

Appendix D – Delivery Milestones

The following sets out the key delivery milestones for the proposed contract.

Milestones	Dates
Briefing Meeting with Council's Project Manager.	5 January 2022
Provider to submit initial proposals for training delivery and content to Project Manager	12 January 2022
Meetings with Project Manager as required to finalise detail of proposals	13 – 20 January 2022
Initial timetable for training to be agreed	24 January 2022
Training commences	31 January 2022
Review of progress with Project Manager	Monthly thereafter

Please note the above represent provisional milestones and the dates may change.