

<b>1</b>	<b>Qualification Envelope</b>
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<b>1.1 Part 1 Starter Questions</b>					
Note		Note Details			
1.1.1		Evaluation guidance			
The following questions will be evaluated PASS/FAIL. Your bid will Fail if you do not answer Yes to both questions below, 1.1.2 and 1.1.3.					
Question	Description	Response Type	Response Guide	Response	
1.1.2	1.1.2	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box		
Do you accept the competition rules, as described in the ITT pack Attachment 1 - About the framework, paragraph 11 Competition rules?					
1.1.3	1.1.3	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box		
Do you accept the Contract terms as incorporated in the Framework award Form.					

<b>1.2 ESPD</b>					
Note		Note Details			
1.2.1		Guidance			
If you are submitting an ESPD you must still complete Parts 2A, 2B, 4, 5, 6, 7, 8, 9,10, 11 and the declaration					
Question	Description	Response Type	Response Guide	Response	
1.2.2	1.2.2	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box		
Do you want to submit a completed ESPD in response to the questions in Part 2 and Part 3 of this questionnaire?					
If Yes – attach a copy of your completed ESPD to question 1.2.3 below					
If No – answer all questions in Part 2 and Part 3					
1.2.3	1.2.3	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box		
If you are submitting an ESPD confirm that you understand you must complete Parts 2A, 2B, 4, 5, 6, 7,8, 9 and the declaration of this qualification envelope					

<b>1.3 ESPD Attachment</b>		<b>Responses to this Section will be considered only if:1.2.2 = Yes</b>			
Question	Description	Response Type	Response Guide	Response	
1.3.1	1.3.1	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box		
Have you attached a copy of your completed ESPD?					
1.3.2	1.3.2	Attachment	The applicable attachment must be uploaded		
Attach your ESPD here					

<b>1.4 Part 2 Your Information</b>					
Note		Note Details			
1.4.1		Guidance			
This is essential information that we will use to verify who you are					
Question	Description	Response Type	Response Guide	Response	
1.4.2	1.4.2	Text	Enter plain text		
Name (registered name if registered)					
1.4.3	1.4.3	Text	Enter plain text		
Office address (registered address if registered)					
1.4.4	1.4.4	Text	Enter plain text		
Website address (if applicable)					
1.4.5	1.4.5	Text	Enter plain text		
Please enter your VAT number					
1.4.6	1.4.6	Yes/No Value	Select the applicable response from the drop down menu on the bottom right of the response box		
Are you a Small, Medium or Micro Enterprise (SME)? See the definition of SME at: <a href="https://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en">https://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en</a>					

<b>1.5 Part 2A Your Information continued</b>																			
Question	Description	Response Type	Response Guide	Response															
1.5.1	1.5.1	Text	Enter plain text																
DUNS number (of head office, if applicable)																			
1.5.2	1.5.2	Date	Enter a valid Date																
Date of registration (if applicable) or date of formation																			
1.5.3	1.5.3	Text	Enter plain text																
Registration number (company, partnership, charity etc.) if applicable																			
1.5.4	1.5.4	Multi Choice Option List	Mark the applicable Options as "Option Selected"	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Public limited company</td><td></td></tr> <tr><td>Limited company</td><td></td></tr> <tr><td>Limited liability partnership</td><td></td></tr> <tr><td>Other partnership</td><td></td></tr> <tr><td>Sole trader</td><td></td></tr> <tr><td>Third sector</td><td></td></tr> <tr><td>Other</td><td></td></tr> </table>		Public limited company		Limited company		Limited liability partnership		Other partnership		Sole trader		Third sector		Other	
Public limited company																			
Limited company																			
Limited liability partnership																			
Other partnership																			
Sole trader																			
Third sector																			
Other																			
1.5.5	1.5.5	Text	Enter plain text																
If you chose 'Other' for the previous question give details																			
1.5.6	1.5.6	Text	Enter plain text																
What trading name(s) will be used if successful in this competition?																			
1.5.7	1.5.7	Multi Choice Option List	Mark the applicable Options as "Option Selected"	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Voluntary Community Social Enterprise (VCSE)</td><td></td></tr> <tr><td>Sheltered Workshop</td><td></td></tr> </table>		Voluntary Community Social Enterprise (VCSE)		Sheltered Workshop											
Voluntary Community Social Enterprise (VCSE)																			
Sheltered Workshop																			

					Public Service Mutual	
					None of these	
1.5.8	1.5.8	Do you have an immediate parent company?	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box		

1.6	Immediate Parent Company Details		Responses to this Section will be considered only if:1.5.8 = Yes		
	Note	Note Details			
1.6.1	Guidance	What are the details of your immediate parent company			
	Question	Description	Response Type	Response Guide	Response
1.6.2	1.6.2	Name (registered name if registered)	Text	Enter plain text	
1.6.3	1.6.3	Office address (registered address if registered)	Text	Enter plain text	
1.6.4	1.6.4	Registration number if applicable	Text	Enter plain text	
1.6.5	1.6.5	DUNS number (of head office, if applicable)	Text	Enter plain text	
1.6.6	1.6.6	VAT number:	Text	Enter plain text	

<b>1.7</b>	<b>Part 2A Your Information continued</b>					
	Question	Description	Response Type	Response Guide	Response	
1.7.1	1.7.1	Do you have an ultimate parent company?	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box		

1.8	Ultimate Parent Company Details		Responses to this Section will be considered only if:1.7.1 = Yes		
	Note	Note Details			
1.8.1	Guidance	What are the details of your ultimate parent company			
	Question	Description	Response Type	Response Guide	Response
1.8.2	1.8.2	Name (registered name if registered)	Text	Enter plain text	
1.8.3	1.8.3	Office address (registered address if registered)	Text	Enter plain text	
1.8.4	1.8.4	Registration number if applicable	Text	Enter plain text	
1.8.5	1.8.5	DUNS number (of head office, if applicable)	Text	Enter plain text	
1.8.6	1.8.6	VAT number	Text	Enter plain text	

<b>1.9</b>	<b>Part 2B Your Bidding Model</b>					
	Note	Note Details				
1.9.1	Guidance	This is essential information about your bidding model for this procurement.				
	Question	Description	Response Type	Response Guide	Response	
1.9.2	1.9.2	Are you bidding as a single organisation or the lead member of a consortium ?	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box		

