

Framework Schedule 6

Order Form Template and Call-Off Schedules

Order Form

CALL-OFF REFERENCE: **Project 23254**

THE BUYER: **Department for Work and Pensions**

BUYER ADDRESS Caxton House, Tothill Street, London, SW1H 9NA

THE SUPPLIER: Cision

SUPPLIER ADDRESS: 5 Churchill Place, London, E14 5HU

REGISTRATION NUMBER:

DUNS NUMBER:

SID4GOV ID:

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 23/07/21. It's issued under the Framework Contract with the reference number RM6134 for the provision of Media Monitoring and Associated Services.

CALL-OFF LOT(S):
Not applicable

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6134
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6134
 - Joint Schedule 1 (Definitions)
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors) – NOT REQUIRED
 - Joint Schedule 7 (Financial Difficulties) - NOT REQUIRED
 - Joint Schedule 8 (Guarantee) – NOT REQUIRED
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Call-Off Schedules for RM6134
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer) – NOT REQUIRED
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details) - NOT REQUIRED
 - Call-Off Schedule 6 (ICT Services) - NOT REQUIRED
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 14 (Service Levels)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 16 (Benchmarking) - NOT REQUIRED
 - Call-Off Schedule 17 (MOD Terms) - NOT REQUIRED
 - Call-Off Schedule 18 (Background Checks) – NOT REQUIRED
 - Call-Off Schedule 19 (Scottish Law) - NOT REQUIRED
 - Call-Off Schedule 20 (Call-Off Specification)
4. Call-off Schedule 21 (Northern Ireland Law) – NOT REQUIRED CCS Core Terms (version 3.0.7)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6134
6. [Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: **1/8/21**

CALL-OFF EXPIRY DATE: **31/7/24**

CALL-OFF INITIAL PERIOD: **3 years**

CALL-OFF DELIVERABLES

Statement of Requirement

1. PURPOSE

This document sets out the services the Authority requires to call off from the Media Monitoring and Associated Services Framework (RM6134). The requirement covers services for Department for Work and Pensions (DWP) and Health and Safety Executive (HSE)

2. BACKGROUND TO THE AUTHORITY

Background

- 2.1 The Authority, the Department for Work and Pensions (DWP), is a major Government Department responsible for welfare, pensions and child maintenance policy. As the UK's biggest public service department it administers the State Pension and a range of working age, disability and ill health benefits to around 20 million claimants and customers.
- 2.2 DWP is a ministerial department, supported by [15 agencies and public bodies](#).
- 2.3 DWP provides services in a number of ways, for example through Jobcentre Plus, The Pension Service, the Child Maintenance Service and partner organisations.
- 2.4 For more information on the work and overall objectives of the Department, please follow the links to the gov.uk website and single Departmental Plan 2018-22:
- 2.5 <https://www.gov.uk/government/organisations/department-for-work-pensions/about>

2.6 <https://www.gov.uk/government/publications/department-for-work-and-pensions-single-departmental-plan>

2.7 [For further information on the work of the Health and Safety Executive please follow the link to the gov.uk website](#)

<https://www.hse.gov.uk/aboutus/index.htm>

3. BACKGROUND TO REQUIREMENT/OVERVIEW OF REQUIREMENT

3.1 The Authority's existing Agreement for the provision of Media Monitoring Services is due to expire on 31 July 2021

3.2 The Authority aims to award a new Agreement no later than 1 July 2021 with time allowed for a sufficient implementation period to ensure a smooth transition of services where required and reduce disruption to the customer.

Public Services (Social Value) Act 2012

3.3 The following relates to the 'Public Services (Social Value) Act 2012' and will be applied to secure wider social, economic and environmental benefits from the Agreement.

