**The Supply Chain Network - Overview**

The Supply Chain Network (TSCN) is a partnership bringing together a programme of support for businesses within the Yorkshire and Humber regions, led by East Riding of Yorkshire Council. TSCN’s priority is to continually support SME’s to make supply chain opportunities visible, accessible and winnable and assist regional businesses to be supply chain ready to access opportunities. Providing businesses with regular information and updates on what is happening within regional key sectors and helping to identify where potential new supply chain opportunities may be available is an important part of the support provided. This is undertaken through a variety of means such as a monthly news round-up, the development of information resources and the advertising of supply chain / tender opportunities.

**Procurement Opportunity**

TSCN is currently looking to increase the range of sector information and opportunities reported on and require a range of sector specialists / consultants to help build this capacity.

The work would involve:

* Monitoring and reporting on market activity in line with your sector specialism
* Provide relevant items, blogs and features to TSCN project for potential inclusion in the news round up. For example this could include:

- Latest news stories and developments within the sector

- Sector events / trade shows / networking opportunities

- Links to existing resources / sector information.

* Identification of potential supply chain and tender opportunities that could be accessible to local/regional SMEs.
* Potential collaborative links to other companies who might be looking for partners
* The development of one key sector resource, per specialist/consultant, with each contract awarded. This could be in the form of a guide on how to break into a certain sector or market, the development of a listing of key OEM’s, identification of key supply chain opportunities relevant to local skills / business base. We are keen to hear on what you feel is not available or not easily accessible to regional SME’s currently and how the suggested resource would support the increase of potential supply chain opportunities within your specialist sector.

Sector specialists are required in line with the key economic drivers for the region which include, but not limited to, the following sectors /markets:

* Energy and renewables
* Construction
* Engineering and manufacturing
* Digital
* Ports and logistics
* Public procurement

Specialisms may also fall under sub sectors of the above, for example: rail, aerospace, offshore wind, agri-food etc.

**Multiple contracts could be awarded to one specialist.** Contracts awarded would be for 15 months in line with the TSCN project end date of 31st March 2022.

**Proposal Requirements**

As a minimum responses should include:

1. Identification of specific sector/s or sub sector/s for which you propose to cover.
2. Details of up to date experience in relation to the proposed sector/s or sub sector/s, along with associated memberships, that substantiate you meet the requirements of the opportunity.
3. Demonstrate a comprehension of supply chain requirements.
4. A portfolio of evidence to demonstrate your ability to meet deliver requirements.
5. Explanation of how you will maintain a consistent and relevant delivery of information.
6. An overview of your sector/subsector resource ideas, where you believe the current gaps are within SME knowledge and how you would deliver the information to TSCN.

**Cost Information Requirements**

Please include in the proposal a breakdown of the following costs:

1. Suppling information on a continuous basis (as a minimum of once a month).
2. Hourly / daily rate for development of an agreed key sector resource based on their submissions.

**Milestones**

|  |  |
| --- | --- |
| 1. Tender advertised | w/c 2nd November 2020 |
| 1. Final submission of queries and questions regarding tender | Noon Monday 16th November 2020 |
| 1. Closing date for submissions | Midnight on 22nd November 2020 |
| 1. Scoring of submissions | w/c 23rd November 2020 |
| 1. Notification to successful applicants | 30th November 2020 |
| 1. Inception meetings and agreement of approach | 30th November –11th December 2020 |
| 1. Delivery of contract | 1st January 2021 – 31st March 2022 |

**Questions about the specification should be directed to Ben Wright via email ben.wright@eastriding.gov.uk by Noon Monday the 16th November 2020**

**If you are interested in this opportunity responses should be sent to Ben Wright via email ben.wright@eastriding.gov.uk by Noon Monday the 22nd November 2020**

**Attachments**

ERYC consultant terms and conditions

Example of current News Round Up (in development)

Appendix 1: Award criteria

Appendix 2: Scoring criteria

\* Marketed as The Supply Chain Network, The Sustainable Supply Chain project is part funded by the European Regional Development Fund. The project assists SMEs to enhance their competitiveness through developing their supply chain opportunities.

Appendix 1: Award criteria

**Award Criteria**

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Weighting** | **Assessment Method** | **Description** |
| 1. Quality and Competence | 60% | Submission | 1.1 Expertise, experience and qualifications of Project Team/Consultant (34%)  1.2 Methodology (33%)  1.3 Content specific to opportunity (33%) |
| 2. Cultural Fit | 15% | Submission | Knowledge and understanding of sector supply chain. Public Sector and European funding familiarity (100%) |
| 3. Evidence | 10% | Submission | Quality of evidence to support submission (100%) |
| 4. Price | 15% | Submission | The lowest overall bid will receive full marks. All other offers will be scored a comparative mark, by calculating the percentage difference between them and the offer which achieved the highest mark, and deducting this from the highest available mark.  e.g. Company A price = £1000 (60 points)  Company B price = £1250  Score for company B will be calculated as:  60 – (((1250 – 1000) / 1000)\*60) = 45 points |

Appendix 2: Scoring criteria

|  |  |
| --- | --- |
| **Score** | **Criteria for awarding the score** |
| 0 | Complete failure to grasp/reflect the issue or does not provide a proposal. |
| 1 -2 | Serious weaknesses, or does not address the question in a meaningful way. |
| 3 - 4 | The proposal falls short of the expected standard and reflects limited understanding missing some aspects. Significant weakness or risks associated with the answer. |
| 5 -6 | The proposal meets the required standard in most material respects but is lacking or inconsistent in others. |
| 7 – 8 | Good understanding and interpretation of requirements. |
| 9 – 10 | Excellent understanding and interpretation. Innovative and proactive with a sound strategy. |

**Scoring Criteria**