1.10		Group or Consortium Details	Responses to this Section will be considered only if:1.9.2 = The lead member of a group or consortium			
	Note	Note Details				
1.10.1	Guidance	If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4 or provide an				
	Question	Description	Response Type	Response Guide	Response	
1.10.2	1.10.2	What is the name of the consortium?	Text	Enter plain text		
1.10.3	1.10.3	<p>If you are the lead member of the consortium, complete attachment 6 with the following details for each member and attach to this question</p> <ul style="list-style-type: none"><li>• Name (registered name if registered)</li><li>• Office address (registered address if registered)</li><li>• Registration number if applicable</li><li>• DUNS number (of head office, if applicable)</li><li>• VAT number</li><li>• SME?</li><li>• Role the member will play in the delivery</li><li>• Member's % share of total Contract value</li><li>• Information and declaration workbook or EU ESPD submitted?</li></ul> <p>Please name the file [consortia_insertyourcompanyname]</p>	Attachment	The applicable attachment must be uploaded		
1.10.4	1.10.4	<p>Please attach a zip file containing a completed Attachment 4 'information and declaration' workbook or EU ESPD, without amendment, for every member other than you</p> <p>The zip file must be named [1.10.4_yourorganisationname]</p>	Attachment	The applicable attachment must be uploaded		

1.10.5	1.10.5	What is the proposed legal structure for the consortium?  Please be aware that CCS will require a consortium to form a specific legal entity when signing a Framework Contract	Text	Enter plain text	
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**1.11 Part 2B Your Bidding Model continued**

Question	Description	Response Type	Response Guide	Response
1.11.1	1.11.1	Do you intend to use Key Subcontractors to help you deliver the requirements?	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box

**1.12 Subcontractor Details**
**Responses to this Section will be considered only if: 1.11.1 = Yes**

	Question	Description	Response Type	Response Guide	Response
1.12.1	1.12.1	<p>Please complete attachment 7 with the following details for each Key Subcontractor:</p> <ul style="list-style-type: none"><li>• Name (registered name if registered)</li><li>• Office address (registered address if registered)</li><li>• Registration number if applicable</li><li>• DUNS number (of head office, if applicable)</li><li>• VAT number</li><li>• SME?</li><li>• Role the subcontractor will play in delivery</li><li>• Key Subcontractor's % share of total contract value</li><li>• Are you relying on this Key Subcontractor to meet the selection criteria?</li><li>• If you are relying on this Key Subcontractor to meet the selection criteria, information and declaration workbook or EU ESPD submitted?</li></ul> <p>Please name the file</p>	Attachment	The applicable attachment must be uploaded	
	Note	Note Details			
1.12.2	Guidance	You must ensure that each Key Subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook			
	Question	Description	Response Type	Response Guide	Response
1.12.3	1.12.3	<p>Please attach a zip file containing a completed Attachment 4 - Information and declaration workbook, or EU ESPD without amendment for every Key Subcontractor you are relying on to meet the selection criteria?</p> <p>Please name the file (1.12.3_insertyourcompanyname)</p>	Attachment	The applicable attachment must be uploaded	
	Note	Note Details			
1.12.4	1.12.4 Guidance	Questions 1.12.5, 1.12.6 and 1.12.7 are evaluated PASS/FAIL.			
	Question	Description	Response Type	Response Guide	Response
1.12.5	1.12.5	Please confirm that you have systems in place to pay Key Subcontractors promptly and effectively, i.e within the agreed contractual terms	Yes/No Value	Select the applicable response from the drop down menu on the bottom right of the response box	

1.12.6	1.12.6	<p>Please confirm you have procedures for resolving disputed invoices with those in your supply chain promptly and effectively.</p> <p>This should include all situations where payments are due; not all payments involve an invoice.</p> <p>If there is no invoice, then the date when payment would otherwise become due is the relevant date. This could arise, for example, where payment is triggered by the receipt of a timesheet setting out work carried out under an on-going Contract for services. These should still be included as part of the response, with the first day after receipt of the timesheet being equivalent to the first day after receipt of an invoice. This is consistent with the reporting requirements under the SBEE or the LLPA and further guidance can be found here: <a href="https://www.gov.uk/government/publications/business-payment-practices-and-performance-reporting-requirements">https://www.gov.uk/government/publications/business-payment-practices-and-performance-reporting-requirements</a></p>	Yes/No Value	Select the applicable response from the drop down menu on the bottom right of the response box	
1.12.7	1.12.7	<p>Please confirm that for Public Sector Contracts awarded under the Public Contract Regulations 2015 you have systems in place to include (as a minimum) 30 day payment terms in all of your supply chain Contracts and require that such terms are passed down through your supply chain.</p>	Yes/No Value	Select the applicable response from the drop down menu on the bottom right of the response box	
	Note	Note Details			
1.12.8	Evidence for self-declarations	Questions 1.12.9, 1.12.10 and 1.12.11 are evaluated PASS/FAIL			
	Question	Description	Response Type	Response Guide	Response
1.12.9	1.12.9	Please attach a copy of your standard payment terms for all your supply chain Contracts.	Attachment	The applicable attachment must be uploaded	
1.12.10	1.12.10	Please attach a copy of your procedures for resolving disputed invoices promptly and effectively.	Attachment	The applicable attachment must be uploaded	
1.12.11	1.12.11	Please attach details of any payments of interest for late payments you have paid in the past twelve months or which became due during the past twelve and remain payable (contractually or under late payment legislation) and, if any such payment has been made (or arose), an explanation as to why this occurred and an outline of what remedial steps have been taken to ensure this does not occur again	Attachment	The applicable attachment must be uploaded	
1.12.12	1.12.12	Please attach a copy of your standard payment terms used with sub-contractors on Public Sector Contracts subject to the Public Contract Regulations 2015.	Attachment	The applicable attachment must be uploaded	
	Note	Note Details			
1.12.13	1.12.13 Evaluation Guidance percentage of paid invoices	<p>Evaluation guidance</p> <p>The below questions will be evaluated PASS/FAIL</p> <p><u>Marking Scheme -- Evaluation Criteria</u></p>			
1.12.14	1.12.14	Please confirm the percentage of invoices paid by you to those in your immediate supply chain on all Contracts for each of the two previous six month			
	Question	Description	Response Type	Response Guide	Response
1.12.15	1.12.15	<p>Confirm the percentage of invoices paid in up to 60 days</p> <p>If you wish to cross refer, please provide details and insert any relevant URLs / links.</p>	Text	Enter plain text	
1.12.16	1.12.16	<p>Confirm the percentage of invoices paid in 61 days or more.</p> <p>If you wish to cross refer, please provide details and insert any relevant URLs / links.</p>	Text	Enter plain text	
1.12.17	1.12.17	<p>Confirm the percentage of invoices due but not paid by the last date for payment under agreed contractual terms.</p> <p>If you wish to cross refer, please provide details and insert any relevant URLs / links.</p>	Text	Enter plain text	