3.4 The Authority has identified one key theme under the [Social Value Model](#) to be monitored and continually improved upon throughout the life and duration of the Contract:

Theme 4: Equal Opportunity – Tackle Workforce Equality

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/940828/Social-Value-Model-Quick-Reference-Table-Edn-1.1-3-Dec-20.pdf

4. DEFINITIONS

4.1 The Authority has provided the following definitions relevant to the Agreement:

Expression or Acronym	Definition
DWP	Department for Work and Pensions
HSE	Health and Safety Executive

5. SCOPE OF REQUIREMENT

Scope of the Agreement

- 5.1 The Authority requires the Supplier to provide the following services, within scope of the Agreement:

Provision of Media Monitoring Service and associated services;

Managed services associated with the above named services, including but not limited to:

- 5.1.1.1 Provision of Management Information relating to the contract and its performance, spend and volumes, social value reporting;
- 5.1.1.2 Dedicated account management to support the effective delivery of services and ensure the performance of the Contract in line with the agreed service levels; and
- 5.1.1.3 Continuous improvement activities.

Terms and Conditions

- 5.2 The Supplier is required to meet and adhere to all Terms and Conditions contained within the Media Monitoring and Associated Services Framework (RM6134).
- 5.3 The Supplier must meet and adhere to any additional requirements that are specified within this document and/or included as part of the tender process throughout the life of the Agreement, unless otherwise specified by the Authority.

Agreement Duration

- 5.4 The Agreement between the two Parties shall be awarded on the basis of a period of Thirty-Six (36) months.
- 5.5 The Authority reserves the right to terminate the contract at the end of the first or the end of the second year of the contract. Call Off Contract notice periods will apply should the Authority wish to take this action. The Authority will not be liable for any exit costs should this clause be enacted.

Successful Appointment

- 5.6 The Supplier selected for Award of the proposed Agreement will be appointed as the primary supplier of Media Monitoring Services to the Authority.

6. THE REQUIREMENT

6.1 General requirements:

The Supplier must meet all minimum requirements as specified in the Media Monitoring and Associated Services Framework (RM6134).

6.2 The full requirement can be found in Annex 1 [Framework Schedule 1 (Specification)].

7. KEY MILESTONES AND DELIVERABLES

7.1 The following Contract milestones/deliverables shall apply:

Milestone	Requirement, provision of:	Timeframe for delivery
1	Implementation Plan	Within two (2) weeks of contract Award if not already provided in proposal
2	Key personnel / teams contact details and Detailed standard operating procedures for complaints and issues resolution and escalation.	Within two (2) weeks of contract Award if not already provided in proposal
3	Life Chances workforce monitoring	Within Six (6) months of contract Award and then annually

8. MANAGEMENT INFORMATION/REPORTING

Detailed Management Information (MI) Reporting

8.1 When requested, the Supplier must provide management information (MI) on the performance and finance relating to the contract. This may include, but is not limited to:

- 8.1.1 Number of cuttings or mentions per month and from what media sources;
- 8.1.2 Number of human driven evaluation reports completed;
- 8.1.3 Total number of cuttings throughout the contract;
- 8.1.4 Supplier monitored performance against SLA's;

8.1.5 Time of delivery of morning email;

8.1.6 Record of journalist contact database updates.

8.2 Acknowledgment of a request for MI must be sent to the requester within one (1) working day and receipt of the MI within 5 working days of acknowledgment.

Performance Reporting

8.3 The Supplier must provide performance reports against the KPIs applicable to the contract, as detailed in the Service Levels and Performance section of this specification on a monthly basis, no later than the 7th working day of the following month.

Social Value & Life Chances Reporting

8.4 The Supplier is expected to support the Authority in its efforts to support Government priorities to boost growth and productivity, help our communities recover from the COVID-19 pandemic, and tackle climate change.

8.5 The Supplier must ensure the following reporting metrics are adhered to in line with the Social Value Model for this Agreement:

Freedom of Information requests (FOIs) and Parliamentary Questions (PQs)

8.6 The Authority may request ad hoc MI from the Supplier to support individual data requests as relates to Freedom of Information requests and Parliamentary Questions.

8.7 Due to the nature of these requests, the deadlines may vary and will be communicated to and agreed with the Supplier in writing at the point of the request.

9. VOLUMES

9.1 The volumes are expected to be similar to those of last year.

9.2 1 April 2020 to 31 March 2021 DWP received approximately 22,000 cuts and HSE received approximately 4000 cuts.

