

Order Form

Framework agreement reference: NHS/16/CR/WAB/8723

Date of order	02/09/2020	Order Number	TBA To be quoted on all correspondence relating to this Order
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FROM

Customer	Public Health England	"Customer"
Customer's Address	61 Colindale Avenue London NW9 5EQ	
Invoice Address	Accounts Payable PHE PORTON DOWN, MANOR FARM ROAD SALISBURY, Wiltshire SP4 0JG	
Contact Ref:	Name: [REDACTED] Address: 61 Colindale Avenue, London, NW9 5EQ Phone: [REDACTED] e-mail: [REDACTED]	

TO

Supplier	CDW Limited	"Supplier"
Supplier's Address		
Account Manager	Name: [REDACTED] Address 3rd Floor, One New Change, London, EC4M 9AF Phone: [REDACTED] e-mail: [REDACTED]	

GUARANTEE

Guarantee to be provided	No
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Where a guarantee is to be provided then this Contract is conditional upon the provision of a Guarantee to the Customer from the Guarantor in respect of the Supplier. Details of the Guarantor (if any) are set out below:

[Parent Company]	<input type="checkbox"/> []	"Guarantor"
Parent Company address	<input type="checkbox"/> []	
Account Manager	Name: <input type="checkbox"/> [] Address: <input type="checkbox"/> [] Phone: <input type="checkbox"/> [] e-mail: <input type="checkbox"/> [] Fax: <input type="checkbox"/> []	

1. TERM	
(1.1)	Commencement Date
	0x/09/2020
[Guidance: Insert the date on which the Contract is to take effect.]	
(1.2)	Expiry Date
	12/11/2020

2. GOODS AND SERVICES REQUIREMENTS	
<p>Goods and Services re Quote No: SQU3919698 v1</p> <p>1. HP Z2 MINI - WORKSTATION TMP1998920 HP Z2 MINI G4 WIN 10 I5 9500 16GB 512GB 4 @ £898.69 each = £3,594.76</p> <p>2. HP Z2 MINI - WORKSTATION ADDITIONAL HARD DRIVE TMP1998921 HP Z2 MINI G4 WIN 10 I5 9500 16GB 512GB SSD 1TB SATA 18 @ £974.4769 each = £17,540.46</p> <p>3. HP Z2 SFF - SMALL FORM FACTOR WORKSTATION TMP1998922 HP Z2 SFF G4 WIN 10 I5 9500 16GB 512GB SSD 2TB SATA 39 @ £1,069.0469 each = £41,692.56</p> <p>4. HP Z2 SFF - SMALL FORM FACTOR WORKSTATION HIGHER SPEC TMP1998924 HP Z2 SFF G4 WIN 10 I7 9500 32GB 512GB SSD 2TB SATA 60 @ £1,241.5369 each = £74,491.80</p> <p>5. HP Z2 SFF G4 - SMALL FORM FACTOR WORKSTATION BIGGER MAIN HARD DRIVE TMP1998925 HP Z2 SFF G4 WIN 10 I7 9500 32GB 1T SSD 2TB SATA 5 @ £1,310.3769 each = £6,551.85</p>	

Service Profile – Supply and deliver	
Minimum Order Value	£143,871.43p Ex VAT (£172,645.72p Inc VAT)
Optional Services	
Collection and recycling	<input type="checkbox"/>
Paper catalogue	<input type="checkbox"/>
Secure Collection	<input type="checkbox"/>

[Guidance: Include a description of the core Services which are applicable to the Customer together with any specific Service requirements.]

(2.2) Premises

All items are to be delivered to

PHE Chilton
Fermi Avenue
Harwell Campus
Didcot
Oxford
OX11 0RQ

(2.3) Lease/ Licenses

All 126 devices to have UK legal MS Windows 10 licensed software pre-installed.

(2.4) Standards

All items are to be new and to UK mains specification and EU compliant.

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(2.5) Security Requirements

Security Policy

None

Additional Security Requirements

None

Processing personal data under or in connection with this contract

No personal data will be processed by CDW.
(2.6) Exit Plan (where required) NOT REQUIRED [
(2.7) Environmental Plan

3. SUPPLIER SOLUTION	
(3.1) Supplier Solution Not applicable	
(3.2) Account structure including Key Personnel Anthony Mensah (CDW Account Manager) Alan Holden (PHE Category Manager) Michael Higlett (PHE End User Laser and Optical Radiation Dosimetry Group)	
(3.3) Sub-contractors to be involved in the provision of the Services and/or Goods Not applicable <i>[Guidance: Insert details of any Sub-contractors being used by the Supplier]</i>	
(3.4) Outline Security Management Plan Not applicable	
(3.5) Relevant Convictions A Relevant Conviction is a Conviction that is relevant to the nature of the Services to be provided - None	
(3.6) Implementation Plan Not applicable	

4. PERFORMANCE QUALITY
(4.1) Key Performance Indicators Not applicable
(4.2) Service Levels and Service Credits When providing the Goods and/or Services, the Supplier shall as a minimum ensure that it achieves the following service levels: Not applicable
If the level of performance of the Supplier during the Contract Period: (i) fails to achieve a Service Level in respect of each element of the Service, then the Customer shall be entitled to deduct the Service Credits from the Contract Price; and/or (ii) constitutes a Critical Service Failure, the Customer shall be entitled to terminate this Contract. <i>[Guidance: It is intended that the definition of critical service failure should link to a specified threshold of service level performance. The intention is to provide certainty over what level of service would trigger a termination right. If you wish to include such a concept then the definition above should be populated with relevant thresholds.]</i>
5. PRICE AND PAYMENT
(5.1) Contract Price payable by the Customer in accordance with the commercial schedule set out in the framework agreement (including applicable discount but excluding VAT), payment profile and method of payment (e.g. Government Procurement Card (GPC) or BACS)) £172,645.72p including VAT and delivery
(5.2) Invoicing and Payment The Supplier shall issue invoices [monthly] in arrears. The Customer shall pay the Supplier within [thirty (30) days] of receipt of a Valid Invoice, submitted in accordance with this paragraph 5.2, the payment profile set out in paragraph 5.1 above and the provisions of the Contract. <div style="border: 1px solid black; padding: 5px;"> Invoice to be sent with a valid PHE P/o number to Accounts Payable PHE Porton, Manor Farm Road, Porton, Wiltshire, SP4 OJG payables@phe.gov.uk </div>

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6. SUPPLEMENTAL AND/OR ADDITIONAL CLAUSES**(6.1)** Supplemental requirements

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide the Goods and/or Services. The Parties hereby acknowledge and agree that they have read the NHS Conditions of Contract for purchase of goods and/or Services and by signing below agree to be bound by the terms of this Contract.

For and on behalf of the Supplier:

Name and Title	
Signature	
Date	03/09/2020

For and on behalf of the Customer:

Name and Title	
Signature	
Date	03/09/2020