1.12.18	1.12.18	If in questions 1.12.15 to 1.12.17 you are unable to demonstrate that all invoices have been paid within the agreed contractual terms, please explain why.	Text	Enter plain text	
1.12.19	1.12.19	<p>If in questions 1.12.15 to 1.12.17 you are unable to demonstrate that &gt;75% &lt;95% of invoices payable to your supply chain on all Contracts have been paid within 60 days of the receipt of the invoice in at least one of the last two six month reporting periods please provide an action plan for improvement which includes (as a minimum) the following:</p> <p>1. Identification of the primary causes of failure to pay: (a) 95% of all supply chain invoices within 60 days; and (b) if relevant under question 1.12.7, all invoices within agreed terms.</p> <p>2. Actions to address each of these causes.</p> <p>3. A mechanism for and commitment to regular reporting on progress to the bidder's audit committee (or equivalent)</p> <p>4. Plan signed off by director.</p> <p>5. Plan published on its website (this can be shorter, summary plan).</p> <p>If you have an existing action plan prepared for a different purpose, it is acceptable to attach this but it should</p>	Attachment	The applicable attachment must be uploaded	

1.13 Part 2B Your Bidding Model continued						
	Question	Description	Response Type	Response Guide	Response	
1.13.1	1.13.1	For which Lots are you bidding?	Multi Choice Option List	Mark the applicable Options as "Option Selected"	Lot 1 - Corporate finance advice, separate to any transaction execution	
					Lot 2 - Advice on and execution of specific corporate transactions	
					Lot 3 - Advice on and execution of specific equity or equity related capital markets transactions	
					Lot 4 - Advice on and execution of specific debt capital markets transactions	
					Lot 5 - Specialist retail offer advice and execution in relation to specific capital markets transactions	
					Lot 6 - Specialist corporate finance advice in relation to the infrastructure sector	
					Lot 7 - Specialist corporate finance advice in relation to portfolios of, or discreet, financial assets	

1.14 Part 3 Exclusion Grounds			Responses to this Section will be considered only if: 1.2.2 = No		
	Note	Note Details			
1.14.1	Evaluation guidance	The regulations which govern how we procure specify that we must exclude any organisation which has been convicted of certain offences.			
1.14.2	Self-cleaning evaluation guidance	<p>If you declare any convictions you must demonstrate to our satisfaction that you have taken effective remedial action. In order for the evidence provided to be sufficient it must, as a minimum, prove that you have 'self-cleaned' as follows:</p> <ul style="list-style-type: none"> <li>paid or undertaken to pay compensation in respect of any damage caused by the criminal offence or misconduct;</li> </ul>			
1.14.3	Convictions	Within the past five years, anywhere in the world, have you or any person who is a member of the bidder's administrative, management or supervisory			
	Question	Description	Response Type	Response Guide	Response

1.14.4	1.14.4	<p>Participation in a criminal organisation</p> <p>Participation offence as defined by section 45 of the Serious Crime Act 2015</p> <p>Conspiracy within the meaning of:</p> <ul style="list-style-type: none"> <li>• section 1 or 1A of the Criminal Law Act 1977 or</li> <li>• article 9 or 9A of the Criminal Attempts and Conspiracy (Northern Ireland) Order 1983</li> </ul> <p>where that conspiracy relates to participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/841/JHA on the fight against organised crime.</p>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.14.5	1.14.5	<p>Corruption</p> <ul style="list-style-type: none"> <li>• Corruption within the meaning of section 1(2) of the Public Bodies Corrupt Practices Act 1889 or section 1 of the Prevention of Corruption Act 1906</li> <li>• The common law offence of bribery</li> <li>• Bribery within the meaning of sections 1, 2 or 6 of the Bribery Act 2010, or section 113 of the Representation of the People Act 1983</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.14.6	1.14.6	<p>Fraud</p> <p>Any of the following offences, where the offence relates to fraud affecting the European Communities' financial interests as defined by Article 1 of the convention on the protection of the financial interests of the European Communities:</p> <ul style="list-style-type: none"> <li>• the common law offence of cheating the Revenue</li> <li>• the common law offence of conspiracy to defraud</li> <li>• fraud or theft within the meaning of the Theft Act 1968, the Theft Act (Northern Ireland) 1969, the Theft Act 1978 or the Theft (Northern Ireland) Order 1978</li> <li>• fraudulent trading within the meaning of section 458 of the Companies Act 1985, article 451 of the Companies (Northern Ireland) Order 1986 or section 993 of the Companies Act 2006</li> <li>• fraudulent evasion within the meaning of section 170 of the Customs and Excise Management Act 1979 or section 72 of the Value Added Tax Act 1994</li> <li>• an offence in connection with taxation in the European Union within the meaning of section 71 of the Criminal Justice Act 1993</li> <li>• destroying, defacing or concealing of documents or procuring the execution of a</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.14.7	1.14.7	<p>Terrorist offences or offences linked to terrorist activities</p> <p>Any offence:</p> <ul style="list-style-type: none"> <li>• listed in section 41 of the Counter Terrorism Act 2008;</li> <li>• listed in schedule 2 to that Act where the court has determined that there is a terrorist connection;</li> <li>• under sections 44 to 46 of the Serious Crime Act 2007 that relates to an offence covered by the previous two points.</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.14.8	1.14.8	<p>Money laundering or terrorist financing</p> <ul style="list-style-type: none"> <li>• Money laundering within the meaning of sections 340(11) and 415 of the Proceeds of Crime Act 2002</li> <li>• An offence in connection with the proceeds of criminal conduct within the meaning of section 93A, 93B or 93C of the Criminal Justice Act 1988 or article 45, 46 or 47 of the Proceeds of Crime (Northern Ireland) Order 1996.</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

