

## DPS Schedule 6 (Order Form Template and Order Schedules)

### Order Form

ORDER REFERENCE: **33828**

THE BUYER: **Secretary of State, Department for  
Environment, Food and Rural Affairs**

BUYER ADDRESS **Seacole Building, 2 Marsham Street,  
London, SW1P 4DF**

THE SUPPLIER: **Commissum Associates Limited**

SUPPLIER ADDRESS: **Zone 3, First Floor Office Suite, 5 Mitchell  
Street, Edinburgh, EH6 7BD**

REGISTRATION NUMBER: **SC229945**

DUNS NUMBER: **42-422-0353**

#### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **07/03/2022**

It's issued under the DPS Contract with the reference number RM3764iii for the provision of Cyber Security Services.

DPS FILTER CATEGORY(IES):  
**16626**

## ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM3764iii
3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM3764iii
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 7 (Financial Difficulties)
    - Joint Schedule 8 (Guarantee)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - ---

Order Schedules for RM3764iii
    - Order Schedule 5 (Pricing Details)
    - Order Schedule 7 (Key Supplier Staff)
    - Order Schedule 8 (Business Continuity and Disaster Recovery)
    - Order Schedule 9 (Security)
    - Order Schedule 14 (Service Levels)
    - Order Schedule 15 (Order Contract Management)
    - Order Schedule 20 (Order Specification)

4. CCS Core Terms (DPS version)
5. Joint Schedule 5 (Corporate Social Responsibility) RM3764iii
6. Annexes A & B to Order Schedule 6

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### ORDER SPECIAL TERMS

**None**

ORDER START DATE: **7<sup>th</sup> March 2022**

ORDER EXPIRY DATE: **6<sup>th</sup> March 2024**

ORDER INITIAL PERIOD: **2 Years, 0 Months**

ORDER OPTIONAL EXTENSION **1 Year, 0 Months**

#### DELIVERABLES

Option B: See details in Order Schedule 20 (Order Specification)

#### MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£1,133,000**

#### ORDER CHARGES

DPS Ref: RM3764iii Model Version: v1.0

Option B: See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

Recoverable as stated in the DPS Contract

PAYMENT METHOD

**BACS transfer**

BUYER'S INVOICE ADDRESS:

**SSCL AP**

**Defra**

**PO Box 790**

**Newport**

**Gwent**

**NP10 8FZ**

**Accounts-payable.def@sscl.gse.gov.uk**

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

**Senior Officer, Security & Contingency Planning**

[REDACTED]

**Sir John Moore House,**

**Victoria Square**

**Bodmin**

**Cornwall**

**PL31 1EB**

BUYER'S ENVIRONMENTAL POLICY

**Available on request**

BUYER'S SECURITY POLICY

**Available on request**

SUPPLIER'S AUTHORISED REPRESENTATIVE

**Managing Director**

**Mitchell House, 5 Mitchell Street, Edinburgh, EH6 7BD**

SUPPLIER'S CONTRACT MANAGER

**Project Management**

PERFORMANCE REPORT FREQUENCY

**Quarterly**

PERFORMANCE MEETING FREQUENCY

**Quarterly**

KEY STAFF

**Account Director**

KEY SUBCONTRACTOR(S)

**N/A**

COMMERCIALLY SENSITIVE INFORMATION

**Not applicable**

SERVICE CREDITS

**Not applicable**

ADDITIONAL INSURANCES




**Not applicable**

GUARANTEE

**Not applicable**

SOCIAL VALUE COMMITMENT

**Not applicable**

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:	Managing Director	Role:	Deputy Director Commercial
Date:	04 March 2022	Date:	10th March 2022