



Department
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Food & Rural Affairs



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25th October 2022

COMMERCIAL IN CONFIDENCE

Farm and Land Management Advice Framework (contract ecm_66085)

Farm and Land Management Advice Framework Theme:	Catchment Sensitive Farming
Mini-Contract Title:	Lot 7: South West CSF 1:1 Programme of Advice Oct 22 - March 23
Mini-Contract Reference:	FaLMA/CSFSW010

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of Catchment Sensitive Farming – 1:1 Infrastructure Visits in the South West Lot 7 will commence on 24th October 2022. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
WQ1/B: Nutrient Management Plan	31/03/23	GiA	10	[REDACTED]	[REDACTED]
WQ1/Q: Soil & Nutrient Management Plan	31/03/23	GiA	17	[REDACTED]	[REDACTED]
WQ1/U: Assessment & Monitoring of Soil Health	31/03/23	GiA	1	[REDACTED]	[REDACTED]
WQ1a/M1: Standard Soil Sampling with No Interpretation for Standard Agricultural Soil Analysis (P, K, Mg, pH) Plus Textural Classification and Organic Matter	31/03/23	GiA	28 Batches	[REDACTED]	[REDACTED]
WQ1a/M2: Standard Soil Sampling Certificate with Interpretation for Standard Agricultural Soil Analysis (P,K, Mg, pH) plus Textural Classification and Organic Matter ad Crop Nutrient Recommendations (P, K, Mg, pH, lime requirement)	31/03/23	GiA	1 Batch	[REDACTED]	[REDACTED]
WQ1a/M5: Slurry/Manure Sampling & Analysis. Certificate with Interpretation and Recommendations (pH, dry matter, total N, Nitrate-N, Ammonium-N, Uric Acid-N (poultry manures only), total P, K, Mg, Ca, S, Cu, Zn	31/03/23	GiA	54 Batches	[REDACTED]	[REDACTED]

WQ1a/M6: Standard Soil Sampling, Assessment of Soil Biological Activity/Soil Health with No Interpretation, for Agricultural Soil. Analysis of field soil(s) including pH and lime requirement, P, K, Mg, extractable copper, extractable zinc, hot-water extractable boron, soil texture, soil organic matter (by loss on ignition) and soil respiration by CO2 burst. Analysis of hedgerow/field margin sample(s) for soil organic matter (by loss on ignition) and soil respiration by CO2 burst.	31/03/23	GiA	1 Batch		
Grand Total			112		£76,681.00

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 28th September 2022
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Bravo on 10th October 2022
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

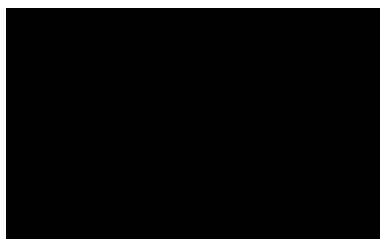
1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by **12/05/2023** (within 6 weeks of the mini-contract delivery end date).

Upon receipt of the signed mini contract award letter, an official purchase order will be raised (for the GiA funded element of this mini contract) which must be quoted on all invoices prior to claims submission. To note the terms and conditions attached with the purchase order are not applicable as the terms and conditions of the main framework contract take precedence.

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Yours sincerely



Annex A: Delivery Milestones

Deadline	Activity
24/10/2022	Delivery to commence.
30/11/2022	100% of WQ1/U technical activity completed and report sent to the farmer and WQ1a/M6 sampling visit to be completed 25% of the WQ1a/M1 sampling visits to be completed
31/12/2022	50% of the WQ1a/M1 sampling visits completed 25% of the WQ1a/M5 sampling visits completed
31/01/2023	30% of the WQ1/B & WQ1/Q technical activity's completed, and reports sent to the farmers 75% of the WQ1a/M1 sampling visits completed 50% of the WQ1a/M5 sampling visits completed
28/02/2022	75% of the WQ1/B & WQ1/Q technical activity's completed, and reports sent to the farmers
31/03/2023	100% of the WQ1/B & WQ1/Q technical activity's completed and reports sent to the farmers. Note all delivery (visits completed and reports issued to the required standard) must be completed by the 31 March 2023.
12/05/2023	Final claim submitted to Natural England (with all associated claim supporting documentation as per the FMM

Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:
[REDACTED]@defra.gov.uk
3. The contact details of the Contractor Data Protection Officer are:
[REDACTED]@adas.co.uk
4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

Data Processing descriptor	Narrative
Identity of the Controller and Processor	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1.
Subject matter of the processing	The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide.
Duration of the processing	Duration of the contract
Nature and purposes of the processing	The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals.
Type of Personal Data	Name, address, date of birth, NI number, telephone number, email address.
Categories of Data Subject	Members of the public in the person of farmers who will be the recipients of advice.
Data Processing descriptor	Narrative