

Tender for the procurement of a New Playground at Weeley Recreation Ground adjacent to the Village Hall for Weeley Parish Council

Introduction:

Weeley Parish Council is seeking tender submissions / quotations from suitably qualified and insured contractors / manufacturers to install new play equipment at their village hall playground.

It is a busy playground and open space with many residents using the area weekly and / or more frequently. Our village hall is located on the site and is also a busy well used facility. Our existing playground, although well used, is now becoming tired and dated and we seek designs that will modernise and improve our recreational offer to our residents.

Furthermore, the site is also where our local village primary school and pre-school are based, so the playground gets use by multiple ages and abilities. We welcome an inclusive consideration to the design.

Experienced play area installers are invited to tender for the contract. It is anticipated that construction will be carried out during the Autumn of 2023. The exact timescale will be agreed between the Council and the preferred contractor following award of the contract.

All prices are to be net – excluding VAT.

Award is subject to funds being secured from the local authority.

Project Information:

Name of Project: Weeley Recreation Ground Playground Upgrade Project

Project Budget: Up to £160,000 + VAT including contingencies

Location: Weeley Village Hall, Weeley, Essex, CO16 9DH

Point of Contact: Kevin Harkin – Parish Clerk / email - weeleypc@gmail.com

A site visit is essential to assess the site, ensure detailed measurements are attained. The opportunity to meet council representatives on site will be arranged for 24 July 2023 This will be by appointment and to be arranged with the Clerk. No responsibility will be accepted by the Council for any inaccuracies in measurement.

The Contractor should submit copies of all designs and drawings with design information specific to this project in hard copy by 17 August 2023 Please also provide a PDF electronic copy of your design and quotation to weeleypc@gmail.com. A copy of all technical information relating to the materials proposed as well as maintenance instructions and guarantees should also be provided.

The Contractor should also submit the following documents to be considered:

- Fully costed quotation
- Design and full layout (to scale)
- A copy of your certificate of public liability insurance
- A copy of your company's Health and Safety Policy
- A copy of your company's Association of Play Industries certification (contractors must be API registered to be considered)
- At least one copy of a certificate for a recognised Health and Safety Scheme (i.e. CHAS, Constructionline etc)
- A copy of your ISO9001 and ISO14001 Certificates
- A copy of your BSEN1176 Certification for all equipment and a copy of your EN15312 Certification for your Multi Use Games Area
- A copy of you BSEN1177 Certification for all surfacing
- A copy of your product Guarantees

Following award:

- A full set of RAMS for the project
- A full estimated Project Plan (including timelines for procurement)

The Council does not bind itself to accept any tender. The Council reserves the right to delete any items from the tender should the tender exceed the budget. No payment will be made in respect of any expenses incurred by the tenderers in submitting a tender.

Submissions should be sent to:

Kevin Harkin – Parish Clerk

Weeley Parish Council

64 Queensway, Holland on Sea, Clacton on Sea, Essex, CO15 5JU

TENDER SUBMISSION DEADLINE: 9 August 2023

Queries and Timescales:

Contractors are encouraged to ensure they have all the information they deem necessary to compile and submit a clear, concise, comprehensive, and detailed bid. All requests for clarification or further information should be emailed to weeleypc@gmail.com

All requests for clarifying information should be submitted to the Clerk by 28 July 2023. Any requests after this point will not be answered.

Stage Date(s)/Times

- Issue of Invitation to Tender: 14 July 2023
- On Site Council Representative Visit: 24 July 2023
- Deadline for Question: 28 July 2023
- Tender Submission Deadline: 9 August 2023
- Evaluation of Tenders: week commencing 14 August 2023

- Anticipated Award Date: 22 September 2023

Tender Timetable – the Council reserves the right to amend at its discretion.

Evaluation and Award Criteria:

Tenderers shall provide all the information requested in the tender pack.

It is essential that responses are made to all the requirements listed within this document.

Unclear tenders may be discounted in evaluation. The Parish Council reserves the right to seek clarification on any queries that are unclear.

The Council's decision is final and will reflect the offer that most meets all the specifications.

Site Information:

Access:

Vehicular access is available from Oakleigh Close and there is a gated entrance for this purpose. Any damage incurred should be made good by the contractor at their own expense.

Amenities:

The contractor has no access toilet facilities (due to continuous public use) or access to water or electricity. The contractor will be responsible for providing welfare facilities for employees whilst on site and arranging all requirements for water and electricity to carry out the works.

Underground services:

Weeley Parish Council will provide all underground service plans to safely undertake the works.

Disposal of waste:

The Contractor must hold relevant licences and strictly follow relevant Government regulation and guidelines for the disposal of waste from these works. They should ensure the costings for this are allowed for in their quotation.

Removing Rubbish etc. and Cleaning Works on Completion:

The Contractor should allow for removing all rubbish from site.

Working boundaries:

The park will not be totally closed off during the works and the areas not under construction will continue to be used by the public. Works shall be executed carefully to cause minimum nuisance and inconvenience to the users of the remainder of the facilities. The area of work will be fully fenced for both security and safety.

Health and Safety:

The Contractor shall comply with all current regulations regarding health and safety of their own work practices whilst on site.

Site Security:

The Contractor shall provide all temporary security fencing as necessary to ensure the works remain protected from unauthorised entry. A temporary storage building should be provided within the compound area. The site is to be always maintained in a secure and tidy state until completion at which time, all temporary fencing, building materials and equipment are to be removed and all works made good. The site is also to be left in a safe and tidy state at the end of each working day.

Design Brief

All equipment should, as far as possible, be of stainless-steel construction. Any wooden equipment (if offered) must have steel supports into the ground and manufactured from round laminated timbers. A preference to stainless steel equipment will be shown. All equipment should be independently certified to the European Standard EN1176 and safety surfacing to EN1177. All structural stainless-steel should be guaranteed in excess of 20 years and safety surfacing for a minimum of 5 years. CGL / HPL panels are preferred over HDPE.

A preference will be made to UK supplied and manufactured equipment.

Equipment within existing fenced area – using new bonded rubber mulch and play graphics.

- Stainless Steel 3 Tower Toddler Unit – to include slide, tunnel, climbing wall, scramble net and play panels.
- Stainless Steel Junior Swing Frame with anti-wrap bearing – 2 flat and 2 cradle seats
- Stainless Steel Inclusive Roundabout
- Rocking Bouncer
- Stainless Steel Spinning Bowl
- Role Play Car
- Shop Counter Panel with 2 No. Stainless Steel Posts
- Musical Panel with 2 No. Stainless Steel Posts
- Bee Toddler Springy

Equipment Outside of existing fenced area – using grass matting surfacing.

- Stainless Steel Rotating Glide Unit
- Stainless Steel Single Point Tripod Swing
- Junior Stainless-Steel Climbing and Activity Frame – Multi Play
- Stainless Steel 30m Aerial Runway

Onto existing Tarmac ball play area – MUGA Area

- 9m x 18m Multi Use Games Area with low sides and line markings.
- Extend tarmac pad as necessary.

Additions

- Provide a 'design risk assessment' of the area for the equipment and location in which the facility is installed.
- Remove all existing playground equipment and safer surfacing.

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- Install secondary access gate to existing fenced playground – 3m Combination Gate
- Allowance for all site provisions to complete project
- Prepare and submit a RPII Post Installation Inspection report.

Site Overview Plans:

