

Hanslope Parish Council

Clerk: Gillian Merry CILCA

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Hanslope Bin and Dog Bin Emptying Specification

Timeframe	
Sept 27th 2022	Specifications Out
4th November 2022	Tender Deadline
w/c 7th November 2022	Tenders Assessed
14 th November 2022 (PC Meeting)	Recommended Contractor(s) agreed by Parish Council
1 st December 2022	Awarding of Contract, fine-tuning, checks and references
1 st January 2023	Contract commencement

Pricing:

It is requested that contractors price empties individually.

Tender Submission:

Tenders must be received by 6pm on Friday 4th November 2022 **by email only** to: clerk@hanslopeparishcouncil.gov.uk. Tenders may be submitted before this date and will be saved unopened in a secure digital folder, to be opened on the tender assessment date only. Please do not send hard copies to the parish council's mailing address.

Notes:

- Contract term is 3 years with right of termination with 30 days' notice if not satisfied with service.
- Pre-tender site visits may be arranged throughout Hanslope, as guided site visits with a member of Hanslope Parish Council. These must only be arranged via the clerk.
- All communication must be via the clerk on the above email address and attempts to contact members of the parish council regarding this contract will lead to disqualification.
- Contractors are expected to supply their Health and Safety Policies, Insurance Policy, evidence of professional certification/accreditation and Waste Disposal Certificate(s) with their tenders.
- Please also supply at least 3 contacts for references for comparable work.
- If suppliers are unlikely to be able to commence from 1st January 2023, they must make this clear

Specification

Hanslope Village Litter Bins

26 litter bins in total. 25 in the village and 1 at Tathall End

All 26 bins to be emptied every **Friday**

Additionally, 5 x bins emptied on a **Monday, Wednesday and Friday**: 3 on High Street and 2 in front of Hanslope Spar/Post Office and Hanslope News on Gold Street.

Hanslope Village Dog Waste Bins

19 dog waste bins emptied once a week

1. PURPOSE

- 1.1 This agreement is to undertake the waste collection and disposal from the dog waste bins and litter bins in and around Hanslope Parish, on a 3-year contract.
- 1.2 The services will consist of the emptying on a weekly basis, of the 19 dog waste bins and 26 Litter bins, currently installed at various locations throughout Hanslope, plus additional empties per week of the 5 Litter Bins, as stated.
- 1.3 It is expected that the emptying schedule as outlined will be kept to and that this will be a year-round weekly service.

2. INSURANCE

- 2.1 CONTRACTORS will provide adequate Public Liability Insurances to a minimum of £10 million (ten million pounds)

3. FUNDING

- 3.1 CONTRACTORS will invoice the Council on a Monthly basis in arrears at the agreed rate per empty.
- 3.2 Should any dog waste or litter bin require repair or replacement, CONTRACTORS shall first provide the Council with a quotation for procurement and installation and will undertake these works with Council agreement.

4. LICENCES

- 4.1 CONTRACTORS shall maintain the appropriate Waste Transfer License, allowing it to collect waste on behalf of the Council.
- 4.2 CONTRACTORS shall be registered with the Environment Agency allowing it to carry waste on behalf of the Council.