

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: Con_6012 Proj_53451

THE BUYER: **Department for Science, Innovation & Technology**

BUYER ADDRESS 100 Parliament Street London SW1A 2B

THE SUPPLIER: Ipsos (market research) Limited t/a Ipsos UK

SUPPLIER ADDRESS: 3 Thomas More Square London E1W 1YW

REGISTRATION NUMBER: 00948470

DUNS NUMBER: **227257185**

DPS SUPPLIER REGISTRATION SERVICE ID: **305896**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 08/04/2024.

It's issued under RM6126 - Research & Insights Dynamic and Purchasing System for the provision of AI Upskilling Fund Evaluator.

DPS FILTER CATEGORY(IES):

Grants and grant funding, Financial analysis (incl. cost-benefit analysis, return on investment analysis), Quantitative, Qualitative, Mixed method (qualitative and quantitative), Impact evaluation, Experimental / quasi-experimental impact evaluation, Value-for-money evaluation, Evaluation scoping / evaluability assessment, Randomised control trials, Micro businesses, Small businesses, Medium businesses, England, Wales, Scotland, Northern Ireland

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) DPS RM6126
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for DPS RM6126
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 -
 - Order Schedules for DPS RM6126
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) DPS RM6126
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

None

ORDER START DATE:

12th April 2024

DPS Schedule 6 (Order Form Template and Order Schedules)

Crown Copyright 2021

ORDER EXPIRY DATE: 31st March 2025

ORDER INITIAL PERIOD: The appointment will be for a period of 36 months, with a break clause at 12 months subject to satisfactory performance. Whether the break clause is exercised is at DSIT's discretion.

The 36-month appointment period will be from 12 April 2024 to 31 March 2027 (FY 24/25 to FY 26/27). The break clause will be at 31 March 2025 (i.e. At the end of FY 24/25).

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year covering Milestones 1-7 will be either [REDACTED] excluding VAT should the department proceed with option 1 or [REDACTED] excluding VAT should the department proceed with option 2. Charges for Milestones 8 -11 [REDACTED] excluding VAT for both option 1 and option 2.

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Monthly Via Bacs in Arrears

BUYER'S INVOICE ADDRESS:

Department for Science, Innovation and Technology
[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

RM6126 - Research & Insights DPS
Project Version: v1.0
Model Version: v1.3

See Appendix A

BUYER'S SECURITY POLICY

<https://www.gov.uk/government/publications/security-policy-framework/hmg-security-policy-framework>

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

As detailed in Order Schedule 20 Specification

PROGRESS MEETING FREQUENCY

As detailed in Order Schedule 20 Specification

KEY STAFF

[REDACTED]

KEY SUBCONTRACTOR(S)

[REDACTED]

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Please see Joint Schedule 4 – Commercial Sensitive Information

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

DPS Schedule 6 (Order Form Template and Order Schedules)
Crown Copyright 2021

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	30/04/2024	Date:	07/05/2024

Executed as a Deed via Docusign