

## Contract Change Note

<b>Contract Change Note Number</b>	2
<b>Contract Reference Number &amp; Title</b>	ecm_56633 Decision-making research into farmers' cattle purchasing behaviour, investigating the current role of TB risk assessment in purchase decisions and appraising future ways to increase the importance of such risk assessment. 27521
<b>Variation Title</b>	Restructure of Deliverables, Contract Extension, Additional Project cost and cost re-profile.
<b>Number of Pages</b>	3

WHEREAS the Contractor and the Authority entered into a Contract for Decision-making research into farmers' cattle purchasing behaviour, investigating the current role of TB risk assessment in purchase decisions and appraising future ways to increase the importance of such risk assessment dated 22/10/2019 (the 'Original Contract') and now wish to amend the 'Original Contract'.

IT IS AGREED as follows

1. With effect from 29/05/2020 the Original Contract shall be amended as set out in this Change Control Note:

Change Requestor / Originator	██████████
Summary of Change	<ul style="list-style-type: none"> <li>• To split project deliverables into 2 work packages. See Appendix A below.</li> <li>• To extend the contract end date from 29/05/2020 to 31/03/21.</li> <li>• Cost re-profile: Additional project cost of ██████████ due to contract extension. See Appendix A below.</li> </ul>
Reason for Change	Due to the COVID-19 outbreak fieldwork on the named project had to be postponed. This meant that the deliverables, timescale and costs had to be varied.
Original Contract Price	£89,993.55
Variation Cost	£17,048.10
Revised Contract Price	<b>£107,041.65</b>
Revised Specification (See Appendix A for Details)	N/A
Revised Contract Period	To extend the end date to 31/03/2021
Change in Contract Manager(s)	n/a
Other Changes	n/a

2. Save as herein amended all other terms and Conditions of the Original Contract shall remain in full force and effect.

Execution of the Agreement is carried out in accordance with the 1999 EU Directive 99/93 (Community framework for electronic signatures) and the UK Electronic Communications Act 2000. The Agreement is formed on the date on which both the Authority and the Contractor have communicated acceptance of its terms on the Authority's electronic contract management system ('Bravo').

## Appendix A

### 1. Revised Contract Deliverables and Charges

The new deliverable timetable (alongside the initial contract and the varied contract)

#	Deliverable	Cost	Done	Paid	Target date		
					Original contract	Variation 1	Proposed Variation 2‡
1	Inception meeting	████████	Y	Y	21.10.19	n/a	n/a
2	Completion of interviews	████████	Y	Y	15.12.19	26.02.20	n/a
3	Interim meeting	████████	Y	Y	15.12.19	26.02.20	n/a
4	Completion of focus groups	████████	Y	Y	05.01.20	31.03.20	n/a
5	Completion of workshop materials	████████	Y	Y	05.01.20	13.03.20	n/a
5b	Interim report to publish work to date*	████████					29.05.20
6	Completion of workshops	████████	N	Y†	31.01.20	31.03.20	30.10.20
6b	Completion of rescheduled workshops*	████████					30.10.20
7	Final report and outputs	████████	N	N	14.02.20	15.05.20	11.12.21
8	Final meeting	████████	N	N	14.02.20	15.05.20	11.12.21
<b>Contract end date</b>					<b>27.02.20</b>	<b>29.05.20</b>	<b>31.03.21</b>
<p>* Means new deliverable and the additional costs that total <b>£17,048.10</b>.</p> <p>† Paid as the workshops were on target to be met and to ensure was in this financial year and this covers the costs, they have paid to run them. This payment is considered in varied costs.</p> <p>‡ Target dates for variation 2 are dependent on the COVID-19 outbreak and other restrictions so actual delivery dates are flexible within the 20/21 financial year.</p>							

### 2. Revised Contract Value (excluding VAT)

Original Contract Value **£89,993.55**

Value of this Variation **£17,048.10**

Revised proposed Contract Value **£107,041.65**