10. CONTINUOUS IMPROVEMENT

10.1 The Supplier will be expected to continually improve the way in which the required Services are to be delivered throughout the Contract duration.

10.2 The Supplier should present opportunities and recommendations for Continuous Improvement to the Authority during Contract review meetings.

- 10.3 Changes to the way in which the Services are to be delivered must be brought to the Authority's attention and agreed in writing prior to any changes being implemented.

11. SOCIAL VALUE

- 11.1 The Supplier acknowledges that the Authority has a responsibility to support and promote wider social sustainability objectives for the benefit of society; and agrees to cooperate with the Authority to improve life chances for those most disadvantaged and furthest from the labour market.
- 11.2 The Supplier acknowledges that the Authority is supporting the Crown's Life Chances and Social Value agendas by aiming to promote opportunities for groups of persons which the Authority regards as meriting priority assistance including but not limited to Apprentices, Disabled People, Young People, Older Workers, Ex-Offenders and Black and Minority Ethnic People.
- 11.3 Diversity and Equality, the Crown's social value agenda and DWP Priority Groups will be discussed jointly by the Authority and the Supplier as an on-going item at Contract review meetings.
- 11.4 The Supplier shall, and shall ensure that its sub-contractors, take the following action(s) in respect of DWP Priority Groups:

Apprentices:

- 11.4.1.1 Make available to potential members of Staff used in the performance of the Supplier's obligations information about the National Apprenticeship Service.

Disabled People:

- 11.4.1.2 Take steps to become a Disability Confident Employer.
- 11.4.1.3 Make appropriate use of Access to Work to support recruit and retain disabled workers.
- 11.4.1.4 Provide Employment Experience to Disabled People as members of staff used in the execution of the Supplier's obligations under the Contract, to develop their skills and experience and increase their employability.

Employment experience: provide employment experience to young people as members of staff used in the performance of the Supplier's obligations under the Contract to develop their skills and experience and increase their employability for:

- 11.4.1.5 Young People – Under 25
- 11.4.1.6 Older Workers – Over 50

11.4.1.7 Ex-Offenders

11.4.1.8 Black and Minority Ethnic People

- 11.5 Employee Vacancies: advertise all vacancies for staff via universal jobmatch in addition to any other recruitment agencies with whom the Supplier advertises such vacancies and any other actions the Supplier takes to recruit Staff.
- 11.6 The Supplier shall provide the Life Chances Workforce Monitoring template duly completed in full in respect of all Staff (including but not limited to all Sub-contractors used in the performance of the Supplier's obligations under the Contract), Six (6) months after the Service Commencement date and annually thereafter.
- 11.7 The Supplier shall complete the Life Chances Workforce Monitoring template in line with the 'Life Chances through Procurement Guidance for DWP Contractors' and the contract definitions.

12. QUALITY

The Supplier must meet all quality standards and requirements as specified in the Media Monitoring and Associated Services Framework (RM6134).

13. PRICE

- 13.1 Prices are to be submitted via the e-Sourcing Suite Attachment 4 – Price Schedule excluding VAT and including all other expenses relating to Contract delivery.

14. STAFF AND CUSTOMER SERVICE

14.1 Complaints and Issue resolution:

The Supplier must ensure a robust complaints and issues resolution procedure is in place to deal with customer queries or complaints.

The Supplier must ensure that all complaints are acknowledged within one (1) working day of receipt from the customer.

The Supplier must ensure that all complaints are resolve, or a plan to resolve has been documented and agreed with the customer, no later than ten (10) working days from receipt of the original complaint.

The Supplier must ensure their designated Account Manager is aware of complaints which remain unresolved by the deadline of ten (10) working days from receipt, and must escalate to the Authority's contact in writing with a summary of actions taken to-date, for their awareness and review.

The Supplier is expected to provide a summary of complaints and issues at review meetings.

14.2 Escalation procedures:

The Supplier must ensure a robust escalation procedure is in place for any unresolved complaints and issues, to be reported to the appointed DWP Operational Supplier Manager.

The Authority's designated Operational Supplier Manager (OSM) for the contract will monitor the level of complaints and resolution times with a view to increasing customer satisfaction and improving Supplier performance.

