tender will take precedence over the documents above. 6. Your bid response to ITT reference PS/24/88 dated 11th September 2024 |
|  | **Special Terms** | Not Applicable |
|  | **Buyer’s Environmental Policy** | Section 8.3 of Specification PS 24 88 v1.0 |
|  | **Social Value Commitment** | Not Applicable |
|  | **Buyer’s Security Requirements and Security and ICT Policy** | Security Requirements:  as set out in Specification PS 24 88 V1.0 and Schedule 2.4 (Security Management).  **Security Policy:**  For the purposes of Schedule 2.4 (Security Management ) the Supplier is required to comply with the Security Policy.  For the purposes of Supplier Staff vetting, the Supplier is required to comply with the Security Policy.  **ICT Policy:**  For the purposes of Schedule 2.4 (Security Management) the Supplier is required to comply with the ICT Policy. |
|  | **Charges** | Indexation is not applicable to this contract.  Details can be found in Schedule 7.1 ***Charges*** and Invoicing |
|  | **Reimbursable expenses** | Not Applicable |
|  | **Payment method** | Suppliers must be in possession of a written purchase order/orders (PO), before commencing any work, or supplying any goods, under this contract. The PO/POs for this contract will follow shortly after formal award of the Contract. All invoices submitted to the Department must quote a valid PO number and be submitted in accordance with the Buyer’s Invoicing Procedures, embedded below: |
|  | **Service Levels** | Service Credits will accrue in accordance with Schedule 2.2 (Service Levels)  The Service Credit Cap is defined in Schedule 1 Definitions  A Critical Performance Failure is defined in Schedule 1 Definitions |
|  | **Liability** | Liabilities will be in line with Clause 25 of the PS 17 142 Service Agreement. |
|  | **Cyber Essentials Certification** | Cyber Essentials Scheme Plus Certificate (or equivalent). |
|  | **Progress Meetings and Progress Reports** | * The Supplier shall attend Progress Meetings with the Buyer every month. * The Supplier shall provide the Buyer with Progress Reports every month |
|  | **Guarantee** | Not applicable |
|  | **Virtual Library** | Not Applicable |
|  | **Supplier**  **Contract**  **Manager** | ***Redacted under FOIA section 40*** |
|  | **Supplier Authorised Representative** | ***Redacted under FOIA section 40*** |
|  | **Supplier Compliance Officer** | ***Redacted under FOIA section 40*** |
|  | **Supplier Data Protection Officer** | ***Redacted under FOIA section 40*** |
|  | **Supplier Marketing Contact** | ***Redacted under FOIA section 40*** |
|  | **Key Subcontractors** | **Key Subcontractor 1**  Name (Registered name if registered): ***John Pye and Sons Ltd***  Registration number (if registered): ***02564753***  Role of Subcontractor: ***Vehicle disposals***  **Key Subcontractor 2**  Name (Registered name if registered): ***Wilsons Auctions Ltd***  Registration number (if registered): ***NI011967***  Role of Subcontractor: ***Vehicle disposals*** |
|  | **Buyer Authorised Representative** | **Redacted under FOIA section 40** |

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| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | Redacted under FOIA section 40 | Signature: | Redacted under FOIA section 40 |
| Name: | Redacted under FOIA section 40 | Name: | Redacted under FOIA section 40 |
| Role: | Director | Role: | Head of Commercial Services |
| Date: | 22/01/2025 | Date: | 11/02/2025 |