



King's College London  
Strand  
London  
WC2R 2LS

Attn: Redacted  
Redacted

Date: 15 February 2021

Contract Reference: CCZZ20A88

Dear Redacted,

**Award of contract for the Provision of a Veteran Cohort Study**

Following your proposal for the provision of a Veteran Cohort Study to the Cabinet Office, (The Customer) we are pleased to award this contract to you. The attached appendix provides detailed feedback on your submitted proposal.

This letter (Award Letter) and its Annexes set out the terms of the contract between the Cabinet Office as the Customer and King's College London as the Supplier for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the "**Conditions**"). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

**1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:**

- 1.1. The Services shall be performed at the Suppliers' premises
- 1.2. The charges for the Services shall be as set out in Annex 2. The total contract value shall be £1,798,246.53, including all extension options.
- 1.3. The specification of the Services to be supplied is as set out in Annex 3 and within the Supplier's response at Annex 4. Where there is conflict Annex 3 shall take precedence.
- 1.4. The Term shall commence on 1 March 2021 (the "Start Date") and the Expiry Date shall be 28 February 2022. The Customer reserves the option at their own discretion, to extend the contract by 2 periods of 1 year.
- 1.5. The address for notices of the Parties are:

**Contracting Authority**

**Supplier**

OFFICIAL



Office of Veteran Affairs  
1 Horse Guards Road, London, SW1A 2HQ  
Attention: Redacted  
Email: Redacted

King's College London  
Redacted  
Research Grants and Contracts  
Research Management & Innovation  
Directorate  
King's College London  
3<sup>rd</sup> Floor, 5-11 Lavington Street  
London, SE1 0NZ UK  
Attention: Redacted  
Email: Redacted

1.6. The following persons are Key Personnel for the purposes of the Agreement:

1.6.1. For the Supplier:

Name	Title/Role for the Supplier
Redacted	Lead Contact

1.7.2 For the Customer:

Name	Title/Role for the Contracting Authority
Redacted	Redacted

## 2. Payment

All invoices must be sent, quoting a valid purchase order number (PO Number), to: Redacted Within 10 working days of receipt of your countersigned copy of this letter, the Contracting Authority will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, item number (if applicable) and the details (name and telephone number) of your Contracting Authority contact (i.e. Contract Manager). Non-compliant invoices will be returned, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact by email to Redacted.

## 3. Liaison

For general liaison your contact will continue to be Redacted

Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter via the e-sourcing portal within 48 hours from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the Contract Reference number above in any future communications relating to this Contract.

Yours sincerely,

Signed for and on behalf of the Cabinet Office ("the Customer")  
Name: Redacted

Job Title: Redacted



Signature: Redacted

Date:

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of King's College London ("the Supplier")

Name: Redacted

Job Title: Redacted

Signature: Redacted

Date: