

# Nigeria Public Finance Facility (NPFF)

## Procurement Notice

Adam Smith International (ASI), acting as management agent (MA) of the Public Finance Resource Centre (PFRC) is pleased to announce the launch of a procurement process for the Nigeria Public Finance Facility (NPFF). Interested suppliers are hereby invited to express their interest in bidding for this opportunity.

The PFRC MA reserves the right to amend, clarify or cancel any part of this Procurement at any time.

**1. Procurement Name:** Nigeria Public Finance Facility (NPFF)

**2. Procurement Code:** LT-006-NGA

**3. Location of Delivery:** Nigeria

**4. Contracting Authority:** PFRC Management Agent (Adam Smith International)

**5. Indicative Budget Ceiling:** £7,500,000

**6. Indicative Contract Duration:** 36 months (potentially extendable to 51 months)

**7. Audience:** Whole Market

**8. Indicative Procurement Timetable:** The target date for mobilising technical advisers is February 2025. We anticipate a two-stage process and that the bid submission deadline will be in December 2024. However, please note that this remains subject to change pending final approval of the terms of reference and procurement plan.

**9. PFRC Overview:** The Public Finance Resource Centre (PFRC) was established as part of the Centre of Expertise for Public Finance (CEPF) to help partner countries access technical expertise as part of the UK government's broader offer to developing countries. The PFRC mobilises flexible technical assistance more quickly than is currently possible, responding to clear demand for such support from partner countries.

The PFRC's mission is to support ODA-eligible partner countries in developing:

- More effective and equitable tax policy and administration, including:
  - More effective revenue administration systems
  - More evidence-informed policy decisions
  - More equitable tax collection
- More effective public financial management, including:
  - Increased debt management capacity in government
  - More effective public expenditure management systems
  - More effective management of public investments
  - Increased revenues are spent in an equitable and sustainable manner, consider inclusion and accessibility, and do not create or exacerbate barriers to inclusion.
  - Transparent and open procurement processes
- Improved transparency and accountability in public expenditure

Recipients of this support in partner countries are:

- Partner country government institutions, at both the national and sub-national level<sup>5</sup>
- FCDO Posts (particularly through political economy analysis and scoping studies)

The PFRC is managed by Adam Smith International acting as the PFRC Management Agent (MA).

PFRC's procurement and contract management processes are differentiated based on the duration of the intervention:

- The MA delivers short-term interventions directly, drawing on its roster of technical experts and its in-house programme management expertise. This will enable the PFRC to respond very rapidly as windows of opportunity open up in target countries.
- Medium and long-term interventions will, under normal circumstances, be delivered by suppliers selected through a competitive procurement process. The MA may participate in these competitions, but subject to strict safeguards to protect against conflicts of interest.

## **10. NPPF Overview**

The NPPF will support the Government of Nigeria (GoN) to make and implement substantive economic/public financial management (PFM) reform, including tax, fiscal and debt management reform.

The project will be designed to contribute at impact level to:

- Raising tax revenue
- Broadening the tax base
- Increasing equity in how tax revenues are raised
- Reduced fiscal deficits
- A more credible, policy-orientated budget system
- Improved debt sustainability risk rating

At outcome level the project will be designed to support the PFRC outcome level objectives of “more effective and equitable tax policy and administration” and “more effective public financial management”.

TA is expected to be provided primarily to: the Federal Ministry of Finance (particularly the Macro Division and the Tax Policy Department) and various semi-autonomous agencies linked to it (potentially the Federal Inland Revenue Service, the Nigeria Customs Service, and the Debt Management Office); the Ministry of Budget and Planning (particularly the Budget Office); and, the Presidential Fiscal Policy and Tax Reforms Committee.

Reform areas that the project is expected to focus on include:

- Tax policy, working primarily with the Federal Ministry of Finance
- Tax administration, working primarily with the Federal Inland Revenue Service (FIRS) to address issues identified through the recent TADAT assessment and implement the government's reform priorities
- Credibility of the budget and its effectiveness as a strategic resource allocation tool. This could include support to:
  - Develop a more rigorous medium-term perspective in the budget process (e.g. through improvements to the medium-term expenditure framework process)
  - Develop a new organic budget law
  - Improve macroeconomic modelling and the macro-fiscal framework, including through better integration of data from various sources (tax, non-tax and customs revenue data)
- The government's approach to debt management and transparency.

