

Dodderhill Parish Council

Improvements to Open Spaces at Wychbold Recreation Area,
located within the wider Parish of Dodderhill

Request for Quotation for Work on

- Pathways
- Car Park Improvements
- Sensory Garden
- Wildlife Corridors
- Orchard Improvements
- Community Allotment Plot

at

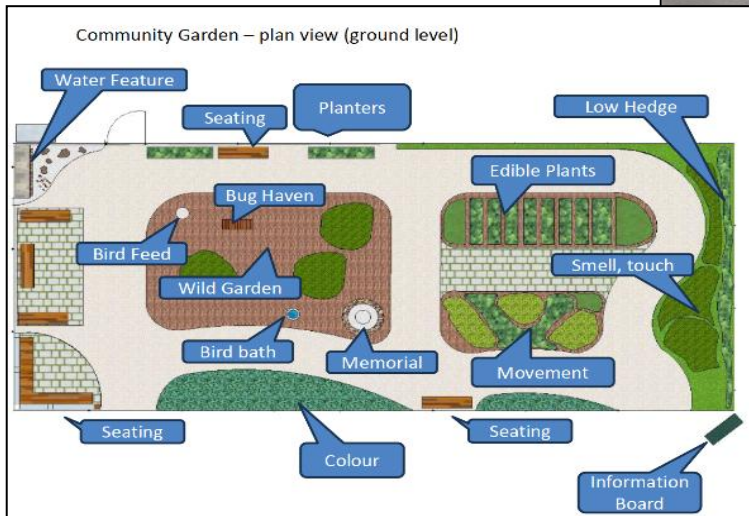
Wychbold Park,
School Road, Wychbold
Worcestershire, WR9 7PU



Wychbold Park
First impressions.



Plans for the sensory garden.



The Orchard



Planned footpath improvements.



Table of Contents				
1.	Introduction			Page 4
2.	Timetable and Process			Page 4
3.	Submission Instructions			Page 5
4.	Evaluation and Quality Questions			Page 6
5.	Further Information			Page 7
6a.	Specification	Paths	Phase 1a	Pages 8 - 9
6b.	Specification	Car Park	Phase 1b	Page 10
7.	Specification	Sensory Garden	Phase 2	Pages 11 - 12
8.	Specification	Wildlife Corridors	Phase 3	Page 13
9.	Specification	Orchard	Phase 4	Page 14
10.	Specification	Community Plot	Phase 5	Page 15
	Appendix 1	Approximate Measurements		Pages 16 - 18
	Appendix 2	Sub-Contractors		Page 18
	Appendix 3	Suitability Questions – includes question on Conflict of Interest. These are pass/fail questions		Pages 19 - 20
	Appendix 4.	Certificate of non-collusion and non-canvassing		Pages 21 - 22
	Appendix 5.	Contract Conditions Acceptance		Page 23
	Appendix 6.	Pricing Schedule		Pages 24 - 28
		Pricing Schedule Summary		Page 29

1. Introduction

Dodderhill Parish Council (The Authority) is issuing this Request for Formal Quotations (RFQ) for the competitive procurement of six pieces of work to be carried out at or close to Wychbold Playing Fields, School Road, Wychbold WR9 7PU.

All quotations, clearly marked WychPIP TENDER, are to be returned to:

The Clerk, Dodderhill Parish Council
Wychbold Village Hall
School Road, Wychbold
Worcestershire WR9 7PU

Or by email to: DodderhillClerk@outlook.com

Site visits are mandatory to tender for this work and requests for site visits or any questions can be addressed to the Wychbold PIP (Park Improvement Plan) Coordinator:

Parkplan@dodderhill-pc.gov.uk or tel: 07821 641382

or to the Parish Council Clerk: Clerk@dodderhill-pc.gov.uk - tel: 01527 372548.

Payment Details

The Parish Council's standard payment times are 30 days from receipt of invoice following completion of the required services/delivery or the required goods.

Payment is by BACS

No invoices will be accepted from any Contractor without an official written purchase order from the Council and the order number in full being quoted on all invoices.












