

Senior Economist Master's Apprenticeship Programme

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for Provision of Apprenticeship Training for the Level 7 Senior Economist Master's Apprenticeship Programme dated 03/08/2020.

The Department for Business, Energy and Industrial Strategy (BEIS) is acting as the contracting authority for design and delivery of the Level 7 Senior Economist Master's Apprenticeship Programme. Organisations who wish to participate in the Programme will form direct contracting relationships with Queen Mary University of London using the call-off order form and contract included in this pack.

The Supplier agrees to supply the Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms.

Order Number	CS20165
From	Department for Work and Pensions Kings Court, Sheffield S3 7UF (" Customer ")
To	Queen Mary University of London of Mile End Road, London, E1 4NS (" Supplier ")

1. CONTRACT PERIOD

1.1	Commencement Date	01/02/2021
1.2	Expiry Date	31/01/2024 with an optional extension period of one year to 31/01/25. The contract term relates to the timing of learner starts on programme, i.e. the supplier will be expected to support learners through to completion of their programme.

2. SERVICES REQUIRED

2.1	Services Required. APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH.	Provision of Apprenticeship Training for Level 7 Senior Economist Master's Apprenticeship Programme, including End Point Assessment. The Department for Business, Energy, and Industrial Strategy (BEIS) is acting as the contracting authority for design and delivery of the Level 7 Senior Economist Master's Apprenticeship Programme. Organisations who wish to participate in the Programme will use this call off order form
-----	---	--

		<p>and associated contract terms to form a direct contracting relationship with Queen Mary University of London.</p> <p>BEIS awarded a contract to Queen Mary University London on 03.08.2020. This order form covers DWP's requirement under the contract.</p>
	LOCATION	National – England
	APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD	Level 7 Senior Economist apprenticeship standard
	NUMBER OF STUDENTS – LEVY FUNDED	REDACTED
	NUMBER OF STUDENTS – NON LEVY FUNDED	<p>None</p> <p>Numbers are indicative and may vary, and as such do not commit the Customer to these levels.</p> <p>Please note that the volumes of work cannot be guaranteed.</p>
	ADDITIONAL SERVICES	None

3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard	ST0796 Level 7 Senior Professional Economist
3.2	Quality Standards	<p>Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/)</p> <p>Compliance with all relevant ESFA, OfS and / or QAA regulatory requirements.</p> <p>General industry good practice</p>

4. PAYMENT

4.1	Contract Charges	<p>The total contract value, including optional extension shall not exceed £892,500.00 excluding VAT.</p> <p>The total contract value for the initial fixed term shall not exceed £682,500.00 excluding VAT.</p> <p>The total value of the optional two-year extension period shall not exceed £210,000.00 excluding VAT, subject to budget approval.</p> <p>The value of the contract will be driven by the volume of learner enrolment and participation in the programme – which the supplier will work with the contracting authority to facilitate.</p> <p>The cost per apprenticeship (including any subcontractors and EPA) is: REDACTED</p>
4.2	Payment terms/Profile	<p>Payments will be made to the supplier via the apprenticeship levy funding system in England, in accordance with prevailing ESFA rules and processes for that system.</p> <p>For non-funded apprentices, payments will be by monthly invoice to Queen Mary University of London.</p> <p>Further additional terms in Annex 2 of Contract Schedule 3.</p>
4.3	Customer billing address	<p>Payment will be made via the organisation's ESFA apprenticeship levy funding account.</p>

5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	<p>In Clause 25 of the Contract Terms</p>
5.2	Insurance	<p>Professional Indemnity Insurance cover of £1 million any one claim.</p> <p>Public Liability Insurance cover of £1 million any one claim.</p> <p>Employers Liability insurance cover of £5 million any one claim.</p>

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	REDACTED
Date	
Signature	

For and on behalf of the Customer:

Name and Title	REDACTED
Date	
Signature	