

RM6160: Non Clinical Temporary and Fixed Term Staff (Short Form)

For help with completing this Order Form please refer to the Short Order Form FAQ's [here](#)

Guidance:

This Order Form, when completed and signed by both you (the Contracting Authority) and the Supplier, forms a Call-Off Contract from CCS framework RM6160, Non Clinical Temporary and Fixed Term Staff. Signing the Order Form ensures that both parties are able to compliantly use the terms and conditions agreed from the procurement exercise.

You can complete and execute a Call-Off contract by using an equivalent document or electronic purchase order system. If an electronic purchasing system is used, the text below must be copied into the electronic order form.

Order Form Template

This Order Form is for the provision of the Call-Off Deliverables. It is issued under the **Framework Contract RM6160**: Non Clinical Temporary and Fixed Term Staff.

Contracting Authority Name	Department of Health and Social Care
Contracting Authority Contact	
Contracting Authority Address	
Invoice Address (if different)	TBC

Supplier Name	Law Morgan Limited T/A Morgan Law
Supplier Contact	
Supplier Address	

Framework Ref	RM6160: Non-Clinical Temporary and Fixed Term Staff
Framework Lot	Lot 2 (Corporate Functions)
Call-Off (Order) Ref	160136399
Order Date	01/02/24
Call off Start Date	01/04/24
Call-Off Expiry Date	31/03/25
Extension Options	N/A
GDPR Position	Independent Controller
Number of roles required:	1

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Number of CV's required:	N/A
Job role / Title	Dissolution Programme Manager
Temporary or Fixed Term Assignment	Temporary
Hours / Days required	3 days a week
Unsocial hours required – give details	None
High cost area supplement details	
Immunisation requirements? (Fee type 1 only)	None

Pay band	
Fee Type	
Expenses to be paid or benefits offered	To be claimed in line with the expense policy DHSC, with preapproval from line manager
Expenses to be paid by Temporary Worker	None
Charge rates	
Method of payment	Invoice with charges per the Framework Agreement
Discounts applicable	N/A

Criminal records check	Not requested
BPSS required	Not requested
State required clearance and background checking	Not requested
Skills, mandatory training and qualifications necessary for the role	Please complete

CALL-OFF INCORPORATED TERMS

The Call-Off Contract, Core Terms and Joint Schedules' for this Framework Contract are available on the CCS website. Visit the **Non Clinical Temporary and Fixed Term Staff** web page and click the 'Documents' tab to view and download these.

CALL-OFF DELIVERABLES

The requirement	
██████████	- Interim Commercial support on the UK PPE Programme

PERFORMANCE OF THE DELIVERABLES

Key Staff		
[REDACTED]		
[REDACTED]		
[REDACTED]		
None		

[illegible]