

Enterprise Cheshire and Warrington (ECW)

INVITATION TO TENDER

FOR

Clean Energy Skills – North West Regional Evidence Base Mapping

02/12/2025

ECW REF: CE_Regional_Mapping

Return Date of ITT: 16th December, 2025

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SECTION 1 – The ECW Profile

Cheshire and Warrington is one of the UK's economic success stories and the most productive economy in the North of England.

Enterprise Cheshire and Warrington (ECW), a council-owned organisation, works alongside elected leaders to make the region the healthiest, most sustainable, inclusive, and growing place in the country.

We collaborate with the three local councils, industry leaders, and community partners to shape economic and transport strategies, deliver skills training and business support, and ensure that the voice of business is heard in local decision-making.

Through its Marketing Cheshire division, ECW also champions the region as an outstanding place to live, work, invest, study, and visit.

Working in collaboration with local government, businesses, educational institutes and other public, private and community sector organisations, we keep Cheshire and Warrington firmly on the map.

SECTION 2 – Scope of Procurement

This procurement exercise is being conducted as a below threshold open tender. The tender documents comprise this ITT document, including associated Appendices and Annexes.

The recent North West Clean Power Paper makes clear the North West's ambitions to deliver on the Government's Clean Power Mission. The major energy and infrastructure projects in the North West are key to unlocking Clean Power 2030 and Industrial Decarbonisation, and are key to economic growth across our region.

It is vital that the workforce and supply chain are in place to support this pipeline, and that as many local residents, suppliers, and educational institutions are involved to secure local benefit. Substantial research has been conducted locally and nationally on workforce readiness and availability across key sectors, including the recent Regional Skills Pilot and North West Retrofit Skills Plan work. To support forward planning, a synthesis of evidence from across the clean energy sectors is required - showing where and when demand peaks for skills and jobs will take place across our geography, and identifying where demand for the same skills across different clean energy sectors could either cause supply problems or unlock new opportunities for collaboration.

Enterprise Cheshire and Warrington, working on behalf of the North West Net Zero Hub and the Office for Clean Energy Jobs in the Department of Energy Security and Net Zero, alongside existing and emerging Combined Authorities across the North West, are seeking to appoint Consultancy support to deliver an evidence-base report detailing the likely demand for Clean Energy jobs and skills across the region over the coming decade.

This work should produce:

- An evidence-base report, detailing:
 - o Where and when demand for Clean Energy jobs and skills will peak across the different Clean Energy sectors, with sub-regional resolution at SOC4 level.
 - o The existing skills provision in relevant key sectors across the North West.

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- An interactive dashboard which presents report outputs visually, and enables easy interpretation and exploration.
- Open datasets behind the interactive dashboard output to allow integration into future work by the Hub and relevant partners on Clean Energy Skills Planning.

The successful bidder will be required to deliver services in accordance with all tender documents and the contract to be placed with the successful bidder. Tenderers are requested to study the specification in detail and ensure that the specified requirements can be met and thus your understanding of our requirements is reflected in your Pricing Schedule return.

The contract is expected to commence week beginning **January 5th, 2026**, with the exact dates to be agreed depending on the agreement between the successful provider and ECW.

The Contract will be awarded for approximately three months and the appointed consultant(s) will be assessed for satisfactory performance through continuous monitoring and performance review. In line with the grant funding conditions, we expect the consultant(s) to produce a final report by the end of March 2026, with a draft expected earlier that same month for comment and review.

For further information, please refer to the specification in Section 3.

Budget

A budget of up to £30,000 excl. VAT is available.

Project management

Day to day project management will be provided by Michael Wolffe Net Zero Programme Manager at ECW, alongside colleagues. The appointed consultant(s) should make allowance for regular check-ins with the lead officer, and liaison via telephone and e-mail with officers and key stakeholders as necessary.

We envision that the programme of work will be committed and completed by the end of March 2026, with a draft available earlier that same month.

Consortium bids are welcomed provided there is a clear division of roles and responsibilities, and confirmation of which party will be the nominated lead.

