



Department  
for Environment  
Food & Rural Affairs



**Promar International Limited**  
**Alpha Buildings,**  
**London Road,**  
**Nantwich,**  
**Cheshire, CW5 7JW**

**4<sup>th</sup> April 2023**

**COMMERCIAL IN CONFIDENCE**

**Farm and Land Management Advice Framework**

<b>Farm and Land Management Advice Framework Theme:</b>	Catchment Sensitive Farming
<b>Mini-Contract Title:</b>	FaLMA Lot 1 North West Catchment Sensitive Farming: One to One On-farm Advice
<b>Mini-Contract Reference:</b>	FaLMA/CSFNW009

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of Catchment Sensitive Farming – 1:1 On Farm Advice in the North West (Lot 1) will commence on **Tuesday 4<sup>th</sup> April 2023**. Activities and payment details are summarised below.

**Table 1**

Activity Type	Delivery Deadline	Funding Source	No. of units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
WQ1/A: Catchment Sensitive Farm Review	22/12/2023	[Redacted]	[Redacted]	[Redacted]	[Redacted]
WQ1/B: Nutrient Management Plan	22/12/2023				
WQ1/C: Farm Infrastructure Audit	22/12/2023				
WQ1/D Slurry/Manure/Silage Handling and Storage	22/12/2023				
WQ1/E: Water Pathway Management	22/12/2023				
WQ1/H: Soil Husbandry	22/12/2023				
WQ1/J: Pesticide Filling - Washdown Facilities and Bio-bed / Biofilter Design	22/12/2023				
WQ1/K: Maximising CS Opportunities through CSF	10/07/2023				
WQ1/Q: Soil and Nutrient Management Plan	22/12/2023				
WQ1/U: Assessment and Monitoring of Soil Health	22/12/2023				

WQ1a/M1: Standard Soil Sampling with No Interpretation for Standard Agricultural Soil Analysis	31/10/2023				
WQ1a/M2: Standard Soil Sampling Certificate with Interpretation and Recommendations.	31/10/2023				
WQ1a/M5: Slurry/Manure Sampling and Analysis. Certificate with Interpretation and Recommendations.	31/10/2023				
WQ1a/M6: Standard Soil Sampling, assessment of soil biological activity/soil health with No Interpretation, for agricultural soil.	31/10/2023				
<b>Grand total ex VAT</b>					<b>£105,125.00</b>

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 9<sup>th</sup> March 2023
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Atamis on 23<sup>rd</sup> March 2023
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

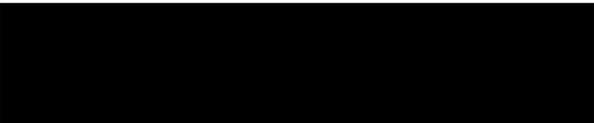
1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by **19/01/2024** (within 4 weeks of the mini-contract delivery end date).

Upon receipt of the signed mini contract award, a purchase order will be raised which must be quoted on all claim submission invoices. To note the terms and conditions of the main framework contract take precedence over those attached with the purchase order.

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of signed acceptance via **Atamis** within 7 days of the date of the Award Letter.

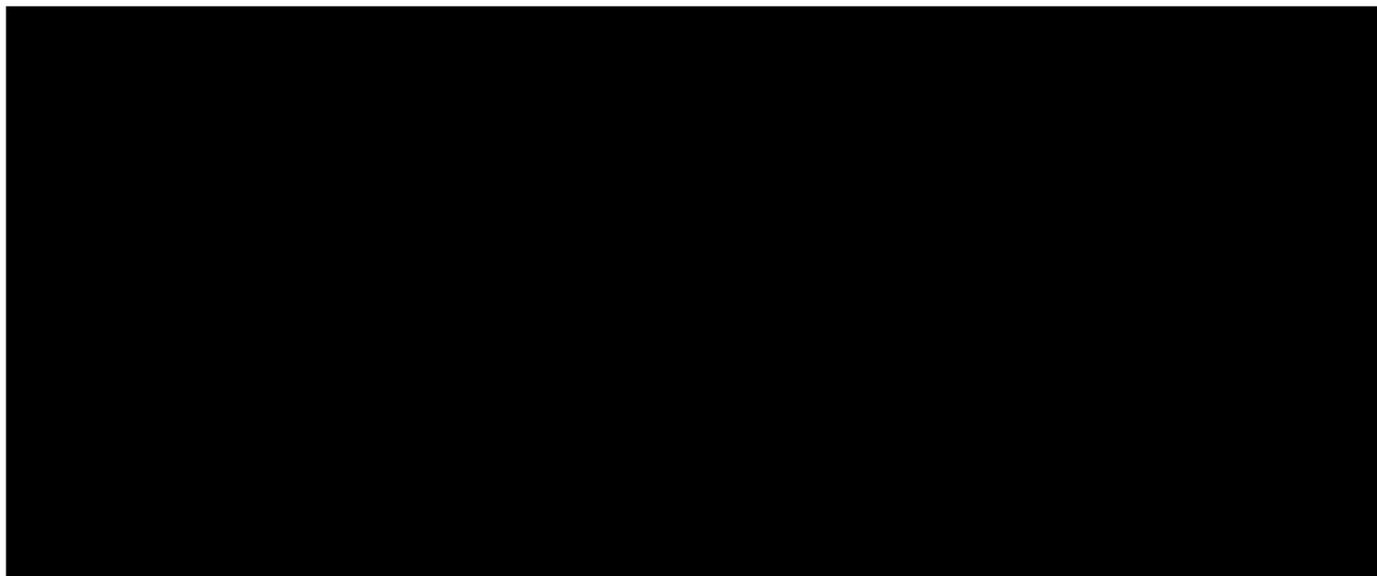
Yours sincerely



**Signed for and on behalf of the Supplier**

**Signed for and on behalf of Defra Group Commercial**

**Annex A: Delivery Milestones**



# Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:  
[DGC.GDPR@defra.gsi.gov.uk](mailto:DGC.GDPR@defra.gsi.gov.uk)
3. The contact details of the Contractor Data Protection Officer are:  

4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

Data Processing descriptor	Narrative
Identity of the Controller and Processor	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1.
Subject matter of the processing	The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide.
Duration of the processing	Duration of the contract
Nature and purposes of the processing	The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals.
Type of Personal Data	Name, address, date of birth, NI number, telephone number, email address.
Categories of Data Subject	Members of the public in the person of farmers who will be the recipients of advice.
Data Processing descriptor	Narrative