All invoices to be addressed to:

The Clerk, RFO
Dodderhill Parish Council
C/O The Village Hall
School Road, Wychbold
Worcestershire, WR9 7PU.

2. Timetable and Process

17/12/2024 – 10/01/2025	Requests for quotations and site visits
24/01/2025	Deadline for return of Quotations
24/02/2025	Start of contract
31/10/2025	All works completed by

3. Submission Instructions

-  All responses should be in English, text submitted in A4, with a font size of 10 or more.
-  Attachments and additional information should be clearly named
-  All quotations must be submitted to the Clerk of Dodderhill Parish Council using the contact details in the yellow box on page 4.
-  Receipt of quotation by post and by email will be acknowledged.
-  All quotations will be opened on the same date after 24/01/2025 in the presence of the Clerk, the Plan Coordinator and two members of the Authority.
-  Upon review of all quotations received, the Authority may wish to pose post-quotation clarification questions to Bidders.
-  Any clarifications issued in response to questions received will be circulated to all Bidders with an opportunity to revise their submitted quotation within five days.
-  Bidders are required to complete and sign a Certificate of Non-Collusion and a Certificate of Non-Canvassing.
-  The Authority will reject quotations delivered after the deadline date.
-  The Contract award is subject to the formal approval process of the authority.
-  Sub-contracting is permitted within the project works.

4. Evaluation

Please provide full details of what will be included in your contract price.

Quotations will be assessed for both financial and quality aspects of the submission. Total project cost is £103,855.00, and tenders will be assessed with financial quality at 30% and Quality at 70% which takes into account the answers to our Quality questions that consider social value, experience, access to the park and scope of works.

Following compliance checks and evaluation of suitability, the quotation will be scored against the Parish Council's identified criteria.

Once the quality and price scores have been allocated, they will be combined to give an overall score for each Bidder.

We will weigh up the financial quality with the quality questions that are weighted against the question and given a score of 0-5.

- 0 = Very weak or no answer
- 1 = Weak, well below expectation
- 2 = Poor, below expectation
- 3 = Meets expectation
- 4 = Above expectation
- 5 = Significantly above expectations

In applying the scoring scale, each quotation will be evaluated according to its quality and deliverability.

'Quality' refers to performance and fitness for the purpose of the proposal and therefore covers any aspect of a submission that affects the performance of the contract.

'Deliverability' refers to the likelihood that all aspects of a particular submission could in fact be delivered by the Bidder concerned.

The Procurement Documents are intended only to provide a background explanation of the works required and are not intended to form the basis of any decision on whether to enter into any contractual relationship with the Authority.

Quality Questions

- The Contractor will need to provide a project plan to be submitted with the quotation - 15%
- The quotation should include the bidder's experience of projects of a similar size and nature with reference to these projects - 20%
- What local social value will you bring to the project? This could be through using local materials, local providers. If you intend to subcontract, please specify which ones you would propose to use - 20%
- Access to works is within the public realm in this busy play park area, how will you manage this construction/public interface throughout the works and what measures will be put in place to ensure the safety of all concerned - 15%

5. Further Information

The Parish Council reserves the right to vary or change all or any part of the procedures for the procurement process at any time or not to proceed.

The location of the contractor's site compound is to be agreed upon with the Parish Council.

The contractor should note that the site has limited access, details of proposed access routes should be agreed with the Parish council prior to any access being used. Site visits before quotations are submitted are mandatory

The contractor will be expected to produce a Construction Phase Plan to demonstrate how all work should be undertaken, including details of any footpath, or facility closures, temporary works and diversions and signage, to include any potential health and safety issues and how these will be minimized.

The Phase Plan should also include a Schedule of Works to state the lead-in, sequence and duration of all construction works, review and handover.

No car parking areas or access roads shall be blocked or parking spaces removed without approval from the PIP Coordinator.

The Contractor to provide welfare facilities and site storage for their own staff and sub-contractors for the duration of the contract. Site for storage to be agreed with the Parish Council.

The contractor must agree to make good, on completion, any damage to hard and soft standings and other areas. All park areas should be reinstated to the approval of the Parish Council and there will be a clause on final payment to cover this.

