

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: **CPD4122168**

THE BUYER: **Department for Levelling Up, Housing and Communities**

BUYER ADDRESS **2 Marsham Street, London, SW1P 4DF**

THE SUPPLIER: **RSM UK CONSULTING LLP**

SUPPLIER ADDRESS: **25 Farringdon Street, London, United Kingdom, EC4A 4AB**

REGISTRATION NUMBER: **OC397475**

DUNS NUMBER: **220584867**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **08/08/2022**

It's issued under the DPS Contract for Research and Insights with the reference number **RM6126** for the provision of Social Cohesion and Resilience Review: Call for evidence analysis and victim interviews.

DPS FILTER CATEGORY(IES):
Category reference number: 24885

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6126
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Order Schedules for **RM6126**
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126**
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

| | |
|----------------------------|---|
| ORDER SPECIAL TERMS | none |
| ORDER START DATE: | 15/08/2022 |
| ORDER EXPIRY DATE: | 07/11/2022 |
| ORDER INITIAL PERIOD: | 12 weeks |
| OPTIONAL EXTENSION PERIOD: | up to Twelve (12) weeks on the same terms as this Order Form |

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£45,600.00**. *These charges are based on costs set out in the Price Schedule (see Order Schedule 5).*

ORDER CHARGES

The maximum firm price to deliver the project is capped at **£45,600.00**. Full details are set out in Order Schedule 5 (Pricing Details).

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACS / Electronic Invoice.

Invoices must quote the Buyer's contract number and purchase order number (to be confirmed) along with an appropriate description of work completed and timesheets which have been approved by the Buyer. Failure to do so may result in a delay in payment for which the Buyer cannot be held responsible.

BUYER'S INVOICE ADDRESS:

Department for Levelling Up, Housing and Communities, Invoice Processing Team,
Finance Shared Services Division, High Trees, Hillfield Road, Hemel Hempstead,
Herts, HP2 4XN, Email: CLGInvoices@levellingup.gov.uk

BUYER'S AUTHORISED REPRESENTATIVE

<REDACTED>

Head of Office for the Independent Adviser for Social Cohesion and Resilience

<REDACTED>

BUYER'S ENVIRONMENTAL POLICY

Available online at:

<https://www.gov.uk/government/collections/greening-government-commitments>

BUYER'S SECURITY POLICY

Available online at: <https://www.gov.uk/government/publications/security-policy-framework/hmg-securitypolicy-framework>

SUPPLIER'S AUTHORISED REPRESENTATIVE

<REDACTED>

Partner, Quality Assurance

<REDACTED>

Number One, Lanyon Quay, Belfast, BT1 3LG

SUPPLIER'S CONTRACT MANAGER

<REDACTED>

Director

<REDACTED>

25 Farringdon Street, London, EC4A 4AB

PROGRESS REPORT FREQUENCY

- See details in Order Schedule 20 (Specification)

PROGRESS MEETING FREQUENCY

- See details in Order Schedule 15 (Order Contract Management)

KEY STAFF

As listed in Annex 1 to Order Schedule 7 (Key Supplier Staff)

KEY SUBCONTRACTOR(S)

Not applicable.

E-AUCTIONS

Not applicable.

COMMERCIALLY SENSITIVE INFORMATION

See details in Joint Schedule 4 (Commercially Sensitive Information)

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

There's a guarantee of the Supplier's performance provided for all Order Contracts entered under the DPS Contract.

SOCIAL VALUE COMMITMENT

Not applicable

| For and on behalf of the Supplier: | | For and on behalf of the Buyer: | |
|---|----------------|--|--|
| Signature: | <REDACTED> | Signature: | <REDACTED> |
| Name: | <REDACTED> | Name: | <REDACTED> |
| Role: | Partner | Role: | Head of Procurement (Digital & Corporate Services) |
| Date: | 11 August 2022 | Date: | 30th August 2022 |