1.14.9	1.14.9	Child labour and other forms of trafficking human beings  <ul style="list-style-type: none"> <li>• An offence under section 4 of the Asylum and Immigration (Treatment of Claimants etc.) Act 2004;</li> <li>• An offence under section 59A of the Sexual Offences Act 2003</li> <li>• An offence under section 71 of the Coroners and Justice Act 2009</li> <li>• An offence in connection with the proceeds of drug trafficking within the meaning of section 49, 50 or 51 of the Drug Trafficking Act 1994</li> <li>• An offence under section 1, section 2 or section 4 of the Modern Slavery Act 2015.</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.14.10	1.14.10	Other offences  <ul style="list-style-type: none"> <li>• Any other offence within the meaning of Article 57(1) of the Directive as defined by the law of any jurisdiction outside England, Wales and Northern Ireland.</li> <li>• Any other offence within the meaning of Article 57(1) of the Directive created after 26th February 2015 in England, Wales or Northern Ireland.</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.14.11	1.14.11	If you answered Yes to any of the questions above in this section, please provide further details including:  <ul style="list-style-type: none"> <li>• Who has been convicted</li> <li>• Date of the conviction and jurisdiction</li> <li>• Which of the grounds listed conviction was for</li> <li>• The facts and circumstances relating to the conviction</li> <li>• Details of investigations carried out by relevant authorities</li> <li>• Evidence that you have paid or made arrangements to pay any compensation due</li> <li>• Web address of relevant documentation</li> <li>• Issuing authority</li> <li>• Precise reference of the documents</li> </ul>	Attachment	The applicable attachment must be uploaded	
1.14.12	1.14.12	If you have answered Yes to any of the questions above, in this section please explain what measures have been taken to ensure that the relevant grounds for exclusion will not be triggered again. This is called self-cleaning.	Text	Enter plain text	
	Note	Note Details			
1.14.13	Part 3 continued	Grounds for mandatory and discretionary exclusion relating to the payment of taxes and social security contributions			
1.14.14	Evaluation guidance	Exclusion relating to the payment of taxes and social security contributions			
1.14.15	Self cleaning evaluation guidance	If you declare any convictions you must demonstrate to our satisfaction that you have taken effective remedial action. In order for the evidence provided to be sufficient it must, as a minimum, prove that you have 'self-cleaned' as follows: <ul style="list-style-type: none"> <li>• paid or undertaken to pay compensation in respect of any damage caused by the criminal offence or misconduct;</li> </ul>			
	Question	Description	Response Type	Response Guide	Response
1.14.16	1.14.16	Has your organisation committed a breach of obligations relating to the payment of taxes or social security contributions that has been established by a judicial or administrative decision that has a final and binding effect?	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
	Note	Note Details			
1.14.17	1.14.17	If you have answered yes to the question above			
	Question	Description	Response Type	Response Guide	Response
1.14.18	1.14.18	Please provide these details for each occurrence:  <ul style="list-style-type: none"> <li>• Country or Member State concerned</li> <li>• what is the amount concerned</li> <li>• how the breach was established, i.e. through a judicial or administrative decision or by other means</li> <li>• if the breach has been established through a judicial or administrative decision please provide the date of the decision</li> <li>• if the breach has been established by other means please specify the means</li> </ul> or enter N/A	Text	Enter plain text	

1.14.19	1.14.19	Please also confirm whether you have paid or have entered into a binding arrangement with a view to paying the	Multi Choice Option List	Mark the applicable Options as "Option Selected"	Yes No N/A	
1.14.20	1.14.20	Have any of your organisation's tax returns submitted on or after 1 October 2012 been	Multi Choice Option List	Mark the applicable Options as "Option	Yes No	
1.14.21	1.14.21	Please provide these details for each occurrence:  <ul style="list-style-type: none"> <li>Country or Member State concerned</li> <li>what is the amount concerned</li> <li>how and when the breach was established or challenge brought</li> </ul> or enter N/A	Text	Enter plain text		
1.14.22	1.14.22	Please also confirm whether you have paid or have entered into a binding arrangement with a view to paying the outstanding sum, including, where applicable, any accrued interest and / or fines.	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box		
1.14.23	1.14.23	If you have answered yes to any questions in this section exclusion relating to the payment of taxes and social security contributions, and evidence of meeting all obligations is available electronically, please provide:  <ul style="list-style-type: none"> <li>web address</li> <li>issuing authority</li> <li>precise reference of the documents</li> </ul>	Attachment	The applicable attachment must be uploaded		

<b>1.15 Part 3 Grounds for Discretionary Exclusion</b>			<b>Responses to this Section will be considered only if: 1.2.3 = N/A</b>			
	Note	Note Details				
1.15.1	Evaluation guidance	The regulations which govern how we procure specify that we may exclude any organisation which has been convicted of certain offences, has been subject to certain proceedings, has had unacceptable conduct or has violated obligations in the field of environmental, social and labour law.				
1.15.2	Self-cleaning evaluation guidance	If you declare any convictions you must demonstrate to our satisfaction that you have taken effective remedial action. In order for the evidence provided to be sufficient it must, as a minimum, prove that you have 'self-cleaned' as follows: <ul style="list-style-type: none"> <li>paid or undertaken to pay compensation in respect of any damage caused by the criminal offence or misconduct;</li> </ul>				
1.15.3	The past three years	Within the past three years, anywhere in the world, have any of the situations listed in questions below applied to your organisation?				
	Question	Description	Response Type	Response Guide	Response	
1.15.4	1.15.4	Obligations in the fields of environmental, social and labour law established by EU law, national law or collective agreements  Violation of applicable obligations in the fields of environmental, social and labour law established by EU law, national law or collective agreements; including, but not limited to: <ul style="list-style-type: none"> <li>The organisation or any of its Directors or Executive Officers has been in receipt of enforcement/remedial notices in relation to the Health and Safety Executive (or equivalent body)</li> <li>The organisation has been convicted of a breach of the Health and Safety legislation</li> <li>The organisation has had a complaint upheld following an investigation by the Equality and Human Rights Commission or its predecessors (or a comparable body in any jurisdiction other than the UK), on grounds of alleged unlawful discrimination</li> <li>Any finding of unlawful discrimination has been made against the organisation by an Employment Tribunal, an Employment Appeal Tribunal or any other court (or in comparable proceedings in any jurisdiction other than the UK)</li> <li>The organisation has been in breach of section 15 of the Immigration, Asylum, and Nationality Act 2006</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box		



1.15.5	1.15.5	<p>Obligations in the fields of environmental, social and labour law listed in Annex X of the Public Procurement Directive 2014/24/EU</p> <p>Violation of applicable obligations in the fields of environmental, social and labour law established by these international environmental, social and labour law provisions:</p> <ul style="list-style-type: none"> <li>• ILO Convention 87 on Freedom of Association and the Protection of the Right to Organise</li> <li>• ILO Convention 98 on the Right to Organise and Collective Bargaining</li> <li>• ILO Convention 29 on Forced Labour</li> <li>• ILO Convention 105 on the Abolition of Forced Labour</li> <li>• ILO Convention 138 on Minimum Age</li> <li>• ILO Convention 111 on Discrimination (Employment and Occupation)</li> <li>• ILO Convention 100 on Equal Remuneration</li> <li>• ILO Convention 182 on Worst Forms of Child Labour</li> <li>• Vienna Convention for the protection of the Ozone Layer and its Montreal Protocol on substances that deplete the Ozone Layer</li> <li>• Basel Convention on the Control of Transboundary Movements of Hazardous Wastes and their Disposal</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.15.6	1.15.6	<p>Bankrupt or subject of insolvency</p> <ul style="list-style-type: none"> <li>• Is bankrupt or is the subject of insolvency or winding-up proceedings, where the organisation's assets are being administered by a liquidator or by the court, where it is in an arrangement with creditors, where its business activities are suspended or it is in any analogous situation arising from a similar procedure under the laws and regulations of any State</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.15.7	1.15.7	<p>Grave professional misconduct</p> <ul style="list-style-type: none"> <li>• Is guilty of grave professional misconduct</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.15.8	1.15.8	<p>Distortion of Competition</p> <ul style="list-style-type: none"> <li>• Has entered into agreements with other economic operators aimed at distorting competition</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.15.9	1.15.9	<p>Conflict of Interest</p> <ul style="list-style-type: none"> <li>• Has been aware of conflict of interest within the meaning of regulation 24 due to the participation of the procurement procedure</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.15.10	1.15.10	<p>Been involved in the preparation of the procurement procedure?</p> <ul style="list-style-type: none"> <li>• Has advised CCS or otherwise been involved in the preparation of this procurement procedure</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.15.11	1.15.11	<p>Prior performance issues</p> <ul style="list-style-type: none"> <li>• Has shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