All waste should be removed and properly disposed of by or with a suitably licensed waste disposal company; sight of waste transfer and disposal licenses will be required.

Whilst the survey information provided in the tender documents is accurate to the best of the knowledge of the design team, the contractor is required to visit the site to confirm all details, dimensions, and the like, prior to submitting a quotation.

A suitable health and safety management document and risk assessment for both the contractors and the public will be required for the site.

This scheme has several components that mesh but also enable it to be successful in terms of funding and progress; by splitting it into components, we can mitigate the effects of any issues that may hinder the progress of any aspect. Phases may be altered, in consultation with the PIP Coordinator, to ensure suitability and appropriate weather conditions.

The appointed contractor shall be aware of, and wherever possible comply with, the Parish Council's Biodiversity Policy, available online: [BIODIVERSITY-POLICY.pdf](#)

6. Paths – Phase 1a

Aims

- To improve access and accessibility for all abilities to the allotments, orchard and football fields by widening and extending existing paths.
- To use suitable pathway materials that will have minimal impact on the surroundings, match existing paths including those in the sensory garden; paths will include sufficient turning circles for inclusivity and relevant signage.
- To include permanent distance markers on path surfaces to encourage exercise.

Note: it may be sensible to lay the paths within the sensory garden during the same phase as laying paths around the playing field.

Specifications

Existing paths to be widened to 1.5m for accessibility; no timber edging is required as the footpaths are to be the ‘field-edge’ footpath type.

Where needed, paths should be excavated to the required depth and any soft spots taken back to firm ground. Any ruts or depressions deeper than 300mm will require an additional 150mm of sub-base material.

Required surface: The specified surface is to be Cotswold, self-binding gravel, spread and well compacted to a dense thickness with an even surface for safety at a depth of 50mm with base course completely covered.

Where the path is sloping at a greater angle than 70 degrees a drain shall be provided at each side of the path if it is to be cambered, or on the lower side of the path if it has a cross-fall.

Where a surface adjacent to a path slope down to the path at an angle greater than 75 degrees a drain shall be provided between the slope and the join.

Path Profile: surface improvement work to be constructed to shed surface water.

New Pathways

These are to be constructed as a continuation of the existing paths, to same specification and using matching materials.

The new path is to join the existing path by the wood, as shown on the plan on page 9, and continue in front of the benches alongside the football field, southwards along the eastern-most side of the Orchard to the top of the park, run alongside the top of the allotments, back down the western side of the allotments to rejoin the original path. A new branch is to be constructed from the original path at the ‘bottom’ (north) of the allotments leading to the lower allotment gate.





Total length is approximately 500m. Draft measurements are included herein under Appendix 1 but the Contractor must undertake their own measurements.

The pathway depth is to be no less than 100mm, but greater depth may be required in soft ground areas. All hardcore is to be thoroughly compacted to a dense, tight even surface prior to any further surfacing materials being laid.

Plan to show Path works:



Key:

-  Existing path to widen/resurface to change into wheelchair accessible route.
-  New paths to provide access to community allotment plot, allotments in general, orchard and football field. Note: paths will have distance markers added to encourage people to improve their fitness.
-  Community Allotment Plot.
-  Path to access lower allotment

Car Park – Phase 1b

Aims

- Separating pedestrian and vehicle routes where feasible.
- To mark out parking spaces for disabled users and for electric charging use.
- To add an electric charging point for vehicles.
- To replace some of the current tarmac area with an eco-friendly surface that includes space for plants yet provides hard standing for cars
- To remove and appropriately dispose of via a licensed waste carrier, the existing car park barrier.
- Supply and install a replacement car park barrier with height restrictions to prevent the entrance of larger/ higher vehicles at the entrance to the car park which can be opened if/ when larger vehicles are needed to carry out works in the park area.
- To replace outside lights with nocturnal animal-friendly ones.
- Review of car park to provide further suggested improvements.

