

DPS Schedule 6 (Order Form Template and Order Schedules)  
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# DPS Schedule 6 (Order Form Template and Order Schedules)

## Order Form

ORDER REFERENCE:                   **TATE3022**

THE BUYER:                           **The Department for Transport**

BUYER ADDRESS                   **33 Horseferry Road London SW1P 4DR**

THE SUPPLIER:                   **University of the West of England**

SUPPLIER ADDRESS:           **Frenchay Campus, Coldharbour Lane, Bristol  
BS16 1QY**

REGISTRATION NUMBER:       **[REDACTED]**

DUNS NUMBER:                   **[REDACTED]**

DPS SUPPLIER REGISTRATION SERVICE ID: **Not applicable**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 25<sup>th</sup> November 2024.

It's issued under the DPS Contract with the reference number **RM6126** for the provision of **Supplementary Planning Advice Notes**.

DPS FILTER CATEGORY(IES):  
**Not applicable**

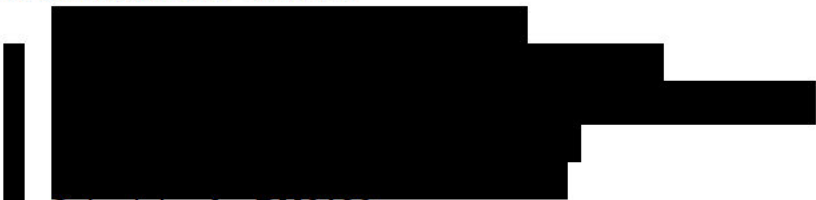
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**ORDER INCORPORATED TERMS**

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1. This Order Form including the Order Special Terms and Order Special Schedules.
- 2. Joint Schedule 1(Definitions and Interpretation) **RM6126**
- 3. DPS Special Terms
- 4. The following Schedules in equal order of precedence:

- Joint Schedules for **RM6126**



- Order Schedules for **RM6126**



- 5. CCS Core Terms (DPS version) v1.0.3
- 6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126**

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**ORDER SPECIAL TERMS**

The following Special Terms are incorporated into this Order Contract:  
None

ORDER START DATE: **25/11/2024**

ORDER EXPIRY DATE: **25/07/2025**

ORDER INITIAL PERIOD: **8 Months**

**DELIVERABLES**

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### **MAXIMUM LIABILITY**

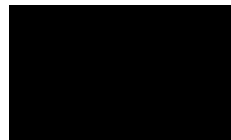
The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is



### **ORDER CHARGES**

Maximum contract value of £134,490 broken down in the Price Response attached below.



All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in DPS Schedule 3 (DPS Pricing)]

The Charges will not be impacted by any change to the DPS Pricing.

### **REIMBURSABLE EXPENSES**

None

### **PAYMENT METHOD**

Invoices to - [SSa.invoice@Ubusinessservices.co.uk](mailto:SSa.invoice@Ubusinessservices.co.uk)

While email is preferable, if you need to send documents by post, you should send to:

Unity Business Services (UBS)  
5 Sandringham Park  
Swansea Vale  
Swansea  
SA7 0EA

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**BUYER'S AUTHORISED REPRESENTATIVE**



Great Minster House 33 Horseferry Road, London, SW1P 4DR

**BUYER'S ENVIRONMENTAL POLICY**



Information Security  
policy.docx

**BUYER'S SECURITY POLICY**



DfT Corporate  
Environmental Policy (

**SUPPLIER'S AUTHORISED REPRESENTATIVE**



University of West England, Bristol, Frenchay Campus, Coldharbour Lane, Bristol  
BS16 1QY

**SUPPLIER'S CONTRACT MANAGER**



University of West England, Bristol, Frenchay Campus, Coldharbour Lane, Bristol  
BS16 1QY

**PROGRESS REPORT FREQUENCY**

Monthly as a minimum. To be confirmed with Contract Manager.

**PROGRESS MEETING FREQUENCY**

Monthly as a minimum. To be confirmed with Contract Manager

**KEY STAFF**

As outlined in the Supplier's response to question 4.2 of the tender where the resources for this project are presented.

**KEY SUBCONTRACTOR(S)**



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E-AUCTIONS  
N/A

COMMERCIALLY SENSITIVE INFORMATION  
N/A

SERVICE CREDITS  
N/A

ADDITIONAL INSURANCES  
N/A

GUARANTEE  
N/A

SOCIAL VALUE COMMITMENT  
A Social Value question (7.1) was included in the tender which accounted for 10% of the Technical Envelope.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	23 November 2024	Date:	28/11/24