

CONTRACT NOTICE

SERVICES

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Official Name: Procurement

Address: Abercrombie House, Eaglesham Road,

Town: East Kilbride

Country: UK

Internet address(es):

General Address of the contracting authority:

[https://www.gov.uk/government/organisations/department-for-international-](https://www.gov.uk/government/organisations/department-for-international-development)

[development](https://www.gov.uk/government/organisations/department-for-international-development)Address of the Buyer Profile: <https://supplierportal.dfid.gov.uk/self-service>

Further information can be obtained at:

Specifications and additional documents (including documents for competitive dialogue and a dynamic and a dynamic purchasing system) can be obtained at:

Tenders or requests to participate must be sent to:

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

REGIONAL AUTHORITY

GENERAL PUBLIC SERVICES

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Conflict Sensitivity Programme

II.1.2) Type of contract and location of works, place of delivery or of performance:

SERVICES

Main site or location of works: South Lanarkshire

NUTS code: UKM38

II.1.3) This notice involves

II.1.4) Information on framework agreement:

Duration of the framework agreement: Duration in year(s):

Justification for a framework agreement, the duration of which exceeds four years:

Estimated total value of purchases for the entire duration of the framework agreement:

II.1.5) Short description of the contract or purchases(s):

This Conflict Sensitivity Programme (CSP) is jointly supported by DFID (Lead Donor), USAID, Germany/GIZ, Canada and Switzerland. The donors agreed to develop a "shared resource" through the CSP that will comprise the Conflict Sensitivity Forum (advocating for conflict sensitivity in programming) and Conflict Sensitivity Resource Facility (CSRF - responsible for establishing, monitoring and disseminating conflict sensitive practices among donors and implementing partners) in South Sudan. The objective of the CSP is to provide services to Donors and their implementing partners that enable them to embed conflict sensitivity in programming so that programmes do no harm; that is, do not exacerbate existing or potential conflicts — and, where possible, contribute to social cohesion, peace building and/or reconciliation. These services will be provided on the basis of the individual Donor demand, as participation in the CSP is not mandatory for Donors or their implementing partners. The desired outcome is increased number of aid programmes are conflict sensitive and support peace and do not exacerbate existing tensions and divisions. The results are expected to be achieved through the following: A) Donors continuously engaged on conflict sensitivity of programming in South Sudan; B) Donors' and their implementing partners' joint understanding of the operational context informed by conflict analysis; C) Quality support and expertise provided by the CSRF to donors and their respective implementing partners; and D) Repository of available collective lessons on conflict sensitive programming created. The programme is a two-year pilot, after which the programme will be reviewed and, participating donors will decide on next steps for a possible three years extension. Therefore this PIN and potential tender and any contracts awarded will be for an initial 24 months. Continuation beyond 24 months will depend on an extensive review of programme performance after 18 months in order to determine whether the programme will be extended for a possible 36 months - and subject to approval of further funding.

II.1.6) Common procurement vocabulary:

75211200

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

NO

II.1.8) Division into lots:

NO

II.1.9) Variants will be accepted:

YES

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope:

Estimated value excl. VAT: 1500000.0

Currency: GBP

II.2.2) Options:

The Terms of Reference contain options for scale up/back and extension beyond 24 months .This will depend on a an extensive review of programme performance after 18 months in order to determine whether the programme will be extended for a possible 36 months - and subject to approval of further funding

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:

Duration in months: 24 (From the award of contract).

SECTION III: LEGAL, ECONOMIC, FINANTIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required:

None

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

The contract will be governed by English Law. Prices are not required at PQQ stage, however, when required they must be quoted in GBP and all payments under the contract will be made in GBP. DFID reserves the right to annul the process and not award the contract. DFID does not provide advance funding, therefore, SP will be required to pre-finance all programme activities, before claiming reimbursement from DFID in arrears. DFID will be seeking to agree output/milestone based payment plan for this contract

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

Joint and several liability.

III.1.4) Other particular conditions to which the performance of the contract is subject:

No

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met: Please refer to tender documentation.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: Please refer to tender documentation.

Minimum level(s) of standards possibly required: Please refer to tender documentation.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met: Please refer to tender documentation.

Minimum level(s) of standards possibly required: Please refer to tender documentation.

III.2.4) Reserved contracts:

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

No

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

YES

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Restricted

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged number of operators:

Minimum: 2

Maximum: 5

Objective criteria for choosing the limited number of candidates: There will be a pass mark of 60% against the technical capability criteria contained within the PQQ. Only respondents scoring 60% or above will be considered for inclusion in the short-list of bidders to be taken through to the Invitation to Tender (ITT) stage. Responses on Duty of Care (DoC) will be assessed on a pass/fail basis. Failure to sufficiently demonstrate ability and compliance in DoC will result in the submission not being further assessed or considered for Invitation to Tender.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

NO

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of criteria stated below:

1 :

Criteria: Understanding of ToR and Methodology

Weighting: 42

2 :

Criteria: Quality of Personnel

Weighting: 28

3 :

Criteria: Commercial

Weighting: 20

4 :

Criteria: Value for Money

Weighting: 10

IV.2.2) An electronic auction will be used:

No

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

7368

IV.3.2) Previous publication(s) concerning the same contract:

No

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents:

Payable documents: No

IV.3.4) Time-limit for receipt of tenders or requests to participate:

5. 1. 2016 - 14:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

26. 11. 2015

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

EN

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

Period in months (from date stated for receipt of tenders):

6

IV.3.8) Conditions for opening tenders:

29. 2. 2016 - 15:00

Persons authorised to be present at the opening of tenders: No

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

No

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No

VI.3) ADDITIONAL INFORMATION:

Additional Information: The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the resulting contracts will be awarded on the basis of the most economically advantageous tenders, in line with the strategic priorities outlined in the ToR. Tender documents including draft terms of reference are available in our Supplier Portal. However, only Registered Suppliers can access these documents. Details on Supplier Portal and guidance to register can be found in: <http://www.dfid.gov.uk/Work-with-us/DFID-portal/> Expressions of interest should be via the DFID portal, <http://www.dfid.gov.uk/Working-with-DFID/Procurement/DFID-portal/> using the PQQ guidance available. Programme staff should not be contacted directly. Following assessment of PQQ, DFID will invite shortlisted applicants to submit full technical and commercial proposals and inform applicants not short-listed that they are unsuccessful. If circumstances require further extension beyond the original contract duration/agreed extensions, DFID will consider doing so by means of the negotiated procedure where necessary conditions can be met. From 1.4.2001, all UK development assistance has been fully untied which allows suppliers from anywhere in the world to bid for DFID contracts.

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures:

Official Name: Michael Ross

Address: Address: Abercrombie House, Eaglesham Road, ,

Town: East Kilbride

Country: UK

Postal Code: G75 8EA

Body responsible for mediation procedures:

Official Name: Michael Ross

Address: Address: Abercrombie House, Eaglesham Road,

Town: East Kilbride

Country: UK

Postal Code: G75 8EA

VI.4.2) Lodging of appeals:

Precise information on deadline(s) for lodging appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained:

VI.5) DATE OF DISPATCH OF THIS NOTICE:

26. 11. 2015