Specifications

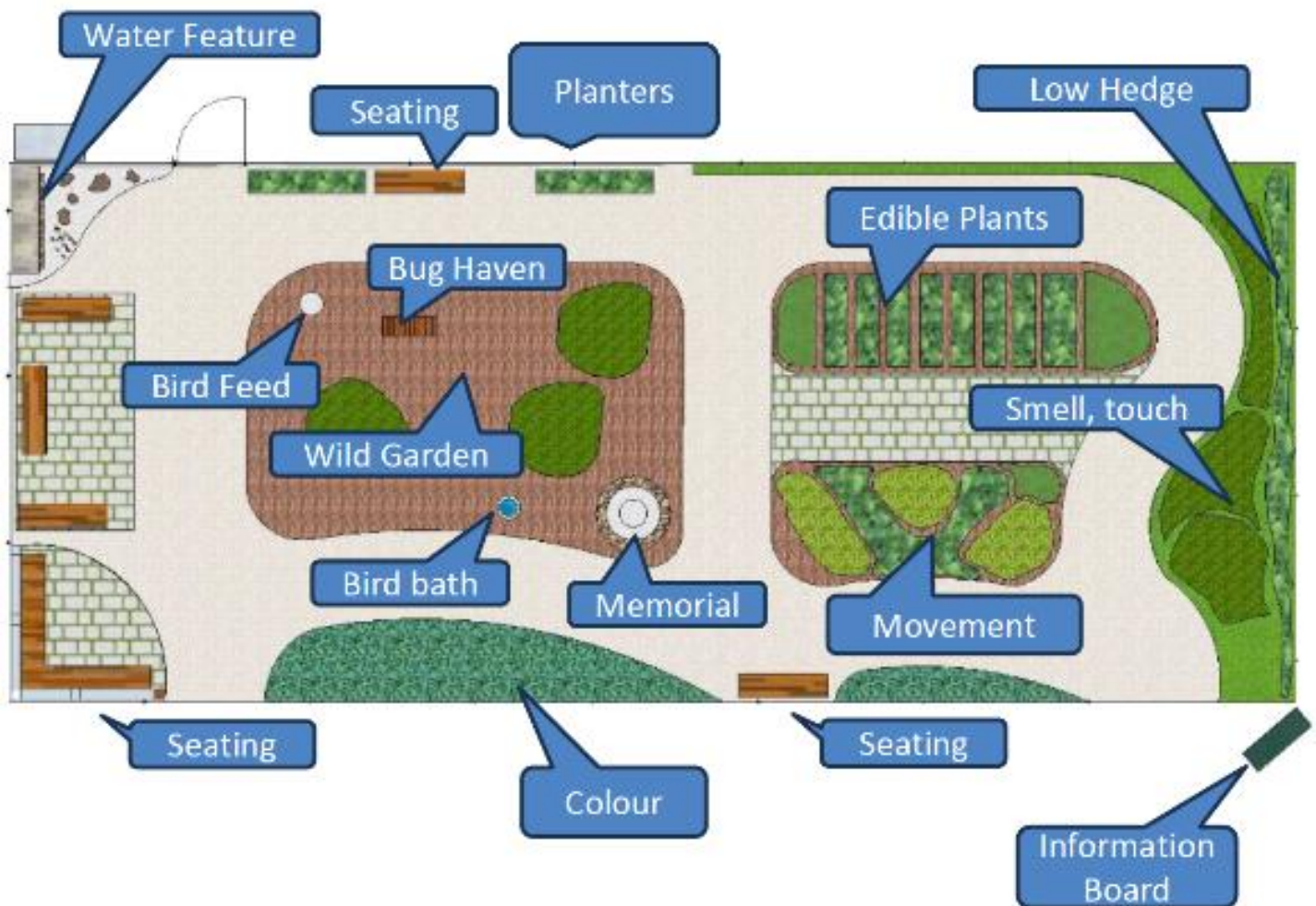
- Bidders are required to suggest improvements to the car park, to include layout, surfacing and demarcation of areas, replacement of lights, addition of a height barrier and an electric charging point.
- Specifications are dependent upon this review.
- Bidders to suggest what they can offer towards meeting the Council's aims.

