



The Insolvency Service

Smartcomms Sc Ltd
720 Centennial Court
Catalyst House
Centennial Business Park
Elstree
Hertfordshire
WD6 3SY

Deliver To:

Level 3
Cannon House
18 Priory Queensway
Birmingham
B4 6FD

Purchase Order: 600006829

Order Date: 30/12/2024

Queries to:

Tel:

Email:

You must quote your Purchase Order number on all delivery notes and invoices

Invoice To:

Email:

The Insolvency Service
3rd Floor
Cannon House
18 The Priory Queensway
Birmingham
B4 6FD

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Line No.	Supplier Ref No.	Item Description	Delivery Date	UOM	Qty	Unit Price	Total
1	P7112-02 (V)	Smartcomms 2025_2026 Support	30/12/2024	UN	1.0	116,788.38	116,788.38
						Total Order (Excl. VAT) : 116,788.38	

With effect from 12 April 2023, Insolvency Service follow a No PO (Purchase Order) No PAY (Payment) policy. Please see overleaf for full details.

Unless otherwise agreed in writing ' The Insolvency Service Standard Terms and Conditions - Goods and Services' current at the date of placing the order will apply, please visit <https://www.gov.uk/government/organisations/insolvencyservice/about/procurement>

With effect from 12 April 2023, Insolvency Service implemented a No PO (Purchase Order) No PAY (Payment) policy. All Invoices must comply with the No PO No Pay Policy to be considered valid and be paid.

A valid Supplier Invoice shall include the following:

1. Valid Insolvency Service Purchase Order Number;
2. Insolvency Service Contract Reference Number (if applicable);
3. Invoice must accurately map to the line items within the Purchase Order, i.e. Line Descriptions, Number of Units and Unit Price.

The Insolvency Service may make reasonable changes to its invoicing requirements during the Term by providing 30 calendar days written notice to the Supplier.

Please note that Payment Terms, notably lead times for payment of invoices, shall be directly tied to the No PO, No Pay Policy, with Supplier Invoices requiring a valid Insolvency Service PO number to be accepted and paid. Those without a valid PO number may be returned to the Supplier. In such cases, the lead time for payment of invoices shall not begin until a valid PO is received.