1.15.12	1.15.12	<p>Misrepresentation and undue influence</p> <ul style="list-style-type: none"> <li>Has been found guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria</li> <li>Has withheld such information</li> <li>Is not able, without delay, to submit supporting documents if or when required</li> </ul> <p>Has undertaken:</p> <ul style="list-style-type: none"> <li>to unduly influence the decision-making process of CCS to obtain confidential information that may confer upon your organisation undue advantages in the procurement, or</li> <li>to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award</li> </ul>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.15.13	1.15.13	<p>If you answered Yes to any of the questions above, please attach a file to provide further details as appropriate including:</p> <ul style="list-style-type: none"> <li>Date of the violation or offence</li> <li>Which of the grounds listed applied</li> <li>The facts and circumstances relating to the violation or offence</li> <li>Details of investigations carried out by relevant authorities</li> <li>Evidence that you have paid or made arrangements to pay any compensation due</li> <li>Web address of relevant documentation</li> <li>Issuing authority</li> <li>Precise reference of the documents</li> </ul>	Attachment	The applicable attachment must be uploaded	
1.15.14	1.15.14	<p>If you have answered Yes to any of the questions above, please explain what measures have been taken to ensure that the relevant grounds for exclusion will not be triggered again. This is called self-cleaning.</p> <p>Or enter N/A</p>	Text	Enter plain text	

<b>1.16 Part 4 Suitability</b>					
	Note	Note Details			
1.16.1	Supplier code of conduct	The supplier code of conduct exists to help suppliers to understand the standards and behaviors that are expected when you work with Government, and how you can help Government deliver for taxpayers			
	Question	Description	Response Type	Response Guide	Response
1.16.2	1.16.2	<p>Supplier code of conduct</p> <p>Please self-certify that your organisation will comply with the 'Supplier Code of Conduct' guidance which can be found at the following link:</p> <p><a href="https://www.gov.uk/government/publications/supplier-code-of-conduct">https://www.gov.uk/government/publications/supplier-code-of-conduct</a></p>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
	Note	Note Details			
1.16.3	Guidance	Professional or Trade Registers - this is information to ensure that you are suitable for this procurement. For the EU, the relevant professional and trade			
	Question	Description	Response Type	Response Guide	Response
1.16.4	1.16.4	Are you registered with the appropriate professional or trade registers specified for this procurement in the state where your organisation is established?	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

<b>1.17 Professional or Trade Registers - Relevant Details</b>			<b>Responses to this Section will be considered only if: 1.16.4 = Yes</b>		
	Question	Description	Response Type	Response Guide	Response
1.17.1	1.17.1	What is the name of the register?	Text	Enter plain text	
1.17.2	1.17.2	What is your registration number(s)?	Text	Enter plain text	
1.17.3	1.17.3	If evidence of registration is available electronically, please list the website address, issuing body and reference number?	Text	Enter plain text	

<b>1.18 Authorisation or Organisation Legal Requirement</b>					
	Question	Description	Response Type	Response Guide	Response

1.18.1	1.18.1	For procurements for services, is it a legal requirement in the state where you are established for you to: <ul style="list-style-type: none"> <li>• possess a particular authorisation, or</li> <li>• be a member of a particular organisation,</li> </ul> to provide the requirements specified in this procurement?	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
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1.19 Authorisation or Organisation Legal Requirement -			Responses to this Section will be considered only if: 1.18.1 = Yes		
Question	Description	Response Type	Response Guide	Response	
1.19.1	1.19.1	What are the details of what is required?	Text	Enter plain text	
1.19.2	1.19.2	Have you complied with what is required?	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.19.3	1.19.3	If evidence of compliance is available electronically, please list the website address, issuing body and reference number?	Text	Enter plain text	

1.20 Part 5 Financial Risk					
Note	Note Details				
1.20.1	Evaluation guidance	Evaluation guidance			
1.20.2	Evaluation guidance	Stage 3			
Question	Description	Response Type	Response Guide	Response	
1.20.3	1.20.3	Would you, or any of the members of the consortium, prefer us to carry out the financial risk score and financial risk assessment on a Guarantor?	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

1.21 Guarantor Details			Responses to this Section will be considered only if:1.20.3 = Yes		
	Note	Note Details			
1.21.1	Guidance	What are the details of your Guarantor			
	Question	Description	Response Type	Response Guide	Response
1.21.2	1.21.2	Have you attached the 'information and declaration' workbook Attachment 4 as completed by the nominated Guarantor, without amendment?  Please name the file [Guarantor insert your company name]	Attachment	The applicable attachment must be uploaded	
1.21.3	1.21.3	Confirm that your nominated Guarantor has agreed to complete a deed of guarantee in favour of CCS and all buyers in the form set out in Joint Schedule 8 (Guarantee) in the event that the bidder is awarded a framework Contract	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

1.22 Part 6 Requirements under Modern Slavery Act 2015					
Question	Description	Response Type	Response Guide	Response	
1.22.1	1.22.1	Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the Modern Slavery Act 2015 ("the Act") this means do you have a total turnover of £36m or more?	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

1.23 Requirements under Modern Slavery Act 2015			Responses to this Section will be considered only if: 1.22.1 = Yes		
Question	Description	Response Type	Response Guide	Response	
1.23.1	1.23.1	Are you compliant with the annual reporting requirements contained within Section 54 of the Act 2015 <a href="http://www.legislation.gov.uk/ukpga/2015/30/section/54/enacted">www.legislation.gov.uk/ukpga/2015/30/section/54/enacted</a>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

1.24 Compliant with reporting requirements			Responses to this Section will be considered only if:1.23.1 = Yes		
	Note	Note Details			
1.24.1	Evaluation guidance	This section will be evaluated PASS / FAIL.			
	Question	Description	Response Type	Response Guide	Response
1.24.2	1.24.2	Provide the relevant link to the slavery and human trafficking statement that appears in a prominent place on your organisations website homepage.	Text	Enter plain text	