7. Community Sensory Garden – Phase 2

Aims- Phase 2 - Reduce and Tidy

This is to be a beautiful and peaceful place to sit, rest and reflect and contemplate. It will also be used as a community meeting place, a site for workshops, remembrance services, carol singing and other community activities. It needs to be accessible to all and include seating and shelter.

Community Garden – plan view (ground level)



Specifications

- The area is to be cleared after an environmental assessment (environmental assessment to be agreed with PIP Coordinator).
- Material is to be sorted to identify what can be re-used. Anything that cannot be reused must be removed and disposed of in a licensed waste disposal center.
- A minimum of three raised beds to be built with at least one to be accessible for wheelchair users.
- Mound to be removed and levelled for access.
- Fencing to be assessed for use or removal. Where removed, hedging is to be considered as replacement.
- Paths to be laid in keeping (width and materials) with paths in playing fields.
- Pergola and open roofed walkway to be built, to include a minimum of two solar panels. Securely fixed.
- Wooden seating has to be added under the walkway. Securely fixed.
- Potting table to be provided or built with secure storage facilities for tools such as watering cans, kneelers. This must be suitable for wheelchair users and securely fixed.
- An area for composting to be added, possibly as a wooden bin.
- A secure outside tap to be supplied with a safety mechanism to ensure no misuse.
- Water-collection points to be added from the shelter/pergola roof and village hall roof.
- Water collection system and minimum of two butts for irrigation and raised beds to be added.
- Simple water feature, powered by solar energy from solar panels on roof of shelter, to be added or built (in agreement with PIP Coordinator). This must take into account safety features (risk of drowning/contamination) and be securely fixed.
- An interpretation board to be erected at the entrance to the garden to outline the sensory areas of the garden, name the main species present and explain the purposes of the garden.
- Space left to house a memorial plaque/stone as a Wychbold RBL tribute and this can be done in consultation with them, led by the Parish Council, this would provide a focal and gathering point in the garden.
- Espalier trees to be planted around edges.
- Plants to be a mixture of perennial and annual which would be colorful and scented to be planted in raised beds with edible plants such as salad and herbs in one of the raised beds with permanent identification labels.
- Rocks and gravel for beds to be supplied.
- Non-intrusive solar lighting around pergola to be added.
- Where appropriate, anti-graffiti paint to be used.

8. Wildlife Corridors – Phase 3

Information

A number of hedges run alongside the orchard, allotments, playing fields area, car park and proposed sensory garden. These have been in situ for many years and some like the one to the side of the orchard are protected. A number of areas have been damaged or destroyed and a gate, no longer used, makes a big break in the hedge alongside Stoke Road.

Aims

- To identify gaps in the hedges where additional planting would help increase species diversity and improve links between the hedges to woodlands.
- To add new planting where recommended.
- To add permanent labels to existing and new trees.
- To improve biodiversity by adding bird boxes, bat boxes and insect houses in appropriate locations. These can be made from recycled materials if safe.
- The Parish council will offer guidance and recommendations on planting, plant care and long-term maintenance.

Specifications

- Much of this work is likely to be carried out under the advice of Worcestershire Wildlife Trust and using Natural Networks funding.
- Bidders to supply quotes for what they can offer towards the Council's aims for improving the Wildlife Corridors.

9. Orchard – Phase 4

Aims

- To enhance the existing orchard so that it becomes a functioning community orchard.
- To commission an expert to teach tree maintenance, including pruning.
- To commission an expert to teach wildflower meadow maintenance.

Specifications

- To provide labor and materials to prepare the site to include clearing around existing trees and creating trails around and within the orchard.
- To create a new path to 'Fiona's bench' in keeping with other path works.
- To supply and place an entrance sign including braille signage.
- To supply identification labels for trees including braille signage.
- To supply an interpretation board to be positioned at the entrance to the orchard, outlining the diversity of the species that can be found within. To be designed with input from the PIP Coordinator.
- To source, purchase and plant fruit trees to supplement existing ones (source and supply may be done by PIP Coordinator). To include stakes if needed.
- To supply and plant espalier trees (in consultation with PIP Coordinator).
- To supply wildflower mixes, including yellow rattle, to limit competition from grass.
- To plant willow plants and supply infrastructure to train these into archways and hedges.
- To provide two compost bins to be shared with allotments.
- To provide and erect fencing for espalier trees to create an edge between the orchard and the allotments.
- To improve the existing memorial bench (Fiona's bench).
- To supply and securely site more wooden seating areas including a picnic table with wheelchair access, that could double up as a works area.
- To provide storage facilities for tools, watering cans, kneelers etc., that is both secure and blends in with the area. Securely fixed.
- To offer any help with sourcing experts in tree maintenance and wildflower meadows.