The Supplier must ensure that all escalations from the Authority's OSM for unresolved complaints and issues, are acknowledged within one (1) working day of receipt.

- 14.3 The Supplier is expected to provide copies of detailed standard operating procedures for complaints and issues resolution and escalation within two (2) weeks of contact Award.

15. SERVICE LEVELS AND PERFORMANCE

Performance Management

- 15.1 The Authority will measure the quality of the Supplier's delivery by monitoring performance against the Key Performance Indicators / Service Level Agreement listed in the table below.

15.2 Key Performance Indicators

KPI/SLA	Service Area	KPI/SLA description	Target
1	Service delivery	Electronic delivery of media summary via email by 6:30am 365 days a year.	98%
2	Service delivery	Courier delivered copy of media summary to the address at section 18 by 07:30am.	99%
3	Service delivery	In the event the Customer reaches 90% of the mentions or cuttings limits, sufficient warning must be provided to allow time for refining the monitoring brief or search queries with advice of cost implications. The contract limit must not be exceeded without written confirmation from the Customer	98%

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4	Service delivery	Update of keywords, topics, publications and distributions by next days delivery when notified by 15:00 the previous day. Notifications sent after 15:00 must be actioned by the day after's delivery.	98%
5	Service delivery	Availability of journalist database 365 days a year	98%
6	Service delivery	Weekly update of the journalist contact database.	98%
7	Service delivery	Delivery of human drive evaluation report within 3 working days of any request.	99%
8	Service delivery	Response to queries and requests within 1 working day, including refining briefs and granting access to systems	98%
9	Account Management	The service should be consistent and ensure that key personnel remain on the account. Any changes to the individuals working on this account must be made known to the Customer within 24 hrs.	98%
10	Account management	Acknowledgment of any complaints or issues within 24 hours for the duration of the contract, including the escalation of appropriate issues to the authority's representative.	98%
11	Account management	Responding to queries and requests within 1 working day, including refining brief and granting access to systems and submission of mi.	99%
10	Reporting	Submission of requested MI within 5 working days of acknowledgement of request.	98%

16. SECURITY AND CONFIDENTIALITY REQUIREMENTS

16.1 The Supplier must ensure to meet the minimum requirements as set out in the Framework agreement.

16.2 The Supplier must ensure to meet the minimum requirements as laid out in the DWP Procurement Security Policies and Standards for the duration of the contract:

<https://www.gov.uk/government/publications/dwp-procurement-security-policies-and-standards>

Framework Ref: RM6134 Media Monitoring and Associated Services Framework

Project Version: v1.0

Model Version: v3.5

17. PAYMENT AND INVOICING

Payments and invoicing mechanism(s)

- 17.1 Invoices will be submitted monthly for the previous months cuts and reporting services provided.

Invoicing requirements and schedule

- 17.2 The Contracting Authority will provide all address and contact details for invoicing and related queries or escalations, during the implementation phase of the Contract.
- 17.3 The invoicing schedule will be agreed during the implementation phase of the Contract.

Supporting Information

- 17.4 The Supplier must provide mandatory supporting information as a minimum to enable accurate and timely payment of invoices. Refer to table section 8.10 for a detailed list of invoicing requirements.

18. CONTRACT MANAGEMENT

The Authority – what you can expect from us

- 18.1 The Authority will provide a designated contact within DWP Press Office and a Contract Manager to manage the day-to-day running of the contract and performance monitoring activity.
- 18.2 The Authority will provide a definitive list of contacts for specific requirements of the contract during the implementation period.
- 18.3 The Authority may invite key internal stakeholders to review meetings to support specific contract and performance management-related activities, or continuous improvement projects.

Supplier Personnel

- 18.4 The Supplier must provide a designated contact as the responsible Account Manager to the Authority.
- 18.5 The Supplier's designated Account Manager must be in attendance at all review meetings.
- 18.6 In the event of sub-contracting arrangements, the Supplier's designated Account Manager will have responsibility for ensuring the attendance of key delivery partners where required at review meetings.

