Trustmarque Solutions Limited

**REDACTED TEXT under FOIA Section 40, Personal Information.**

**Attn**:  **REDACTED TEXT under FOIA Section 40, Personal Information.**

Date: 3rd April 2023

Contract ref: CCZN23A08

Dear Sir/Madam,

**Award of contract for the supply of Provision of Support and Maintenance for Existing Cherwell Service Management Software**

Further to your submission of a bid for the above Procurement, on behalf of Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The call-off contract shall commence 31st March 2023 and the Expiry Date will be 30th March 2025. The Contracting Authority reserves the option to extend the call-off contract by one (1) period of one (1) year. The total contract value shall be £23,400.00 Exc. VAT. The option to extend is subject to further customer budgetary approval.

This procurement activity was a Direct Award under Commercial Agreement RM1557.13 G-Cloud 13 Lot 3 Cloud Support and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions and forward to the Procurement Lead electronically via email by 3pm Monday 3rd April 2023.

A copy signed on behalf of the Buyer will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of Crown Commercial Service | |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information.** |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information.** |  |
| Date: 3rd April 2023 |  |