1.25	Not Compliant with annual reporting requirements		Responses to this Section will be considered only if:1.23.1 = No		
	Note	Note Details			
1.25.1	Evaluation guidance	This section will be evaluated PASS / FAIL.			
	Question	Description	Response Type	Response Guide	Response
1.25.2	1.25.2	Please provide an explanation as to why your organisation is not compliant with the annual reporting requirements contained within section 54 of the Act 2015.	Text	Enter plain text	

<b>1.26</b>	<b>Part 7 Insurance Requirements</b>				
	Note	Note Details			
1.26.1	Evaluation guidance	This question is evaluated PASS/FAIL.			
	Question	Description	Response Type	Response Guide	Response
1.26.2	1.26.2	<p>Tell us if you have, or agree to get before the framework Contract start date, the following levels of insurance cover:</p> <ul style="list-style-type: none"> <li>• Employer's (Compulsory) Liability Insurance* = £5,000,000</li> <li>• Public Liability Insurance = £5,000,000</li> <li>• Professional Indemnity Insurance = £5,000,000</li> </ul> <p>*It is a legal requirement that all companies hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. Please note this requirement is not applicable to sole traders.</p> <p>You will be required to provide evidence of the above certificates prior to the framework commencement date.</p>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

<b>1.27</b>	<b>Part 8 Cyber Essentials Scheme and CESG CHECK Penetration Testing</b>				
	Note	Note Details			
1.27.1	Evaluation guidance	The questions in this section will be evaluated PASS / FAIL.			
1.27.2	Question	In relation to the services, please tell us if you comply with one of the following criteria (i), (ii) or (iii) at question 1.27.6:			
1.27.3	(i)	(i) You have a current and valid Cyber Essentials certificate which has been awarded by one of the government approved Cyber Essentials accreditation			
1.27.4	(ii)	OR			
1.27.5	(iii)	(iii) You do not have a current and valid Cyber Essentials certificate which has been awarded by one of the government approved Cyber Essentials			
	Question	Description	Response Type	Response Guide	Response
1.27.6	1.27.6	In relation to the services, please tell us if you comply with one of the criteria above	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	
1.27.7	1.27.7	<p>In relation to the services, please confirm that you comply with all of the following criteria and you agree to undertake CHECK compliant CESG Penetration Testing, with a CESG approved provider, prior to 'Go Live' and annually thereafter.</p> <p>Further information can be found at ;</p> <p><a href="https://www.ncsc.gov.uk/articles/using-check-provider">https://www.ncsc.gov.uk/articles/using-check-provider</a></p> <p><a href="https://www.ncsc.gov.uk/scheme/penetration-testing">https://www.ncsc.gov.uk/scheme/penetration-testing</a></p>	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

<b>1.28</b>	<b>Part 9 Technical and Professional Ability</b>				
	Note	Note Details			
1.28.1	Evaluation guidance	Contract examples will be evaluated PASS/FAIL			
1.28.2	Evaluation guidance	All bidders must complete this section for the lot(s) for which you are bidding.			
1.28.3	Lot 1 Contract Example	What are the details of your Contract example for Lot 1?			
	Question	Description	Response Type	Response Guide	Response
1.28.4	L1 customer name	Name of customer organisation who signed the Contract	Text	Enter plain text	
1.28.5	L1 supplier name	Name of organisation who delivered the services or goods	Text	Enter plain text	
1.28.6	L1 contact	Customer contact name	Text	Enter plain text	
1.28.7	L1 email	Customer email	Text	Enter plain text	
1.28.8	L1 start	Contract start date	Date	Enter a valid Date	
1.28.9	L1 end date	Contract completion date	Date	Enter a valid Date	
1.28.10	L1 value	Estimated Contract value	Numeric	Enter a numeric value	

1.28.11	L1 Contract Example	<p>Contract example – Lot 1 - Corporate finance advice, separate to any transaction execution</p> <p>Please provide a summary of the contract, clearly demonstrating your organisations technical capability to successfully deliver corporate finance analysis and advice to the Buyer to assist in formulating, assessing the impacts on and delivering it policy aims for projects as specified in Framework Schedule 1, Lot 1, Core Services.</p> <p>Your response must clearly demonstrate the component parts below;</p> <p>1) The aims, objectives and milestones set by the Buyer at the start of the contract and how your organisation managed to meet the aims, objectives and milestones of the contract on-time and on-budget.</p> <p>2) The quality controls employed by your organisation and how they were utilised to ensure the quality of the services delivered by organisation, during the delivery of the contract and post-delivery of the contract.</p> <p>3) How your organisation ensured that it had the appropriate expertise and experience at the appropriate levels to deliver the Buyer's requirements. The</p>	Text	Enter plain text	
1.28.12	L1 Contract Example	<p>Lot 1 - additional text for response</p> <p>You are permitted to use a contract example where the requirement has been delivered by Key Subcontractors provided they are named within your tender at Question 1.11 and have completed and returned Attachment 4 – Information and Declaration Workbook at question 1.12.1.</p> <p>We reserve the right to contact your customer to confirm that the contract example that you are providing is valid and accurate.</p> <p>Please refer to the contract examples evaluation guidance.</p> <p>Please enter N/A if you are not submitting</p>	Text	Enter plain text	
	Note	Note Details			
1.28.13	Lot 2 Contract Example	What are the details of your contract example for lot 2?			
	Question	Description	Response Type	Response Guide	Response
1.28.14	L2 customer name	Name of customer organisation who signed the contract	Text	Enter plain text	
1.28.15	L2 supplier name	Name of organisation who delivered the services or goods	Text	Enter plain text	
1.28.16	L2 contact	Customer contact name	Text	Enter plain text	
1.28.17	L2 email	Customer email	Text	Enter plain text	
1.28.18	L2 start	Contract start date	Date	Enter a valid Date	
1.28.19	L2 end date	Contract completion date	Date	Enter a valid Date	
1.28.20	L2 value	Estimated contract value	Numeric	Enter a numeric value	