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SECTION 3 – Specification

The evidence base report produced in this work must contain projections for workforce need in the North West, disaggregated to sub-regional geographies, and at SOC4 resolution. This should be for all **Clean Energy Jobs** sectors, defined as including: Offshore Wind; Onshore Wind; Solar; Nuclear fusion; Nuclear fission; Smart Systems and Flexibility; Electricity Networks; Hydrogen; Carbon Capture Utilisation and Storage; Greenhouse Gas Removals; Domestic & Non-Domestic Heat Pumps; Heat Networks; Biomethane; Energy Efficiency and Retrofit.

Synthesis of existing evidence – Job and Skill Demand

The evidence-base report should be provided at:

- SOC4 level job type resolution
- Sub-regional geographical resolution
- Baseline time point, 2030 projected levels, and 2050 projected levels

The successful Consultant(s) would synthesise existing evidence to map skills demand by job family across the North West. Outputs should be presented at sub-regional scale. For national scale datasets, the successful Consultant(s) will, where possible, obtain regionally segmented datasets for integration and analysis, or disaggregate this data by scaling to the available data on local pipeline.

- Where possible and relevant, specific projects/clusters of projects driving this skills demand should be noted (e.g. HyNet, Mersey Tidal, The North West Industrial Decarbonisation Cluster Plan companies, etc)
- Evidence and data sources should include the baseline data set agreed with other Net Zero Hubs, other locally available datasets (Combined Authority and Former Local Enterprise Partnership (LEP) LMA data, the Net Zero North West project intelligence platform, Regional Skills Pilot outcomes, etc), and, where gaps exist, down-scaled national data. This is detailed in the table below.

Energy Sector	Existing Evidence	National Data	Regional Data	Sub-Regional Data
Hydrogen	Regional Skills Pilot, 2025 Cogent Skills – Hydrogen and Carbon Capture Accelerator Data LCRCA and GMCA Hydrogen Strategies		x	x
CCUS	Regional Skills Pilot, 2025 Cogent Skills – Hydrogen and Carbon Capture Accelerator Data		x	x
Wind	OEUK Workforce Insights , 2024 Wind Industry Skills Intelligence Report - Offshore Wind Industry Council, Renewable UK, 2025 Direct engagement with local projects (LCRCA, Cumbria)	x	x	
Solar	Clean Power 2030 action plan (solar jobs annex)	x		

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	Collaborative discussion with major solar developers (e.g. Cubico)			
Nuclear	Nuclear Workforce Assessment - Cogent Skills, 2024 Engagement with Birchwood Park representatives, Urenco, and Sellafield (Cumbria)	x	x	
Heat Networks	Heat network skills review, 2020 Engagement with local DHN developers	x		
Tidal	LCRCA engagement w/ Mersey Tidal team			x
Energy Efficiency, Retrofit, and Domestic scale storage and generation.	North West Retrofit Skills Pilot North West Industrial Cluster Strategy (non-domestic)		x	x
Cross-cutting workforce forecasts	Combined authority LMI datasets (e.g. Lightcast baseline and future casts) Combined Authority Sector Plans (e.g. GMCA clean energy sector plan) Net Zero North West Project Intelligence Platform Labour forecasts (ESIH , ECITB , CITB)	x	x	x

Gap-Filling Job and Skill Demand

Whilst the existing evidence base is substantial, some gaps are present, particularly for the sub-regional scale. There is also a lack of publicly available data for: energy storage systems and flexibility, electricity networks, utility scale solar, and biofuels.

The successful Consultant(s) will conduct stakeholder engagement work with public authorities, relevant industry bodies, and sector specific organisations to gather and analyse workforce and skills data to fill these gaps. The successful Consultant(s) will produce a list of all evidence utilised by MSAs and subregional bodies which has been utilised for this work to share with the Department, supporting their understanding of local skills futurecasts. The evidence will be presented with a full explanation of the inherent uncertainties, to ensure that the complexity of projecting workforce figures is adequately captured. Stakeholder engagement work will be undertaken in coordination with Consultant working on the active Regional Clean Energy Skills Coordination and Action Planning tender to minimise stakeholder fatigue.