10. Community Allotment Plot – Phase 5

Information

The Council owns 12 allotments next to the orchard, annually leased for allotment use. Access to the allotments was severely reduced when the pump track was installed a few years ago. One of the 12 allotments is reserved for community use, in liaison with District Councilor Rick Deller.

Aims

- To improve access by widening existing paths and creating new paths (See Paths section)
- To improve the community plot (in consultation with Cllr Deller) by:
 - Rotavating it.
 - Providing a minimum of three raised beds, seating in the form of a wooden bench, potting table with wheelchair access, storage (potentially shared with orchard), rainwater harvesting with a minimum of one water butt and shelter and storage in the form of a small shed, with gutters for water collection, and a communal composting area (potentially shared with orchard).
- To provide clear signage and information about the community plot, including braille.

Specifications

All require consultation with PIP Coordinator and Cllr Deller.

- To provide a small shed with guttering and a safe water butt. Shed to be securely fixed in place and with secure locking.
- To supply and install a minimum of three raised beds.
- To provide seating in the form of a wooden bench. This needs to be securely fixed.
- To provide a potting table area with wheelchair access. Also securely fixed.
- To provide a large compost bin or compound.
- To supply signage as in aims.
- To provide and install fencing with trellis between the allotments and orchard to support espalier fruit trees.

Appendix 1. Approximate Measurements

Approximate measurements for paths and other dimensions for project

Measurements - areas around Wychbold playing fields

05 April 2024: K. Deane, N. Edge, S.Howarth - Using a 'trundle' wheel

VH: Wychbold Village Hall

Sensory Garden area /Old playground area next to village hall.

From	To	Distance/m	Notes
Dog bin by road	Front of proposed sensory garden	1.7	
Dog bin by road	End of gate	5.0	
Dog bin by road	End of fence (VH side)	23.5	
Start of fence by road	Start of gate	2.8	
Start of fence by road	End of gate	4.1	
Start of fence by road	End of fence (VH side)	21.5	
Corner of fence by road	Corner of fence by road	9.4	i.e. Short side of fence
Metal bench end	Metal bench end	1.8	
Start of garden	End of garden	18.9	Leaving a gap for wet end
Side of garden by VH	Mound in center	3.6	
Mound in center	Side of garden Opp VH	3.2	
Edge of fence by road	Mound in center	7.6	
Edge of fence by road	Start of bench	10.8	
Entrance to road	Entrance to garden	5.7	
Dog bin by road	End of tarmac alongside garden	13.3	

Between old playground area and start of playing fields

From	To	Distance/m	Notes
Dog bin by road	CCTV post	28.3	
Dog bin by road	Start of table tennis fence	32.4	
Dog bin by road	End of tt fence	47.7	
Dog bin by road	Cycle racks	49.7	
Cycle racks	1 st bollard	3.0	
1 st bollard	Post	1.3	
Post	2 nd bollard	3.5	

