

Award Form
Crown Copyright 2019

Award Form

Award Form

Crown Copyright 2019

This Award Form creates the Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1.	Buyer	The Department for Business, Energy and Industrial (BEIS) (the Buyer). Its offices are on: 1 Victoria Street, London, SW1H 0ET
2.	Supplier	Name: ICF Consulting Services Limited Address: Riverscape, 10 Queen Street Place, London, EC4R 1BE Registration number: 04161656
3.	Contract	This Contract between the Buyer and the Supplier is for the supply of Deliverables. This opportunity is advertised against the Heat Networks and Electricity Generation Assets (HELGA) Dynamic Purchasing System (RM3824) Service 1: Energy Advisory, Design & Technical Services - (Technical Services) > Energy Efficiency in Buildings
4.	Contract reference	FM22113 – Lot 2 Auditing of a Cross Section of CHPQA Schemes
5.	Deliverables	See Schedule 2 (Specification) for further details.
6.	Start Date	Mobilisation to commence Tuesday 1 st November 2022. Service Delivery to commence Sunday 1 st January 2023.
7.	End Date	Wednesday 31 st December 2024
8.	Extension Period	The Buyer reserves the right to extend the contract by an additional 2 x 12-month periods (2+1+1).
9.	Incorporated Terms (together these documents form the 'the Contract')	The following documents are incorporated into the Contract. Where numbers are missing we are not using these Schedules. If the documents conflict, the following order of precedence applies: <ol style="list-style-type: none"> 1. This Award Form 2. Any Special Terms (see Section 10 Special Terms in this Award Form) 3. Core Terms (version 1.0) 4. Schedule 1 (Definitions) 5. Schedule 20 (Processing Data) The following Schedules (in equal order of precedence): <ul style="list-style-type: none"> • Schedule 2 (Specification) • Schedule 3 (Charges) • Schedule 5 (Commercially Sensitive Information)

Award Form
Crown Copyright 2019

		<ul style="list-style-type: none"> • Schedule 6 (Transparency Reports) • Schedule 7 (Staff Transfer) • Schedule 8 (Implementation Plan & Testing) • Schedule 10 (Service Levels) • Schedule 13 (Contract Management) • Schedule 16 (Security) • Schedule 18 (Supply Chain Visibility) • Schedule 19 (Cyber Essentials Scheme) • Schedule 20 (Processing Data) • Schedule 21 (Variation Form) • Schedule 22 (Insurance Requirements) • Schedule 24 (Financial Difficulties) • Schedule 25 (Rectification Plan) • Schedule 27 (Key Subcontractors) • Schedule 29 (Key Supplier Staff) • Schedule 30 (Exit Management) <p>8. Schedule 26 (Corporate Social Responsibility)</p> <p>9. Schedule 4 (Tender) as long as any part of the Tender that offers a better commercial position for the Buyer takes precedence over the documents above.</p>
10.	Special Terms	Not applicable
11.	Buyer's Environmental Policy	BEIS Environmental Policy available online at: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991859/beis-environment-policy.pdf
12.	Buyer's Security Policy	Not applicable
13.	Social Value Commitment	The Supplier agrees, in providing the Deliverables and performing its obligations under the Contract, to deliver the Social Value outcomes in Schedule 4 (Tender)
14.	Commercially Sensitive Information	Supplier's Commercially Sensitive Information: Schedule 5 (Commercially Sensitive Information)
15.	Charges	Details in Schedule 3 (Charges)

Award Form
Crown Copyright 2019

16.	Reimbursable expenses	Not applicable
17.	Payment method	<p>The Supplier shall submit an invoice monthly. We aim to pay all invoices within 10 days if there are no outstanding payment queries and the Service has been performed to the satisfaction of the Buyer. The invoice shall show the amount of VAT payable and bear the Purchase Order number.</p> <p>Invoices shall be paid via BACS Payment Method.</p>
18.	Service Levels	See Schedule 10.
19.	Insurance	Details in Annex of Schedule 22 (Insurance Requirements).
20.	Liability	In accordance with Clause 11.1 of the Core Terms each Party's total aggregate liability in each Contract Year under the Contract (whether in tort, contract or otherwise) is no more than the greater of £5 million or 150% of the Estimated Yearly Charges.
21.	Cyber Essentials Certification	Details in Schedule 19 (Cyber Essentials Scheme)
22.	Progress Meetings and Progress Reports	<ul style="list-style-type: none"> • The Supplier shall attend Meetings with the Buyer as per Schedule 13 (Contract Management) • The Supplier shall provide the Buyer with Reports as per Schedule 6 (Transparency Reports)
23.	Guarantee	Not applicable
24.	Supplier Contract Manager	
25.	Supplier Authorised Representative	
26.	Supplier Compliance Officer	
27.	Supplier Data Protection Officer	

Award Form
Crown Copyright 2019

28.	Supplier Marketing Contact	
29.	Key Subcontractors	
30.	Buyer Authorised Representative	

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	9 th November 2022	Date:	9 th November 2022