Training Capacity Evidence

There is substantial existing training capacity across the north west, and wide-ranging training facilities to support retraining and new entrants in the Clean Energy workforce. However, there is no overarching mapping of where these are located within the region, their current course provision, or available training capacity. Mapping this existing capacity alongside demand will help identify opportunities to scale up workforce training to meet our clean energy ambitions, and help strengthen emerging sub-regional specialisms.

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The successful Consultant(s) will address this gap in the evidence base, undertaking the required stakeholder engagement in a coordinated way alongside the lead Consultant(s) from the ECW Regional Clean Energy Skills Coordination and Action Planning tender.

Final synthesis and presentation

A final report for the project will summarise the overlapping workforce and skills requirements across the Clean Energy sector, and note when and where demand peaks occur within the North West by job/skills family.

The data collected, analysed, and integrated within this work will be key to two major workstreams – one regionally based and one national.

Regional Work

Within the North West, this work will support Phase 2 of the Regional Skills Pilot – where a separate tendered piece of work is underway to create an action plan that drives forward regional collaboration on the emerging Clean Energy Jobs skills and labour gap in the North West. The successful tenderer will be expected to work closely with the appointed lead for this work alongside the Net Zero Programme Manager at Enterprise Cheshire and Warrington to support this regional programme.

Links to National Work

The Department for Energy Security and Net Zero will seek to use this data, alongside similar data collected for other Regions of the UK, to establish:

- Gaps between DESNZ and regional level data on workforce readiness and future demand
- Drivers for these discrepancies (e.g. collection methods, definitional differences, regional economic structures)
- What are the key sectors, projects, and clusters driving job creation in each region of England.
- What priority occupations will be most in demand at present, in 2030, and in 2050.
- A clearer understanding of the data held and used by existing and emerging Strategic Authorities.

The successful Consultant(s) will endeavour to provide the evidence gathered in the most suitable format for use with the national model, and also present outputs in a readily digestible graphical format for senior stakeholders. All underlying data within the dashboard will be made available at the end of the tender along with the underlying methodology to enable reproducibility and updating of the outputs.

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SECTION 4 – Award Criteria

4.1 Award Criteria

The Contract will be awarded on the basis of the following weighted award criteria:

	Award Criteria	Weighting
4.1.1	Conformance to Specification Submissions which do not, in the opinion of ECW, adequately meet the Performance Specification will not be marked for the Technical Merit and Price Criteria outlined below and will not be taken forward to any subsequent stages of the Tender evaluation.	PASS/FAIL
4.1.2	Technical Merit (Quality)	75%
4.1.3	Value for money	25%
	TOTAL	100%

The **Technical Merit** criteria is made up of the following sub-criteria:

4.1.3.1	Approach and methodology for the commission	30%
4.1.3.2	Track record and experience with similar clean energy, skills, and modelling work.	15%
4.1.3.3	Qualifications, expertise and relevant experience of the consultant or project team	15%
4.1.3.4	Approach to project management and quality assurance, including a project plan and timeline	15%

Technical scores from the Tender stage will then be added together to give a total **technical score out of 75%** which will then be added to the **Value for Money score (out of 25%) to give an overall score of 100%**.

4.2 Supplier Evaluation

The evaluation of submissions will be on the criteria listed below in **section 4**. The criteria will count for 100% of the overall evaluation with the relevant weightings listed next to each individual criterion stated below.

Evaluation criteria will be a combination of both financial and non-financial factors and will consider the following areas:

4.2.1 Value for Money (25%)

The Value for Money criteria carries a weighting of 25% of the overall achievable score. The supplier must provide an economically sound and commercially attractive proposal offering outstanding customer service and satisfaction.

As part of the VfM assessment, the consultant(s) will be assessed for any social value which would be generated by the additional outputs or outcomes as part of the project.

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Please see Appendix 2 Pricing Schedule to be completed and returned by all suppliers.