- 18.7 The Supplier is expected to provide a list of key personnel who will be involved in the delivery of the services for this Agreement, and contact details within two (2) weeks of contract Award.

Meetings

- 18.8 Operational performance reviews will be held on a monthly basis initially with a view to reducing this to Bi – Annually if there are no issues with the service
- 18.9 A formal contract review will be held on an annual basis.
- 18.10 Meetings may be conducted virtually, or in person.
- 18.11 If requested by DWP, the Supplier must provide copies of all appropriate Management Information as in section 8.10 – 8.14, and a summary of complaints and issues at review meetings.

ANNEX 1 – FRAMEWORK SCHEDULE 1 (SPECIFICATION)

Specification of what is required for the Media Monitoring Services

This Schedule specifies the Services that may be required to be provided under this Contract.

1.1. Press media monitoring

- 1.1.1. Provide regional and national media monitoring of subjects relevant to the authority. The required list of publications can be found at section 3.
- 1.1.2. The monitoring must be based on an agreed brief of specified keywords and topics for each Customer (DWP and HSE).
- 1.1.3. A list of the proposed keywords and topics can be found at Annex 2. These are subject to change and the Supplier may be asked to review the key words with the press team and suggest changes that may enhance the service offered. Any changes to the list must be actioned by the next day's delivery when the Supplier is notified before 15:00 the previous day.
- 1.1.4. The press cuttings must be delivered electronically via email to two distribution lists (this will be provided to the Supplier following award).
- 1.1.5. Each email must relate to the keywords and topics for that Customer only.
- 1.1.6. The distribution lists are subject to change throughout the life of the contract. The Supplier will be notified of any changes and these must be actioned in readiness for the next day's email when notified prior to 15:00 the previous day.
- 1.1.7. Each email should contain a list of headlines and a 1-3-line summary from each source including any spokes people/ ministers mentioned. The national coverage must further be broken down further into subject's/key words as per Annex 2.
- 1.1.8. The email must include links (not attachments) to the press cuttings online
- 1.1.9. The articles must include the estimated daily audience reach of the publication or website and the approximate circulation numbers.
- 1.1.10. The delivery must be compatible with IT systems and security: Microsoft Edge is the default browser, access must be possible over Citric, and emails must get through the firewall.

1.2. Journalist contact database

1.2,1 Access to a Journalist database that includes the following information as a minimum:

- 1.2.1.1. Key contact details including telephone number and email address
 - 1.2.1.2. Subject of interest
 - 1.2.1.3. Associated publications
- 1.2.2. The database must include a search function that enables the user to search by the below fields as a minimum:
 - 1.2.2.1. Name
 - 1.2.2.2. Subject of interest
 - 1.2.2.3. Publication
- 1.2.3. The database must be accurate and kept up to date with any changes any movements on a weekly basis.

1.3. Human driven evaluation reports

- 1.3.1. Provide media evaluation and analysis as a when requested based on agreed metrics below:
 - 1.3.1.1. volume
 - 1.3.1.2. reach
 - 1.3.1.3. sentiment
 - 1.3.1.4. message penetration
 - 1.3.1.5. topic and media type
- 1.3.2. Upon receipt of a request the Supplier must provide the requested evaluation report within 3 working days of receipt of request.

1.4. Optional requirement for Social and Online media monitoring for HSE.

- 1.4.1. There may be a future requirement for Online media and social media monitoring, based on an agreed brief of specified keywords, and topics as per the list in Annex 2. The Authority will advise the Supplier if this requirement is needed.
- 1.4.2. Mentions must be included within the appropriate daily email within the headlines and under the appropriate heading/topic.

