NQC Ltd,

**REDACTED TEXT under FOIA Section 40 Personal Information.**

Attn: **REDACTED TEXT under FOIA Section 40 Personal Information.**

**REDACTED TEXT under FOIA Section 40 Personal Information.**

Date: 14/05/2024

Contract ref: **CCSO24A27**

Dear **REDACTED TEXT under FOIA Section 40 Personal Information.**

**Award of contract for the Provision of Supplier Registration Service**

Following your proposal for the **Provision of Supplier Registration Service** to **Crown Commercial Service**, (The Buyer) we are pleased to award this Contract to you.

The Buyer has confirmed that they accept **Attachment 5b Supplier Registration Service Terms and Conditions** issued with this Award Letter.

## The call-off contract shall commence retrospectively on 7th March 2024 and the Expiry Date will be 6th March 2025. The Buyer reserves the option to extend the call-off contract by 1 period of up to 12 months. The total contract value shall be £220,883.28 excluding VAT and excluding the option to extend. Should the Buyer wish to utilise the optional extension period, the total contract value shall be £441,766.56 excluding VAT.

This procurement activity was a Single Tender Action. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5a Contract SRS) and forward to the Procurement Lead: **REDACTED TEXT under FOIA Section 40 Personal Information** via email by 3pm Wednesday 15th May. No other form of acknowledgement will be accepted. Please remember to quote the Contract Reference number above in any future communications relating to this Contract.

A copy signed on behalf of the Buyer will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of ***Crown Commercial Service*** |
| Name: **REDACTED TEXT under FOIA Section 40 Personal Information.** |  |
| Signature: **REDACTED TEXT under FOIA Section 40 Personal Information.** |  |
| Date: 14/05/2024 |  |