4.2.1.1 Prices submitted as part of this ITT must remain open for acceptance for a **minimum of 120 days** from the closing date for the receipt of offers.

4.2.1.2 Prices must be exclusive of **VAT**. Please see Appendix 2 for Pricing schedule that should be completed and returned as part of your tender response.

4.2.1.3 The contract price will be **fixed** for the duration of the contract.

4.2.1.4 Bidders must demonstrate how their proposals represent overall value for money and how they will assist ECW with cost initiatives.

4.2.2 Technical Merit (Quality) (75%)

Quality – **This carries a weighting of 75%** of the overall achievable score and is broken down into the following areas and respective weightings.

	<u>WEIGHTING</u>
<u>1. COMPANY DETAILS</u>	
i) – iv) Provide company details	Information only
<u>2. APPROACH AND METHODOLOGY FOR THE COMMISSION</u>	30%
i). Please outline your approach for this commission, and the methodology you will pursue for aligning diverse datasets required for this project at the desired spatial and SOC4 resolutions.	
ii). Please outline your approach to engaging with key stakeholders to bolster the already available regional evidence.	
<u>3. TRACK RECORD AND EXPERIENCE</u>	15%
i) Please describe your experience within the Clean Energy Sector, within the skills sector, and your experience with jobs/skills modelling.	
<u>4. CREDENTIALS OF PROJECT TEAM</u>	15%
i) Please outline the qualifications, expertise and experience of the proposed consultant or project team	
ii) CVs (4 pages max.)	
<u>5. APPROACH TO PROJECT MANAGEMENT AND QUALITY ASSURANCE</u>	15%
i) Please describe your approach to project management, and how you will approach quality assurance for this project.	
ii) Please attach your project plan for delivering this commission	
<u>6. VALUE FOR MONEY</u>	25%

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i). Please indicate any additional outputs or outcomes you anticipate as part of your project/delivery plan or other considerations regarding value for money, including highlighting any social value that will be generated in delivery of the project outputs. For example, social value initiatives could promote equality, diversity, and inclusion within the clean energy sector, accounting for both protected characteristics and broader concerns such as socioeconomic background, rurality, etc.

7. UNDERSTANDING THE BRIEF

YES/NO

Please see Appendix 3 Supplier Technical Questions & Answer sheet to be completed and returned by all suppliers.

The information supplied will be checked for completeness and compliance before Tenders are evaluated. Failure to comply with any of the requirements or any other specified requirements might render a tender liable to disqualification.

NOTE: If any criteria within the specification document are classed as non-compliant ECW will not be able to take your tender through to the next stage. If, however, you state that you are non-compliant and are able to provide an alternative solution, ECW reserve the right to consider the alternative solution. No guarantee will be given that the alternative solution will be accepted.

4.3 Scoring Principles

Submitted Tenders will be assessed against the above criteria and scored using the following points system principles:

Scoring criteria	Score
Failure to respond or irrelevant information which fails to meet the requirement	0
Response is inadequate, significantly failing to meet the requirements	1
Response is unsatisfactory partially meets the requirement	2
Response is acceptable and meets the minimum requirement	3
Response is good - better than merely acceptable	4
Response is excellent, exceeds the requirement and gives added value	5

Clarifications maybe sought in writing, or by interview/presentation from the suppliers and scores adjusted accordingly. Visits to reference sites may also allow for adjustments to scores.

Full or partial proposals that in the opinion of ECW are unrealistically low or not reasonable sustainable (in terms of Quality or Price) may be rejected.

Technical scores will be added together to give a total **technical score out of 75%** which will then be added to the **Value for Money score (out of 25%) to give an overall score of 100%**.

5.1 Closing Date & Submission

The closing date and time for the receipt of submissions and all requested documentation relating to this stage is **09:00 hours (9am)** on Tuesday 16th December 2025. Late submissions will not be accepted.

Submissions will only be accepted if they are returned via email to tenders@cheshireandwarrington.com Bidders should not send their completed submissions to/copy in any other email address.