- 1.4.3. As per the press monitoring requirement, keywords and topics are subject to change and the Supplier may be asked to review the key words with the press office and digital communications team to suggest changes that may enhance the services offered

ANNEX 2 - PUBLICATIONS AND KEY WORDS

Keywords and Topics DWP

Search terms

Therese Coffey – Secretary of State for Work and Pensions

Justin Tomlinson - Minister for Disabled People

Mims Davis – Minister for Employment

Baroness Debbie Stedman-Scott

Peter Schofield - Permanent Secretary Department for Work and Pensions

Guy Opperman – Parliamentary under Secretary of State for Pensions and Financial Inclusion

Will Quince – Parliamentary under Secretary of State for Family Support, Housing and Child Maintenance

Department for Work and Pensions (DWP)

Amber Rudd – Only in relation to DWP

Simon McKinnon – Chief Digital and Information Officer

Robert Jenrick - Minister for Communities

Deirdre Hargey – Northern Ireland Minister for Communities

Personal Independence Payment – PIP

Universal Credit – UC

Plan for Jobs

Split Payments – only in connection with UC or Benefits

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Domestic abuse – only in connection with UC or Benefits

Benefit Cap / Welfare Cap

Disability Confident

Disability Employment

Careers Allowance

Child Maintenance Service (CSA - Child Support Agency, CMS)

New Enterprise Allowance

Bereavement Support Payment

Jobcentre Plus – JCP, Job Centre

Work Programme

Jobseekers Allowance – JSA, Income Support

Employment and Support Allowance – EAS

Automatic Enrolment

Pensioner Benefits

Pension Credit

Pension Tracing Service

Adult Disability Payment

Child Disability Payment

Pension Age Disability Payment

State Pension

Pension Wise

Winter Fuel Payment

Civil Service – only in connection with DWP

Health and Safety Executive

Reducing Parental Conflict programme

Framework Ref: RM6134 Media Monitoring and Associated Services Framework

Project Version: v1.0

Model Version: v3.5

Kickstart Scheme

Youth Offer

Work Coach

NEST – National Employment Savings Trust

Workplace Pension

Sanctions Only in connection with the benefits system (conditionality)

Welfare Reform

Full Employment only in connection with UK

Youth Unemployment only in connection with UK

Housing Benefit only in connection with UK

Homelessness only in connection with DWP, UC, Housing Benefit

UK Benefits system only in connection with Reform OR policy OR criticism
OR scroungers/spongers OR cheats OR fraud

Migrant Benefits

Pensions only in connection with Provision of pensions OR policy OR advice
OR planning OR reform OR law (when talking about legal changes/rulings)
OR Scams OR State pension top-up OR State Pension OR Pension Saving
and not in connection to Pension Funds (unless taking a consumer angle) OR
Pensioner Bonds OR Stock Market OR Analysis of individual Funds OR Value
of individual funds

Women Against State Pension Inequality – WASPI

Money and Pensions Advice Service – MaPS (Single Financial Guidance
Body, Money Advice Service, Pension Advisory Service, Pension Wise

Pension Protection Fund – PPF only in connection to UK

Pensions Dashboard

Retirement age – not in connection with TV licence

Poverty – Only in connection with Government policy on poverty OR children
OR figures OR trends OR measurement OR eradicating/eradication of poverty
and not in connection with fundraising

Benefit Fraud – UK only

Unemployment (Jobless figures)

Older Workers only in connection with UK and Employment Market

Labour Market Statistics not in connection with NHS, Nurses or Doctors

European Social Fund (ESF) only in connection with DWP

Mental Health – only in connection with DWP or the workplace or benefits

Brexit (only in connection with DWP)

Self Employed only in connection with UK, Benefits or Pensions

Ethnicity Pay Gap – UK only

Personal Debt – UK only and only in connection with DWP or Benefits

Credit Unions – UK only and only in connection with Government

Financial Inequality – UK only

Keywords and Topics HSE

CATEGORY

CORPORATE HSE

All mentions

Search terms:

Health and Safety Executive (HSE) Not In Connection With Health Service Executive
OR HSE in Environmental Context OR HSE Northern Ireland (HSENI) OR HSE
Guernsey

Health and Safety Inspectors Not In Connection With Health Service Executive OR
HSE in Environmental Context

Health and Safety Laboratory

HSE Science Directorate/Science Directorate in connection with HSE Not In
Connection With Health Service Executive OR HSE in Environmental Context

Adventure Activity Licensing Authority (AALA)

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Sarah Albon (HSE Chief Executive)

Sarah Newton (HSE Chair)

Andrew Curran (Member of the Senior Management Committee at HSE and HSL)