## **11. Key Requirements**

The terms of reference for the intervention have not yet been finalised. The final terms of reference will be shared in due course with all suppliers who submit expressions of interest in the opportunity.

The NPPF will deploy experts, who may be embedded in counterpart institutions for the long-term or conduct shorter focused missions. These advisers will provide technical advice to the development of

locally-appropriate solutions to priority problems and build the capacity of beneficiary institutions through coaching, mentoring and training activity.

The NPFF is expected to focus on areas where there is appetite for reform and should retain the flexibility to seize windows of opportunity to advance reforms that are expected to contribute to the project's outcome level objectives. The intervention will be guided by some key principles including, but not limited to:

- Local ownership
- Thinking and working politically
- Flexibility and adaptability
- Context-appropriate solutions
- Building sustainable capacity and avoiding capacity substitution
- Coordination with other relevant programmes and interested donors, avoiding duplication
- Transparency and accountability
- Inclusivity
- Evidence-based approach

**12. Social value:** PFRC aims to deliver social value through, inter alia, diversity and inclusion in its supply chain and, in its own workforce and in the workforce of its supplier network. Bid evaluation criteria for this intervention will incorporate a social value element.

### **13. Registration with PFRC**

**If you have already registered with PFRC, please DO NOT register again.** You should be able to view the Opportunity by logging into the Portal in the usual way. Please contact us at [commercial@pfrc.uk](mailto:commercial@pfrc.uk) if you are unable to see the Opportunity.

**If you have NOT already registered with PFRC,** in preparation for this planned procurement, we kindly ask that you register your organisation on the PFRC web portal and complete the Supplier Experience form. Please refer to Attachment 1 (How to register a PFRC Portal User Account) and Attachment 2 (How to Complete the Supplier Experience Form) at the end of this document for guidance. Even if you do not intend to express interest in bidding for this Opportunity, we encourage you to register as this will ensure you receive information about procurements that may be of more interest to your organisation.

**14. Expression of Interest:** Once you have registered you will be able to see the NPFF opportunity on the PFRC Portal by clicking on the OPEN OPPORTUNITIES menu. Please read the details and instructions carefully and submit your expression of interest by the stated deadline.

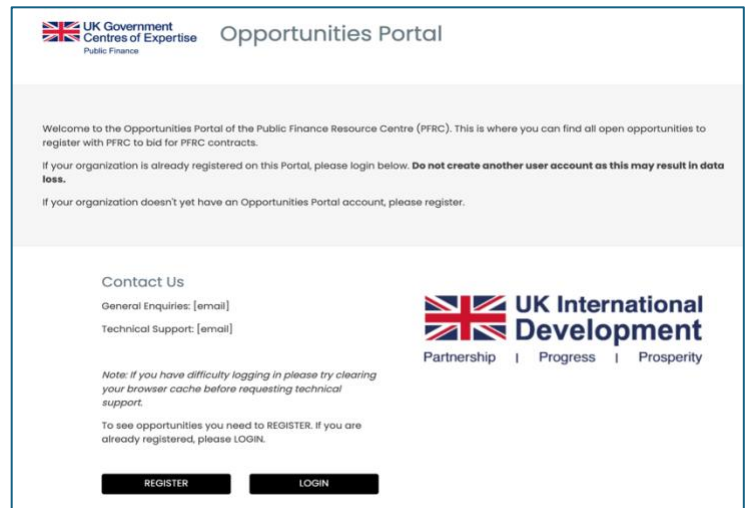
**15. Contact:** Please contact [commercial@pfrc.uk](mailto:commercial@pfrc.uk) for any queries on this Procurement Notice. All contact with the Management Agent relating to this Procurement Notice must be made via this email address.