Tenderers are advised that it is **compulsory** to complete and return **all** of the following documents in the format provided as per the instructions of this ITT. All questions must be answered, where a question does not apply please state “Not applicable”. Failure to complete the documents in full and/or provide all documentation will result in a non-compliant tender submission and will mean that your tender is not considered.

1. **Form of Tender Declaration (Appendix 1)**
2. **Pricing Schedule (Appendix 2)**
3. **Supplier Technical Questions & Answer Sheet (Appendix 3)**

5.2 Tender Queries

If you have any specific questions concerning this document or the process for submission of your proposal, then please email through to: tenders@cheshireandwarrington.com no later than Friday 8th December 2025, 09:00. Only questions submitted to this email address will be answered. Queries received after this date will not be accepted and will not be responded to.

It would be most helpful if queries could be submitted in one email rather than piecemeal. If any question or request for clarification is considered to be of material significance, both the question and the response may be issued for review by all potential providers in a suitably anonymous form. All communication received from potential providers will be treated in strict confidence but are subject to this paragraph.

5.3 Proposed Schedule of Events

The proposed schedule for the procurement process is as follows. However, the dates indicated, except for the return date should be regarded as indicative at this stage as ECW reserves the right to extend and / or amend the timetable as necessary. Any major changes will be communicated to all potential tenderers.

Activity	Date
Invitation to Tender (ITT) Live	2nd December 2025
Deadline for queries	8th December 2025, 09:00
ECW response to queries via email to all tenderers	10th December 2025
Tender submission deadline	16th December 2025, 09:00

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Evaluation of submissions	17th December 2025
Interviews, if required	18th December 2025
Bidders notified of contract award	19th December 2025
Contract signing	5th January 2026
Contract to start	5th January 2026

5.4 Instructions to tenderers

Bidders:

- Shall either destroy or return all documentation related to the tender process if ECW so directs
- Shall ensure that tenders are both technically and arithmetically correct. Should ECW discover any arithmetical errors in the bidder's tender prices then these shall be pointed out to the bidder who shall immediately correct the errors or they shall be asked to withdraw its tender or hold the prices submitted, at the discretion of ECW
- Shall not alter the ITT documents. Tender proposals will be deemed to comply entirely with the terms stated therein unless the bidder states otherwise in writing. If any alteration is made or if these instructions are not fully complied with, the tender proposal may be rejected
- Will be deemed to have satisfied themselves as to the sufficiency of their tender proposal and to have included in it all costs which may be incurred in the delivery of the services. They shall also be responsible for satisfying themselves as to the accuracy of all information associated with the contract and that all eventualities have been included

The contract will be entered into on the basis of the total tender package (inclusive of VAT) which will be included as part of the Contract Documents including any amounts or additions made and agreed during the tender proposal assessment period. ECW reserves the right not to contract or contract only in part with any bidder.

The information supplied within this ITT and accompanying documents reflects ECW's current view of the services required. Whilst the information in this ITT has been prepared in good faith, it does not purport to be comprehensive or to have been independently verified. This ITT is issued on the basis that:

- ECW does not accept any liability, responsibility or duty of care to any tenderer for the adequacy, accuracy or completeness of this ITT or for anything said or done in relation to the procurement to which this ITT relates;
- ECW does not make any (express or implied) representation or warranty either about the information contained in this ITT or on which it is based, or about any written or oral information that may be made available to any bidder;
- Nothing contained in this ITT constitutes an inducement or incentive in any way to persuade an interested person to pursue its interest, submit a tender proposal or enter into any contract;
- Neither this ITT nor any information supplied by ECW should be relied on as a promise or representation as to its future requirements;

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• This ITT is neither an offer capable of acceptance nor is it intended to create a binding contract nor is it capable of creating such a contract by any subsequent actions

ECW reserves the right to suspend, cancel or withdraw the tender process at any time and will not be responsible for any costs incurred to potential suppliers.