Peter Baker (Member of the Senior management Committee at HSE and new Chief Inspector of Buildings)

Lord Stephen Greenhalgh (Minister of State jointly at the Ministry of Housing, Communities and Local Government and the Home Office)

David Murray (Member of the senior management at HSE, Director of Finance and Planning)

Richard Daniels (Member of the senior management team at HSE, Director of Science, Engineering, Analysis and Chemicals Regulation)

(Sir) Paul Kenny (HSE board member; general secretary of GMB union)

Susan Mackenzie (Member of the senior management at HSE)

Claire Sullivan (HSE board member)

Kevin Rowan (HSE board member)

John McDermid (HSE board member)

Susan Johnson (HSE board member)

Mims Davis (HSE Minister)

Martin Esom (HSE board member)

Janice Crawford (HSE board member)

Ged Nichols (HSE board member)

Peter Brown (HSE board member)

Philip White (HSE board member)

Therese Coffey (Secretary of State for Work and Pensions)

Dame Judith Hackitt Only In Connection With Health & Safety Not In Connection With Health Service Executive OR HSE in Environmental Context

HSE Science Directorate - Formerly Health and Safety Laboratory

Health and Safety Inspectors

Building Safety Regulator
Building safety
Building Safety Bill

CATEGORY

GENERAL HEALTH & SAFETY

Search terms:

Subject of HEALTH & SAFETY

Lord David Young In Connection With Common Sense Safety report

ALL OF the following Only In Connection With Health & Safety

Corporate manslaughter
Europe
Corporate / social responsibility
Working Time Directive
Chemical Health and Safety at Work Act 1974
Chemical Regulation Directorate/CRD
Risk assessment
Business Regulation

Compensation
Accidents at work
Safety Bill
Ofgem
FRACKING (A Hydraulic fracturing - a controversial process of extracting shale gas)
Only In Connection With Health and safety of people working in the industry

CATEGORY

CAMPAIGNS

Search terms: Work Right - Work Right to keep your workers healthy and safe
#WorkRight (Campaign raising awareness of managing health and safety risks)

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Stress Only In Connection With HSE (Stress impacts on all sectors and businesses of all sizes, complete a stress risk assessment. HSE has a range of practical support and guidance available such as the Talking Toolkit, HSE Mobile App on risk assessment, management and control, and new automated Stress Indicator Tool (SIT))

Lungs Only In Connection With HSE (Many work activities can create dust, and exposure to any dust in excessive amounts can create respiratory problems)

Musculoskeletal Disorders/MSDs Only In Connection With HSE (MSDs include injuries and conditions that can affect the back, joints and limbs)

PUBLICATIONS FOR MONITORING DWP and HSE

The Daily Telegraph	Daily Record	News & Star
Financial Times	The Herald	Dorset Echo
The Guardian	The Scotsman	North West Evening Mail
The Independent	Evening Express (Aberdeen)	Shropshire Star
The Times	Edinburgh Evening News	The Press (York)
City A.M.	Glasgow Evening Times	Gloucester Citizen
I (the paper for today)	Western Mail	Inverness Courier
Daily Express	Yorkshire Post	Surrey Advertiser
Daily Mail	Scotland on Sunday	Grantham Journal
Evening Standard (London)	Sunday Mail	Evening Telegraph (Dundee)
Metro (London)	East Anglian Daily Times	Northampton Chronicle
Daily Star	Essex Chronicle	Corby Telegraph
The Sun	Southern Daily Echo	Epping Forest Guardian
Daily Mirror	Newham Recorder	The National
Weekend Sport	South London Press	The Sunday Post (Ireland)
The Independent on Sunday	The Herald (Plymouth)	The Courier (Dundee)

