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66 Shoe Lane  
London  
EC4A 3BQ

Attn: **REDACTED**

Date: 18<sup>th</sup> December 2017

Procurement ref: CCCC17B48

Dear Sir/Madam,

**Award of contract for the of Provision of Consultancy for Cabinet Office Project REDACTED – Phase 1**

Further to your submission of a Tender for the above project, I am writing to advise that the Procurement is now complete.

I am pleased to inform you that your company has been successful and therefore we would like to award the contract to you.

The call-off contract shall commence Tuesday 19<sup>th</sup> December 2017 and the Expiry Date will be Friday 17<sup>th</sup> August 2018. The total contract value shall be £50,000.00 (ex VAT).

This procurement activity was conducted under the Management Consultancy framework RM3745 Lot 2 Finance and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suite messaging service. They in turn will manage its ratification and return a copy for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,



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on behalf of Cabinet Office

Jonathan Lloyd

Procurement Lead – Crown Commercial Services