SECTION 6 – Terms and conditions of tender submissions

Please see below for the terms and conditions of this tender. Through submitting a bid on this tender, you are committing to meet and abide by these terms and conditions:

6.1 Confidentiality and Disclaimer

This ITT is not an offer capable of acceptance, but represents a definition of specific legal service requirements and an invitation to submit a response addressing such requirements.

Neither the issue of the ITT to you, your preparation and submission of a tender, or the subsequent receipt and evaluation of your tender by ECW commits ECW to award a contract to you or any other bidder, even if all requirements stated in the ITT are met. ECW is not responsible directly or indirectly for any costs incurred by your firm in responding to this ITT and participating in ECW's procurement process.

All firms shall keep strictly confidential any and all information contained in this ITT, and other information or documents made available to it by or on behalf of ECW in connection with this ITT. The firms shall not disclose, nor allow any such information to be disclosed. Submission of a formal response to this ITT will confirm your agreement to observe these confidentiality requirements.

Contact by the firms with ECW during the bidding process should only be via the contact stated within this ITT. Respondents shall not offer or give any consideration of any kind to any employee or representative of ECW as an inducement or reward for doing, or refraining from doing, any act in relation to the obtaining or execution of this or any other contract with ECW.

6.2 Material Misrepresentation

ECW shall rely on the information provided by the bidder in relation to its offer. In providing the services as specified in the Invitation to Tender documents the successful bidder/tenderer shall comply with the contents of its offer as failure in this respect may constitute a material breach of contract.

6.3 Collusive Bidding

Collusive bidding is unacceptable to ECW. Any tenderer that is caught by ECW to be circumventing rules or the law during this tender process will automatically be disqualified from the tender process.

This applies to any bidder who:

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- a). Fixes or adjusts the amount of his bid by or in accordance with any agreement or arrangement with any other person, or
- b). Communicates to any person other than ECW the amount or approximate amount of his proposal (except where such disclosure is made in confidence in order to obtain quotations necessary for the preparation of the tender for instance) or,
- c). Enters into any agreement or arrangement with any other person* that he shall refrain from bidding or as to the amount of any bid to be submitted, or
- d). Offers or agrees to pay or give, or does pay or gives any sum of money, inducement or valuable consideration directly or indirectly to any person for doing or having done, or causing or having caused to be done in relation to any Offer or proposed Offer for the Services or any act or omission will be disqualified (without prejudice to any other civil remedies available to ECW and without prejudice to any criminal liability which such conduct by a bidder may attract)

*NB Sub-contracting is permissible where the bidder believes that this will enhance their proposal, however this must be clearly stated.

6.4 Bribery

Bribery means any offence under the Bribery Act 2010 or related Laws creating offences in relation to offering, promising or giving a bribe or requesting, agreeing to receive or receiving a bribe

The Contractor agrees with the Client that this Contract will operate on the basis of zero tolerance being shown towards any Fraud and/or Bribery. The Contractor shall take all reasonable steps, in accordance with Good Industry Practice, to prevent Fraud and Bribery by Staff and the Contractor (including its shareholders, members, directors) in connection with the receipt of monies from the Client and with the operation of this Contract.

6.5 TUPE

The following provisions regarding TUPE are extremely important. Please ensure that you read them carefully.

ECW expects that TUPE will **not** apply to this contract.

In cases of TUPE Tenderers are advised to seek independent professional advice on the effect of TUPE. Tenderers must be prepared to accept all liabilities which may arise as a consequence of the application of TUPE, should it apply. ECW takes no liability in regards to inaccuracy of TUPE information provided in this tender.

When submitting a Tender, Tenderers are required to include all costs relating to TUPE in their submission.

6.6 Data Protection Act Compliance

The successful bidder must comply with the UK General Data Protection Regulations (UK GDPR) and all applicable law concerning the processing of personal data and privacy. Full contract terms can be found within the terms and conditions (see Appendix 5).

ECW's privacy notice can be found at: <https://cheshireandwarrington.com/privacy-policy/>

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6.7 Social Value

ECW's vision to be the healthiest, most sustainable, inclusive and growing economy in the UK, closely aligns to the Government's social value priorities.

