**CONTRACT ORDER FORM**

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of Apprenticeship Training Services. Dated 30th April 2019.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

| Order Number  | To be Confirmed by Customer upon Contract Award |
| --- | --- |
| From  | Cabinet Office (“Customer”) |
| To  | QA Limited (“Supplier”) |

1. CONTRACT PERIOD

| 1.1 | Commencement Date | 23 August 2021 |
| --- | --- | --- |
| 1.2 | Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)  | 22 August 2025 |

2. SERVICES REQUIRED

| 2.1 | Services Required.  APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH. LOCATIONAPPRENTICESHIP TYPE AND SPECIFIC APPICABLE INSTITUTE FOR APPRENTICESHIPS STANDARDNUMBER OF STUDENTSCLASS BASEDADDITIONAL SERVICES | Please refer to Schedule 2 and 13 of the Contract Terms.ST0409 Cyber Security Degree Apprenticeship scheme including End Point AssessmentQA LimitedTo be carried out nationally across England, including but not limited to:London and Croydon,Newcastle,Manchester,Leeds,Wyton (Cambs)Level 6 Degree Apprenticeship schemeUp to 25Please note that the volumes of students cannot be guaranteed.Delivery method = blended mix of online/classroomBasedNot Applicable |
| --- | --- | --- |

3. CONTRACT PERFORMANCE

| 3.1 | Required Apprenticeship Standard | Cyber Security Technical Professional (Integrated Degree) apprenticeship standard (ST0409).  |
| --- | --- | --- |

| 3.1 | Quality Standards | Continued adherence to the relevant Institute for Apprenticeships industry standard. ([www.instituteforapprenticeships.org/](http://www.instituteforapprenticeships.org/))Maintained ESFA registration and accreditation.General industry good practice  |
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4. PAYMENT

| 4.1 | Contract Charges | Contract Charges = £544,375.00 ex VAT. REDACTED TEXTIncludes the cost of any subcontractors and the cost of an approved end point assessor. |
| --- | --- | --- |
| 4.2 | Payment terms/Profile | Payment to be made in accordance with the current in force ESFA funding rules. Further additional terms in Annex 2 of Contract Schedule 3  |
| 4.3 | Customer billing address | There will be no invoice or purchase order number required as this training is funded through the Cabinet Office levy fund. The supplier will draw funds directly from the levy.Requests to draw from the levy fund must be submitted to the Cabinet Office apprenticeship levy SPOC.  |

5. LIABILITY AND INSURANCE

| 5.1 | Suppliers limitation of Liability | In Clause 25 of the Contract Terms  |
| --- | --- | --- |
| 5.2 | Insurance | (Clause 25 of the Contract Terms): Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.  |

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

| Name and Title  |  REDACTED TEXT |
| --- | --- |
| Date  |  REDACTED TEXT |

For and on behalf of the Customer:

| Name and Title  |  REDACTED TEXT |
| --- | --- |
| Date  |  REDACTED TEXT |