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The Observer	Western Morning News	Express and Star (Wolverhampton)
The Sunday Telegraph	Gloucestershire Echo	The Echo (Basildon)
The Sunday Times	Oxford Mail	Colchester Gazette
The Mail on Sunday	Swindon Advertiser	Cambridge News
Sunday Express	The Post (Bristol)	The Leader Wrexham
Sunday Mirror	Western Daily Mail	Croydon Advertiser
The People	South Wales Argus	Horncastle News
Daily Star Sunday	South Wales Evening Post	Hartlepool Mail
Daily Star Sunday Scotland	The News (Portsmouth)	Shields Gazette
The People Scotland	Newcastle Journal	Sunderland Echo
Eastern Daily Press	Newcastle Evening Chronicle	Epsom Guardian
Evening News (Norwich)	Evening Gazette (Teeside)	Burton Mail
Evening Star (Ipswich)	Worcester News	Oldham Evening Chronicle
Blackpool Gazette	Hull Daily Mail	Ilford Recorder
Lancashire Evening News	Telegraph and Argus	Basingstoke Gazette
Lancashire Telegraph	Glasgow Sunday Herald	Kent Messenger
Bolton News	The Northern Echo	News & Star
Manchester Evening News	Birmingham Mail	Kent Messenger
Liverpool Echo	North Wales Daily Post	Express and Star (Wolverhampton)
Peterborough Evening Telegraph	The Echo (Basildon)	North West Evening Mail
Peterborough Evening News	Colchester Gazette	Shropshire Star
Sheffield Star	Cambridge News	The Press (York)

Framework Ref: RM6134 Media Monitoring and Associated Services Framework

Project Version: v1.0

Model Version: v3.5

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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Halifax Evening Chronicle	The Leader Wrexham	Gloucester Citizen
Huddersfield Daily Examiner	Croydon Advertiser	Inverness Courier
Yorkshire Evening Post	Horncastle News	Surrey Advertiser
Grimsby Evening Telegraph	Hartlepool Mail	Grantham Journal
The Sentinel (Stoke)	Shields Gazette	Evening Telegraph (Dundee)
Coventry Telegraph	Sunderland Echo	Northampton Chronicle
Birmingham Post	Epsom Guardian	Corby Telegraph
Derby Telegraph	Burton Mail	Epping Forest Guardian
Leicester Mercury	Oldham Evening Chronicle	The National
Lincolnshire Echo	Ilford Recorder	The Sunday Post (Ireland)
Nottingham Post	Basingstoke Gazette	The Courier (Dundee)
Press and Journal (Aberdeen)		

PUBLICATIONS FOR MONITORING-HSE ONLY

Health & Safety at Work	Health & Safety Matters	Safety Express
Upstream	Safety Management	

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£42,448.00.**

CALL-OFF CHARGES

Annual Costs – as above

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Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier.

REIMBURSABLE EXPENSES

Recoverable as stated in the Framework Contract

PAYMENT METHOD

Invoices to be submitted Monthly in arrears.

BUYER'S INVOICE ADDRESS:

APinvoices-DWP-U@gov.sscl.com

Copy to DWP Contract Manager - REDACTED

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

Senior Information Officer, Directors Office

Communications Directorate

REDACTED

BUYER'S ENVIRONMENTAL POLICY

Available online at [Environmental and sustainability policy - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/policies/environmental-and-sustainability-policy)

BUYER'S SECURITY POLICY

Available online at:

[DWP Security Policy for Contractors \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/policies/dwp-security-policy-for-contractors)

[DWP Information Security Policy \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/policies/dwp-information-security-policy)

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

Head of Public Sector

REDACTED

SUPPLIER'S CONTRACT MANAGER

REDACTED

Head of Public Sector

REDACTED

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month for previous month]

PROGRESS MEETING FREQUENCY

Framework Ref: RM6134 Media Monitoring and Associated Services Framework

Project Version: v1.0

Model Version: v3.5

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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Quarterly - On the first Working Day of each quarter , DWP responsible for arrangements

KEY STAFF

REDACTED - Head of Public Sector & NFP & DWP & HSE Account Director

REDACTED - Insights Director Gov, Policy & NFP

REDACTED - Senior Research Analyst

REDACTED - Customer Success Manager.

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

There's a guarantee of the Supplier's performance provided for all Call-Off Contracts entered under the Framework Contract

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	Head of Public Sector & NFP	Role:	DWP Commercial Lead
Date:	23/07/2021	Date:	26/07/2021