From start of playing fields up and around the field

From	To	Distance/m	Notes
3 rd bollard by tarmac on existing path 3 rd bollard by tarmac on existing path	Start of MUGA	12.2	Path will need widening. Current width ranges 70-100 cm
	Entrance path to MUGA	31.4	
	Bend by gate	62.4	
	Start of fitness area	70.4	
	End of fitness area	95.8	
	Start of dog agility	119.5	
	End of dog agility	142.3	
	Bend by allotments	168.9	
	Allotment gate	193.7	
	Bend to right to follow existing pathway	199.7	
	Start of new path to go between two trees to join existing track	215.2	Until here, there is an existing path.
	End of new path	??	Not sure we measured
	Start of existing track, left towards 1 st corner of allotments	229.0	Water-logged. May need additional drainage along top
	Start of middle allotment gate at top of allotments	255.8	
	End of gate	259.5	
	End of allotments	287.4	
	Start of orchard	289.8	No real track here
	End of orchard (top)	317.2	
	1 st natural pathway across orchard	336.6	No trees in direct line between here and allotment
	2 nd natural pathway across orchard	345.5	Ditto
	3 rd natural pathway across orchard	351.9	Ditto
	4 th natural pathway across orchard	361.9	Ditto
	‘Fiona’s bench’ pathway	371.9	
	Horizontal concrete bar in ground	377.3	
	Dog bin at corner of playing field	383.9	No real track here; new path needed
	1 st bench	401.9	Four benches along football pitch; one with dedication
	End of hedge	451.5	
	To join existing pathway by woodland track	473.3	This completes a circle

Route for new path

From	To	Distance/m	Notes
VH Car park bollard	Edge of MUGA	9.1	Existing path to widen
	Front of MUGA	29.8	New path
	Along MUGA (long side)	73.5	
	Fitness equipment	89.2	
	Existing path	95.6	

Appendix 2. Sub-Contractors

Sub-contractors and their work are the responsibility of the principal contractor. If there are any issues it is the responsibility of the principal contractor to address and correct them.

Appendix 3. Suitability Assessment Questionnaire

Please answer all the questions. These are pass/fail questions

3a. Conflict of Interest

To ensure equal treatment of all economic operators, the Parish Council is required to identify and remedy any potential conflicts of interest.

- Please confirm if anyone from your organization has been employed by or has a relative who is a councilor or employee of the council.

If answered 'yes' please provide brief details below:

3b. Environment/Sustainability

- Please confirm if you or your organization have an Environmental policy.
- In the past three years have you been taken to court for not complying with environmental legislation requirements?

3c. Professional & Business Standing

- Have you or your organization, at any time during the last 3 years, been in a state of bankruptcy, insolvency, compulsory winding up, administration, receivership, or been subject to relevant proceedings where the proceedings were commenced for valid reasons?
- Have you or your organization, its directors or any other person who has the power of representation, decision or control of the named organization ever been convicted of a criminal offence related to business or professional conduct, including fraud or conspiracy to defraud?
- Does your organization hold all relevant licenses and memberships for this contract as required by law?

- Does your organization have the required level of insurance? A copy of your insurance, including both public liability and employers' liability, to cover the contract is required and will be kept on file.

3d. Legal Obligations

- Is it your or your organization's policy as an employer to comply with its statutory obligations with regards to groups with Protected Characteristics under the Equalities Act 2010?
- Organizations that employ 5 or more staff are legally required to have a written Equalities Statement, please confirm you have a statement and that it is communicated within your organization, or that you have fewer than 5 staff members.
- Does your organization comply with the Health and Safety at Work Act 1974?
- Organizations that employ 5 or more staff are legally required to have a written Health and Safety Policy and Risk Assessments. Please confirm if you have a policy and associated risk assessments, or less than 5 staff.

3e. Modern Slavery

- Have you or your organization, its directors or any other person who has the power of representation, decision or control of the named organization ever been convicted of slavery, servitude, forced or compulsory labor, child labor or any offence in human trafficking and other forms of trafficking in human beings within the last 5 years?
- In accordance with the Modern Slavery Act 2015, all organizations carrying out business within the UK, with a total annual turnover of £36m or more are required to produce a slavery and human trafficking statement for each financial year.

Please confirm if your organization has an annual turnover of £36m or more.

If you answered yes to the above question, please confirm that you are compliant with the annual reporting requirements contained within Section 54 of the Act 2015.

Appendix 4 - Certificate of non-collusion and non-canvassing

To Dodderhill Parish Council

In connection with bid for works relating to the Wychbold Park Improvement Plan.

Date:

For the Attention of the Clerk

Statement of non-canvassing

I/We certify the following

I/We certify that I/We have not canvassed any member, employee or advisor of the Parish Council in connection with this Tender and the proposed award of the Contract by the Authority and that no person employed by me/us or acting on my/our behalf or advising me/us, has done any such act.

