



Department for Transport

Group Commercial Directorate
Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 4DP

Basware Holdings Limited

Level 4
16-18 New Bridge Street
London,
United Kingdom
EC4V 6AG

Web Site: www.dft.gov.uk

Your ref:

Our ref: TRHR3285

Date: 15/01/2024

Name: [REDACTED]

Email: [REDACTED]

Contract Number and Title: TRHR3285 – Basware Marketplace

CCS Framework and Service ID: RM1557.13 G-Cloud 13 / Service Lot ID: 9937 0919 5273 909

On behalf of the Secretary of State for Transport, I write to inform you that **Basware Holdings Limited** has been selected as the Department for Transport's (DfT) supplier for the above contract.

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM1557:13
2. The CCS Framework G Cloud 13 Call Off Agreement.
3. CCS Framework RM 1557:13 - Service Offering 9937 0919 5273 909
4. Annex A – Supplier Quotation

I accept the quote (Annex A) in relation to the CCS Framework RM1557.13 G-Cloud 13 Service Offering 9937 0919 5273 909 subject to agreement of the Contract details.

The contract will commence on 15th January 2024 and expire on 15th January 2025 with an option to extend for a period of 12 months.

The value of the Contract is up to £824,772 with an initial commitment to spend £239,064 exc VAT (DfT are under no obligation to spend all the Contract Value).

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Invoicing
Procedures.docx

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [REDACTED] at your earliest convenience.

If you have any queries regarding the commencement of the service, please contact the contract owner [REDACTED]

Yours sincerely

[REDACTED]

**Procurement Business Partner
Department for Transport**

[REDACTED]

On behalf of the Secretary of State for Transport

Accepted for and on behalf of Basware Holdings Limited by:

Signature:

[REDACTED]

Name:

[REDACTED]

Capacity:

Chief Customer Success Officer

Date:

28-Jan-24

Annex A – Supplier Quotation

basware Now it all just happens:-

Solution Pricing!

Saas Subscription Fees

The Saas Subscription Fee is invoiced monthly in advance, starting from the Subscription Billing Start Date. The Saas Subscription Fee includes the services stated here.

Name	Volume	Price (GBP)
Basware Marketplace (UK)		19,921.00
Basware Marketplace <i>Bosware Marketplace Subscription fee</i> Including 3 documents monthly		19,252.00
Basware Marketplace <i>Bosware Marketplace Transaction Bundle fee</i> Including 3 documents monthly		669.00
Monthly TOTAL (GBP)		19,921.00

Saas Overage Fees

The Saas Subscription Fee includes volumes up to the Overage Point. Any volumes above the Overage Point are invoiced by the corresponding Overage Fee stated here. Saas Overage Fees are invoiced monthly.

Name	Overage Point	Price (GBP)
Basware Marketplace (UK)		
Basware Marketplace <i>Bosware Marketplace Overage Transaction fee</i>	3	0.68