Under the Public Services (Social Value) Act 2012 ECW must consider:

- a) how what is being procured might improve the economic, social and environmental well-being of the area where it exercises its functions, and
- b) how, in conducting the process of procurement, it might act with a view to securing that improvement.

In addition, the National Procurement Policy Statement ([National Procurement Policy Statement.pdf \(publishing.service.gov.uk\)](#)) sets out the following national priorities that should be considered alongside individual local priorities:

- creating new businesses, new jobs and new skills;
- tackling climate change and reducing waste, and
- improving supplier diversity, innovation and resilience.

All successful suppliers must be willing to work closely with ECW throughout the contract duration to assist them in achieving both their vision and their social value obligations.

ECW reserve the right to incorporate social value commitments made by the supplier as part of their tender submission into the resultant final contract.

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APPENDIX 1 - FORM OF TENDER – TO BE COMPLETED AND RETURNED

Declaration by Tenderer

ITT Title: Clean Energy Skills – North West Regional Evidence Base Mapping

1. I, *[insert name]*, certify that I am the person duly authorised to sign tenders for and on behalf of *[insert company name]*, the tenderer, and having read the documents, offer to supply the goods, services or works:
 - as set out in the specification and accompanying tender documents, samples and/or drawings
 - under the terms and conditions indicated
 - at the price (or prices) specified in the attached tender documentation
2. It is agreed that any or other terms and conditions of contract or any caveats, assumptions, reservations or exclusions that may be printed on correspondence emanating from the tender, or any Contract resulting from this tender, shall not be applicable to this tender or agreement.
3. I certify that this is a bona fide tender and that I have not fixed or adjusted the amount of the tender by, or under, or in accordance with any agreement with any other person. I have not done, and undertake that I will not do at any time before the hour and date specified for the return of the tender, any of the following acts:
 - Communicate to a person other than ECW, the amount or approximate amount of the proposed tender, except where the disclosure, in confidence, of the approximate amount of the tender was necessary to obtain insurance premium quotations required for the preparation of the tender
 - Enter into an agreement or arrangement with any other person that he/she will refrain from tendering or to the amount of any tender to be submitted
 - Offer, or pay, or give, or agree to pay any sum of money or valuable consideration, directly or indirectly to any person for doing, or having done, or causing to be done in relation to any tender or proposed tender, for the said work, any act or thing of the sort described above
4. I further certify that the principles described in paragraph 3 have been, or will be, brought to the attention of all subcontractors, suppliers and associated companies providing services or materials connected with the tender and any contract entered into with the subcontractors, suppliers or associated companies will be made on the basis of the compliance with the above principles by all parties.
5. I understand that ECW reserves the right, unless the tenderer stipulates to the contrary in the tender, to accept such portion thereof as ECW may decide. ECW is not bound to accept the lowest or any tender.
6. I have obeyed the rules regarding confidentiality of tenders and will continue to do so as long as they apply.

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7. I can confirm that I accept that any breach of any of the conditions could lead to any tender being rejected or to the rescission of the Contract by ECW.

Authorised Signatory	
Date	
Name in BLOCK LETTERS	
Job Title	
Telephone Number	
E-mail address	

Please ensure that the form is completed and signed before being returned with any other supporting documentation requested, by the due date and time. Use the checklist to ensure that you have submitted the relevant documents.

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APPENDIX 2 – PRICE SCHEDULE – TO BE COMPLETED AND RETURNED

Staff Broken down by role			
Staff role/name	Amount of time to be spent on project	Day rate	Total
Attendance at meetings	Number of meetings	Rate	

Travel and subsistence		
Other costs: please specify		
Total Tendered Price (exc of VAT)		

NB: The price schedule may be returned on an excel spreadsheet.