## Procurement Notice Attachment 1: How to Register a PFRC Portal User Account

**Step 1:** To set up a user account on the PFRC Opportunities Portal, please go to <https://pfrc.metricsled.com/>.

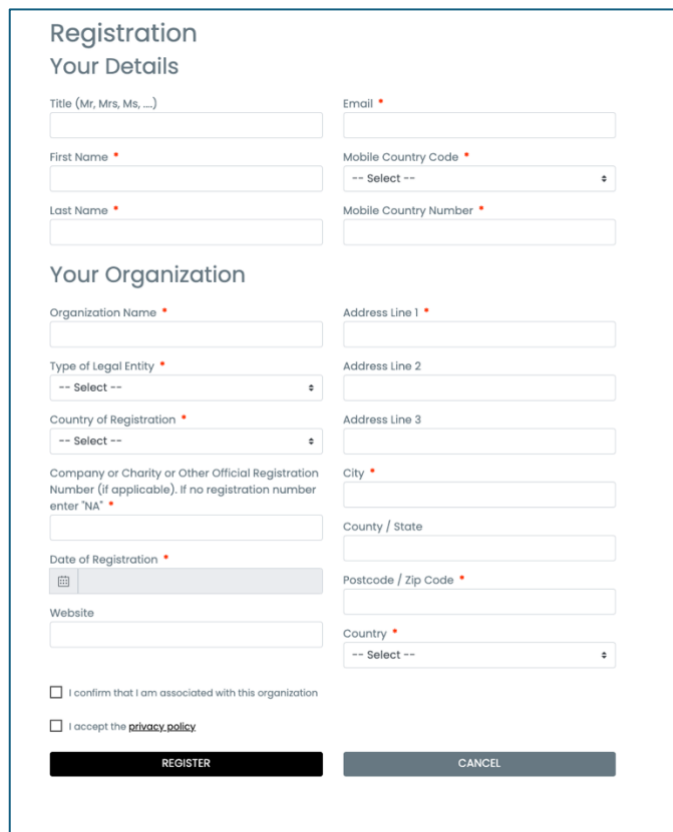
We need each potential supplier to set up only one user account on the Portal. This prevents conflicts and data corruption in the future, as and when you submit information and bids via the Portal.

We recommend your organization creates a general mail account for this (e.g., PFRC@yourdomain, PFRC-BusinessDevelopment@yourdomain, etc.).



The screenshot shows the 'Opportunities Portal' header with the UK Government Centres of Expertise Public Finance logo. The main text welcomes users and provides instructions for existing and new users. It includes contact information for general enquiries and technical support, both via email. A note advises clearing the browser cache if logging in is difficult. At the bottom, there are 'REGISTER' and 'LOGIN' buttons.

Click on the 'REGISTER' button to proceed with registration.



The screenshot shows the 'Registration Your Details' form. It is divided into two main sections: 'Your Details' and 'Your Organization'. The 'Your Details' section includes fields for Title, First Name, Last Name, Email, Mobile Country Code, and Mobile Country Number. The 'Your Organization' section includes fields for Organization Name, Address Line 1, Address Line 2, Address Line 3, City, Country, Postcode / Zip Code, Date of Registration, and Website. There are also checkboxes for confirming association with the organization and accepting the privacy policy. At the bottom, there are 'REGISTER' and 'CANCEL' buttons.

**Step 2:** Please enter the required information. As above, we suggest you use a general email account, noting that the personal information in the 'Your Details' section can always be changed in the future to reflect personnel changes.

In the 'Your Organization' section, please enter the required information very carefully to ensure the integrity of your supplier record in the PFRC database.

Once you have completed all the information, please click on the 'REGISTER' button to complete your account registration.

**If you encounter any difficulties in registering the user account, or have any questions, please do not hesitate to contact [commercial@pfrc.uk](mailto:commercial@pfrc.uk).**

## Procurement Notice Attachment 2: How to Complete the Supplier Experience Form

Once you have set up your user account, please click on the OPEN OPPORTUNITIES menu item and follow the instructions on screen.



Opportunities Portal

LOGOUT

PROFILE

OPEN OPPORTUNITIES

SUBMISSIONS

### Open Opportunities

If you have already started an application for an opportunity, click [GO TO SUBMISSIONS](#) to continue your application.

Otherwise to find out more about an opportunity, click [READ MORE](#).

### Supplier Experience Form

Closing Date: 10 May 2024 23:00 UTC

PFRC kindly asks suppliers to provide information about their experience in delivering technical assistance in the public finance sector.

[READ MORE](#)

**If you encounter any difficulties in completing the Supplier Experience Form, or have any questions, please do not hesitate to contact [commercial@pfrc.uk](mailto:commercial@pfrc.uk).**