1.28.21	L2 Contract Example	<p>Contract example – Lot 2 - Advice on and execution of specific corporate transactions</p> <p>Please provide a summary of the contract, clearly demonstrating your organisations technical capability to successfully deliver advice and assistance to Buyers on how best to achieve its policy aims for specific transaction(s) as specified in Framework Schedule 1, Lot 2, Core Services.</p> <p>Your response must clearly demonstrate the component parts below;</p> <p>1) The aims, objectives and milestones set by the Buyer at the start of the contract and how your organisation managed to meet the aims, objectives and milestones of the contract on-time and on-budget.</p> <p>2) The quality controls employed by your organisation and how they were utilised to ensure the quality of the services delivered by organisation, during the delivery of the contract and post-delivery of the contract.</p> <p>3) How your organisation ensured that it had the appropriate expertise and experience at the appropriate levels to deliver the Buyer's requirements. The scope of the Contract example should be very similar to that which is the subject of</p>	Text	Enter plain text	
1.28.22	L2 Contract Example	<p>Lot 2 - additional text for response</p> <p>You are permitted to use where the contract has been delivered by a Key Subcontractors, they must be named within your tender at Question 1.11 and have completed and returned Attachment 4 – Information and Declaration Workbook at question 1.12.1.</p> <p>We reserve the right to contact your customer to confirm that the contract example that you are providing is valid and accurate.</p> <p>Please refer to the contract examples evaluation guidance.</p> <p>Please enter N/A if you are not submitting</p>	Text	Enter plain text	
	Note	Note Details			
1.28.23	Lot 3 Contract Example	What are the details of your contract example for lot 3?			
	Question	Description	Response Type	Response Guide	Response
1.28.24	L3 customer name	Name of customer organisation who signed the contract	Text	Enter plain text	
1.28.25	L3 supplier name	Name of organisation who delivered the services or goods	Text	Enter plain text	
1.28.26	L3 contact	Customer contact name	Text	Enter plain text	
1.28.27	L3 email	Customer email	Text	Enter plain text	
1.28.28	L3 start	Contract start date	Date	Enter a valid Date	
1.28.29	L3 end date	Contract completion date	Date	Enter a valid Date	
1.28.30	L3 value	Estimated contract value	Numeric	Enter a numeric value	

1.28.31	L3 Contract example	<p>Contract example – Lot 3 - Advice on and execution of specific equity or equity related capital markets transactions</p> <p>Please provide a summary of the contract, clearly demonstrating your organisations technical capability to successfully deliver advice to the Buyer on how to best achieve its policy aims in relation to a specific equity or equity related product spectrum as specified in Framework Schedule 1, Lot 3, Core Services.</p> <p>Your response must clearly demonstrate the component parts below;</p> <p>1) The aims, objectives and milestones set by the Buyer at the start of the contract and how your organisation managed to meet the aims, objectives and milestones of the contract on-time and on-budget.</p> <p>2) The quality controls employed by your organisation and how they were utilised to ensure the quality of the services delivered by organisation, during the delivery of the contract and post-delivery of the contract.</p> <p>3) How your organisation ensured that it had the appropriate expertise and experience at the appropriate levels to deliver the Buyer's requirements. The</p>	Text	Enter plain text	
1.28.32	L3 Contract example	<p>Lot 3 - additional text for response</p> <p>You are permitted to use a contract example where the requirement has been delivered by Key Subcontractors provided they are named within your tender at Question 1.11 and have completed and returned Attachment 4 – Information and Declaration Workbook at question 1.12.1.</p> <p>We reserve the right to contact your customer to confirm that the contract example that you are providing is valid and accurate.</p> <p>Please refer to the contract examples evaluation guidance.</p> <p>Please enter N/A if you are not submitting</p>	Text	Enter plain text	
	Note	Note Details			
1.28.33	Lot 4 Contract Example	What are the details of your contract example for Lot 4?			
	Question	Description	Response Type	Response Guide	Response
1.28.34	L4 customer name	Name of customer organisation who signed the contract	Text	Enter plain text	
1.28.35	L4 supplier name	Name of organisation who delivered the services or goods	Text	Enter plain text	
1.28.36	L4 contact	Customer contact name	Text	Enter plain text	
1.28.37	L4 email	Customer email	Text	Enter plain text	
1.28.38	L4 start	Contract start date	Date	Enter a valid Date	
1.28.39	L4 end date	Contract completion date	Date	Enter a valid Date	
1.28.40	L4 value	Estimated contract value	Numeric	Enter a numeric value	

1.28.41	L4 Contract Example	<p>Contract example – Lot 4 - Advice on and execution of specific debt capital markets transactions</p> <p>Please provide a summary of the contract, clearly demonstrating your organisations technical capability to successfully deliver advice to the Buyer on how to best achieve its policy aims in relation to a specific debt capital markets transaction as specified in Framework Schedule 1, Lot 4, Core Services.</p> <p>Your response must clearly demonstrate the component parts below;</p> <p>1) The aims, objectives and milestones set by the Buyer at the start of the contract and how your organisation managed to meet the aims, objectives and milestones of the contract on-time and on-budget.</p> <p>2) The quality controls employed by your organisation and how they were utilised to ensure the quality of the services delivered by organisation, during the delivery of the contract and post-delivery of the contract.</p> <p>3) How your organisation ensured that it had the appropriate expertise and experience at the appropriate levels to deliver the Buyer's requirements. The scope of the Contract example should be</p>	Text	Enter plain text	
1.28.42	L4 Contract Example	<p>Lot 4 Example - additional text for response</p> <p>You are permitted to use a contract example where the requirement has been delivered by Key Subcontractors provided they are named within your tender at Question 1.11 and have completed and returned Attachment 4 – Information and Declaration Workbook at question 1.12.1.</p> <p>We reserve the right to contact your customer to confirm that the contract example that you are providing is valid and accurate.</p> <p>Please refer to the contract examples evaluation guidance.</p> <p>Please enter N/A if you are not submitting a bid for Lot 4.</p>	Text	Enter plain text	
	Note	Note Details			
1.28.43	Lot 5 Contract Example	What are the details of your contract example for lot 5?			
	Question	Description	Response Type	Response Guide	Response
1.28.44	L5 customer name	Name of customer organisation who signed the contract	Text	Enter plain text	
1.28.45	L5 supplier name	Name of organisation who delivered the services or goods	Text	Enter plain text	
1.28.46	L5 contact	Customer contact name	Text	Enter plain text	
1.28.47	L5 email	Customer email	Text	Enter plain text	
1.28.48	L5 start	Contract start date	Date	Enter a valid Date	
1.28.49	L5 end date	Contract completion date	Date	Enter a valid Date	
1.28.50	L5 value	Estimated contract value	Numeric	Enter a numeric value	