1. COMPANY DETAILS

Please provide company details within the table below:

Question number	Question	Response
1(i)	Full name of the potential supplier submitting the information	
1(ii)	Registered office address (if applicable)	
1(iii)	Registered website address (if applicable)	
1(iv)	Trading status a) public limited company b) limited company c) limited liability partnership d) other partnership e) sole trader f) third sector g) other (please specify your trading status)	
1(v)	Date of registration in country of origin	
1(vi)	Company registration number (if applicable)	
1(vii)	Charity registration number (if applicable)	
1(viii)	Head office DUNS number (if applicable)	
1(ix)	Registered VAT number	

2. APPROACH AND METHODOLOGY FOR THE COMMISSION 30%

i). Please outline your approach for this commission, and the methodology you will pursue for aligning diverse datasets required for this project at the desired spatial and SOC4 resolutions.

ANSWER FEEDBACK

ii). Please outline your approach to engaging with key stakeholders to bolster the already available regional evidence.

ANSWER FEEDBACK

3. TRACK RECORD AND EXPERIENCE 15%

i) Please describe your experience within the Clean Energy Sector, within the skills sector, and your experience with jobs/skills modelling.

ANSWER FEEDBACK

4. CREDENTIALS OF PROJECT TEAM 15%

i) Please outline the qualifications, expertise and experience of the proposed consultant or project team

ANSWER FEEDBACK

ii) CVs (4 pages max.)

ANSWER FEEDBACK

5. APPROACH TO PROJECT MANAGEMENT AND QUALITY ASSURANCE 15%

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i) Please describe your approach to project management, and how you will approach quality assurance for this project.

[ANSWER FEEDBACK](#)

ii) Please attach your project plan for delivering this commission

[ANSWER FEEDBACK](#)

6. VALUE FOR MONEY (25%)

i). Please indicate any additional outputs or outcomes you anticipate as part of your project/delivery plan or other considerations regarding value for money, including highlighting any social value that will be generated in delivery of the project outputs. For example, social value initiatives could promote equality, diversity, and inclusion within the clean energy sector, accounting for both protected characteristics and broader concerns such as socioeconomic background, rurality, etc.

[ANSWER FEEDBACK](#)

APPENDIX 4 – KEY PERFORMANCE INDICATORS (KPI'S)

1. Regular meeting attendance with the team managing the contract (e.g. weekly check-ins).
2. Regular collaborative working with the lead consultants for associated regional skills pilot workstreams.
3. Consultation with key stakeholders
4. Delivery within agreed timescales.
5. Delivery against the following outputs:
 - Provision of an evidence-base report which addresses the need for Clean Energy Jobs across the North West at:
 - SOC4 level job type resolution
 - Sub-regional geographical resolution
 - Baseline time point, 2030 projected levels, and 2050 projected levels
 - Where possible and relevant, specific projects/clusters of projects driving this skills demand should be noted (e.g. HyNet, Mersey Tidal, The North West Industrial Decarbonisation Cluster Plan companies, etc)
 - Evidence and data sources should include the baseline data set agreed with other Net Zero Hubs, other locally available datasets (Combined Authority and Former Local Enterprise Partnership (LEP) LMA data, the Net Zero North West project intelligence platform, Regional Skills Pilot outcomes, etc), and, where gaps exist, down-scaled national data.
 - Provision of the underlying data to facilitate answers to the below questions from the Department for Energy Security and Net Zero.
 - Gaps between DESNZ and regional level data on workforce readiness and future demand
 - Drivers for these discrepancies (e.g. collection methods, definitional differences, regional economic structures)
 - What are the key sectors, projects, and clusters driving job creation in each region of England.
 - What priority occupations will be most in demand at present, in 2030, and in 2050.
 - A clearer understanding of the data held and used by existing and emerging Mayoral Strategic Authorities.
 - Provision of a readily comprehensible graphical summary for dissemination and use with senior stakeholders

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APPENDIX 5 – CONDITIONS OF CONTRACT

ECW contract for the Supply of Services shall form the basis of the main terms and conditions of the contract (see attached document). The successful bidder must thoroughly read, agree and comply with the Contract Terms & Conditions Agreement.

Contractors Induction Checklist provided in tender documentation will form part of the contract.