Great and Little Plumstead

Parish Council

Chairman: Mr E J C Wiley Octagon Office, Manor Farm, Broad Lane Little Plumstead, Norwich, NR13 5EL Clerk to the Council: Mrs T. Scott 33 Lakeland Close, Little Plumstead Norwich, NR13 5FF

Tel: 07837869794

5th June 2024

Dear Sir/Madam

Great Plumstead Recreational Ground Project

Please note on the submission of your tender quote the following rules must be followed:

- The Tender submission must be posted to 33 Lakeland Close, Little Plumstead, NR13 5FF for the attention of Tess Scott, Parish Clerk
- The Tender submission envelope must be clearly marked as TENDER to ensure that it is opened within the correct process.
- The Tender submission must contain 5 copies.

Yours sincerely,

Tess Scott
Clerk to Great and Little Plumstead Parish Council