**London Borough of Newham**

1. **Procurement Title:** Total CCIS (Client Caseload Information System)

We would like to hear from potential providers interested in delivering these services. By completing the form below by midday on **21/04/2023.** The Council wishes to undertake a soft market test to understand if there are providers who are suitability qualified with relevant experience to provide the service outlined in the Prior Information Notice. The Council welcomes a response to the questions outlined in this Form.

Market engagement meetings or events may be held subsequent to this deadline.

This is not an invitation to tender and the responses received on this form will not be evaluated. Any response provided will not be treated as commercially confidential.

Please complete and return this registration form to **Alison.Arnell@newham.gov.uk** by **21/04/2023.**

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| --- | --- |
| Name of your Organisation |  |
| Address |  |
| Name of Key Contact |  |
| Position |  |
| Email |  |
| Phone Number |  |
| Is your organisation a: | * Private Sector * Local authority * Social Enterprise * Charity * Voluntary Community Sector/Third Sector * Other |
| Please provide a short introduction to your organisation (150 words max.) |  |
| Does your organisation have at least 24 months’ experience of providing an Integrated Youth Support System Database (Client Caseload Information System (“CCIS”), and submitting statutory monthly MI reports as defined and required by DfE on  figures for the total post school cohort and the Year 12-13 cohort, and both figures and percentages for the Year 12-13 Not in Education, Employment or Training (NEET) and Not Known combined, Year 12-13 un-adjusted NEET, Year 12-13 ‘situation not known’ and Year 12-13 duty and participating figures for each LA. | Yes/No |
| If your response is ‘yes’ to the above, then please outline in 500 words about your experience  **Include in your response but not limit to;**  **-Where you have provided the Integrated Youth support system (CCIS)?**  **-Your experience of working sub regionally on an integrated youth support system providing?**  **-Management reports provided to meet the statutory requirements to LA / DfE?** | Yes/No |