1.28.51	L5 Contract example	<p>Contract example – Lot 5 - Specialist retail offer advice and execution in relation to specific capital markets transactions</p> <p>Please provide a summary of the contract, clearly demonstrating your organisations technical capability to successfully deliver advice to the Buyer on how to best achieve its policy aims in relation to the retail offer element of a specific capital markets transaction as specified in Framework Schedule 1, Lot 5, Core Services.</p> <p>Your response must clearly demonstrate the component parts below;</p> <p>1) The aims, objectives and milestones set by the Buyer at the start of the contract and how your organisation managed to meet the aims, objectives and milestones of the contract on-time and on-budget.</p> <p>2) The quality controls employed by your organisation and how they were utilised to ensure the quality of the services delivered by organisation, during the delivery of the contract and post-delivery of the contract.</p> <p>3) How your organisation ensured that it had the appropriate expertise and experience at the appropriate levels to deliver the Buyer's requirements. The</p>	Text	Enter plain text	
1.28.52	L5 Contract example	<p>Lot 5 Example - additional text for response</p> <p>You are permitted to use a contract example where the requirement has been delivered by Key Subcontractors provided they are named within your tender at Question 1.11 and have completed and returned Attachment 4 – Information and Declaration Workbook at question 1.12.1.</p> <p>We reserve the right to contact your customer to confirm that the contract example that you are providing is valid and accurate.</p> <p>Please refer to the contract examples evaluation guidance.</p> <p>Please enter N/A if you are not submitting a bid for Lot 5.</p>	Text	Enter plain text	
	Note	Note Details			
1.28.53	Lot 6 Contract Example	What are the details of your contract example for lot 6?			
	Question	Description	Response Type	Response Guide	Response
1.28.54	L6 customer name	Name of customer organisation who signed the contract	Text	Enter plain text	
1.28.55	L6 supplier name	Name of organisation who delivered the services or goods	Text	Enter plain text	
1.28.56	L6 contact	Customer contact name	Text	Enter plain text	
1.28.57	L6 email	Customer email	Text	Enter plain text	
1.28.58	L6 start	Contract start date	Date	Enter a valid Date	
1.28.59	L6 end date	Contract completion date	Date	Enter a valid Date	
1.28.60	L6 value	Estimated contract value	Numeric	Enter a numeric value	

1.28.61	L6 Contract Example	<p>Contract example – Lot 6 - Specialist corporate finance advice in relation to the infrastructure sector</p> <p>Please provide a summary of the contract, clearly demonstrating your organisations technical capability to successfully deliver specialist corporate advice in relation to the infrastructure sector to the Buyer.</p> <p>Your response must clearly demonstrate the component parts below;</p> <p>1) The aims, objectives and milestones set by the Buyer at the start of the contract and how your organisation managed to meet the aims, objectives and milestones of the contract on-time and on-budget.</p> <p>2) The quality controls employed by your organisation and how they were utilised to ensure the quality of the services delivered by organisation, during the delivery of the contract and post-delivery of the contract.</p> <p>3) How your organisation ensured that it had the appropriate expertise and experience at the appropriate levels to deliver the Buyer's requirements. The scope of the Contract example should be very similar to that which is the subject of Lot you are bidding, with reference to Framework Schedule 1 Specification, this</p>	Text	Enter plain text	
1.28.62	L6 Contract Example	<p>Lot 6 Example - additional text for response</p> <p>We reserve the right to contact your customer to confirm that the contract example that you are providing is valid and accurate.</p> <p>Please refer to the contract examples evaluation guidance.</p> <p>Please enter N/A if you are not submitting a bid for Lot 6</p>	Text	Enter plain text	
	Note	Note Details			
1.28.63	Lot 7 Contract Example	What are the details of your contract example for lot 7?			
	Question	Description	Response Type	Response Guide	Response
1.28.64	L7 customer name	Name of customer organisation who signed the contract	Text	Enter plain text	
1.28.65	L7 supplier name	Name of organisation who delivered the services or goods	Text	Enter plain text	
1.28.66	L7 contact	Customer contact name	Text	Enter plain text	
1.28.67	L7 email	Customer email	Text	Enter plain text	
1.28.68	L7 start	Contract start date	Date	Enter a valid Date	
1.28.69	L7 end date	Contract completion date	Date	Enter a valid Date	
1.28.70	L7 value	Estimated contract value	Numeric	Enter a numeric value	

1.28.71	L7 Contract Example	<p>Contract example – Lot 7 - Specialist corporate finance advice in relation to portfolios of, or discreet, financial assets</p> <p>Please provide a summary of the contract, clearly demonstrating your organisations technical capability to successfully undertake specialist analysis of complex portfolios of, or discreet, financial assets as specified in Framework Schedule 1, Lot 7, Core Services</p> <p>Your response must clearly demonstrate the component parts below;</p> <p>1) The aims, objectives and milestones set by the Buyer at the start of the contract and how your organisation managed to meet the aims, objectives and milestones of the contract on-time and on-budget.</p> <p>2) The quality controls employed by your organisation and how they were utilised to ensure the quality of the services delivered by organisation, during the delivery of the contract and post-delivery of the contract.</p> <p>3) How your organisation ensured that it had the appropriate expertise and experience at the appropriate levels to deliver the Buyer's requirements. The scope of the Contract example should be very similar to that which is the subject of</p>	Text	Enter plain text	
1.28.72	L7 Contract Example	<p>Lot 7 - additional text for response</p> <p>We reserve the right to contact your customer to confirm that the contract example that you are providing is valid and accurate.</p> <p>Please refer to the contract examples evaluation guidance.</p> <p>Please enter N/A if you are not submitting a bid for Lot 7.</p>	Text	Enter plain text	
	Note	Note Details			
1.28.73	Evaluation guidance	What we will do with your responses:			
1.28.74	Evaluation guidance	The marking scheme and evaluation criteria below will be used for all contract examples			
1.28.75	Evaluation guidance	Marking Scheme -- Evaluation Criteria			

<b>1.29 Visibility of Third Part Agents / Bid Writers</b>					
	Question	Description	Response Type	Response Guide	Response
1.29.1	1.29.1	Please confirm if you have engaged the services of a third party / agent in the preparation of your bid.	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

<b>1.30 Visibility of Third Part Agents / Bid Writers continued</b>			<b>Responses to this Section will be considered only if: 1.29.1 = Yes</b>		
	Question	Description	Response Type	Response Guide	Response
1.30.1	1.30.1	If you have responded Yes to question 1.29.1 please confirm the name of the organisation of the Third Party Agent / Bid Writer	Text	Enter plain text	
1.30.2	1.30.2	Please confirm that you have full visibility of the bid pack for this competition, including the terms and conditions.	Text	Enter plain text	
1.30.3	1.30.3	Please confirm that you have full visibility of the content of your bid	Text	Enter plain text	
1.30.4	1.30.4	Please confirm that you have taken all necessary action required to authorise the person who will sign the Declaration within the Selection Questionnaire to do so on your behalf.	Text	Enter plain text	

1.31 Declaration					
	Note	Note Details			
1.31.1	Declaration	I declare that to the best of my knowledge the information submitted in this selection questionnaire is correct and accurate.			
	Question	Description	Response Type	Response Guide	Response
1.31.2	Agreement to declaration	Do you agree to the declaration	Option List	Select one of the Options listed in the drop down menu on the bottom right of the response box	

1.31.3	Name	Name of person agreeing to the declaration	Text	Enter plain text	
1.31.4	Role in organisation	Role in organisation	Text	Enter plain text	
1.31.5	Date	Date	Date	Enter a valid Date	