I/We hereby undertake that I/We will not canvass any member, director, employee or advisor of the Parish Council in connection with this Tender and the proposed award of the Contract and that no person employed by me/us or acting on my behalf, or advising me/us, will do any such act. I/We agree that the Parish Council may, in consideration of this bid, and in any subsequent actions, rely upon the statements made in this Certificate.

Statement of non-collusion

The essence of the public procurement process for selective tendering for the Contract is that the Parish Council shall receive bona fide competitive quotes from all Tenderers.

In recognition of this principle, I/We hereby certify that this is a bona fide offer, intended to be competitive, and that I/We have not fixed or adjusted the amount of the offer or the price in accordance with any agreement or arrangement with any person (except any sub-contractor identified in this offer).

I/We also certify that I/We have not done and undertake that I/We will not do, at any time during the tender process or in the event of my/our quotation being successful while the resulting contract is in force, any of the following acts:

- Enter into any agreement or agreements with any other person that would require them to refrain from tendering to the Parish council; or
- Inform any person, other than the Parish Council of the details of the Tender or the amount or the approximate amount of my/our offer except where the disclosure was in confidence and was essential to obtain insurance premium quotations required for the preparation of the Tender; or

- Cause or induce any person to enter into such an agreement as is mentioned in paragraph 1 and 2 above or to inform us of the amount or the approximate amount of any rival Tender for the Contract; or
- Commit any offence under the Public Bodies of Corrupt Practices Act 1889, the Prevention of Corruption Acts 1889 to 1916 nor under Section 117 of the Local Government Act 1972: or
- Offer or agree to pay or pay or give any sum of money, inducement or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other Tender or proposed Tender for the performance of the Improvement Scheme covered by the Tender.

In this Certificate, the word ‘person’ includes any person, body or association, corporate or incorporate and ‘agreement’ includes any arrangement whether formal or informal and whether legally binding or not.

I/We agree that the Council may, in its consideration of the offer, and in any subsequent actions, rely upon the statements made in this certificate.

Signed.....

Name.....

Position.....

For and on behalf of.....

Appendix 5 - Contract Conditions Acceptance

Contact for

To Dodderhill Parish Council

I/We the undersigned do hereby undertake to provide the services upon and subject to the terms and conditions set out in the Conditions of Contract, Specification and the pricing and rates contained in the pricing schedule and other documents that are contained or incorporated herein.

Signature.....

Duly authorized agent of the Supplier.....

(Electronic/Typed signatures are acceptable)

Position held.....

Name and Address of Supplier

.....

.....

.....

.....

Date.....

It must be clearly shown whether the Supplier is a Limited Company, Corporation, Partnership or Single Individual, trading in their own or another name, and if the person signing is not the actual tenderer, the capacity in which they sign or are employed.

Appendix 6 - Pricing Schedule

Prices are to be submitted in GB Pounds Sterling and exclusive of VAT, it should be assumed that all the requirements under the specification should be included in the costing proposal. Please also complete summary on final page.

Phase 1 - Paths and Car Park

[illegible]

Pricing Schedule - Phase 2 - Sensory Garden

[illegible]

Please also complete summary on final page.

Pricing Schedule - Phase 3 - Wildlife Corridors

[illegible]

Please also complete summary on final page.

Pricing Schedule - Phase 4 - Orchard

[illegible]

Please also complete summary on final page.

Pricing Schedule – Phase 5 - Community Allotment

[illegible]

Please also complete summary on final page.

Pricing Schedule – Summary

Goods and/or services works to be quoted for	Costs£
Phase 1 - Paths and Car Park	
Phase 2 - Sensory Garden	
Phase 3 - Wildlife Corridors	
Phase 4 - Orchard	
Phase 5 - Community Allotment	
Total Costs (ex VAT) £	

All quotations, clearly marked WychPIP TENDER, are to be returned to:

The Clerk, Dodderhill Parish Council
Wychbold Village Hall
School Road, Wychbold
Worcestershire WR9 7PU

Or by email to: DodderhillClerk@outlook.com