Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: Project\_27416

THE BUYER: The Department for Work & Pensions

BUYER ADDRESS Caxton House, Tothill Street, London, SW1H 9NA THE SUPPLIER: Specialist Computer Centres PLC

SUPPLIER ADDRESS: James House, Warwick Rd, Birmingham, B11 2LE REGISTRATION NUMBER: 01428210

DUNS NUMBER: 22-772-0521

SID4GOV ID: 210512

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 18th December 2024.

It’s issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

## CALL-OFF LOT(S):

Lot 3 Software

## CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
   * Joint Schedules for RM6098
     + Joint Schedule 2 (Variation Form)
     + Joint Schedule 3 (Insurance Requirements)
     + Joint Schedule 4 (Commercially Sensitive Information)
     + Joint Schedule 6 (Key Subcontractors)
     + Joint Schedule 10 (Rectification Plan)
     + Joint Schedule 11 (Processing Data)
   * Call-Off Schedules for RM6098
     + Call-Off Schedule 5 (Pricing Details)
     + Call-Off Schedule 6 (ICT Services), including Annex A
     + Call-Off Schedule 20 (Call-Off Specification)
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## CALL-OFF SPECIAL TERMS

1. The End-User Customer's use of the software shall be governed by the end- user license terms, known as the OpenText EULA (UK and Ireland) v4.0, July2019 ("EULA"). This document is available on [www.opentext.com/agreements.](http://www.opentext.com/agreements)

CALL-OFF START DATE: **31st December 2024**

CALL-OFF EXPIRY DATE: **30th December 2027**

CALL-OFF INITIAL PERIOD: **36 months**

## CALL-OFF DELIVERABLES

The Authority is looking to procure OpenText OpenPass licences, for a period of 36

months at level at the volumes stated in Call-Off Schedule 20 (Call-Off Specification).

## LOCATION FOR DELIVERY

Not applicable. To be downloaded from portal. DATES FOR DELIVERY

Required delivery date 1st January 2025. TESTING OF DELIVERABLES

Option A: None

## WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

## MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

£ 317,844.00 (ex. VAT). CALL-OFF CHARGES

# Option A: £ 953,533.13 (ex. VAT), £ 1,144,239.76 (inc. VAT).

As per Schedule 5 (Pricing Details) REIMBURSABLE EXPENSES

None

## PAYMENT METHOD

The payment method for this Call-Off Contract is: BACS BUYER’S INVOICE ADDRESS:

# Department For Work and Pensions:

Department For Work and Pensions Accounts Payable

**[REDACTED]**

## BUYER’S AUTHORISED REPRESENTATIVE

**[REDACTED]**

BUYER’S ENVIRONMENTAL POLICY

# [Sustainable procurement strategy - GOV.UK (www.gov.uk)](https://www.gov.uk/government/publications/dwp-sustainable-procurement-strategy)

BUYER’S SECURITY POLICY

# [DWP Information Security Policy (publishing.service.gov.uk)](https://assets.publishing.service.gov.uk/media/61b31162d3bf7f0551f2d41d/dwp-information-security-policy.pdf)

## SUPPLIER’S AUTHORISED REPRESENTATIVE

**[REDACTED]**

## SUPPLIER’S CONTRACT MANAGER

**[REDACTED]**

PROGRESS REPORT FREQUENCY

N/A

PROGRESS MEETING FREQUENCY

N/A

KEY STAFF

Not applicable.

## KEY SUBCONTRACTOR(S)

OpenText

## COMMERCIALLY SENSITIVE INFORMATION

Commercial offering SERVICE CREDITS

Not applicable. ADDITIONAL INSURANCES

Not applicable. GUARANTEE

Not applicable.

## SOCIAL VALUE COMMITMENT

Not applicable.

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | **[REDACTED]** | Signature: | **[REDACTED]** |
| Name: | **[REDACTED]** | Name: | **[REDACTED]** |
| Role: | Head of Commercial | Role: | Head of DME Commercial |
| Date: | 24-12-24 | Date: | 24-12-24 |