

ASTRID – TASKING FORM – Part A

Once complete please email the Tasking Form to:
REDACTED

Note to Commercial Staff:

ASTRID has been let and is owned by Defence Science & Technology Laboratory (Dstl) and any work placed under it is subject to UK Govt DEFCONs. Full DEFCON definitions can be found here: <https://www.aof.mod.uk/aofcontent/tactical/toolkit/content/defcons/defcon.htm> (note account required to access but easy to set up)

TASKING FORM**To:** CORDA**From (Organisation):** Land Warfare Centre**Framework contract number:** DSTL/AGR/01142/01**Agreed quotation date (if known):****REQUIREMENT SUMMARY AND AUTHORITY CONTACTS:****Project Manager
(name & telephone)**

REDACTED

**Technical Lead
(name & telephone)**

REDACTED

**Commercial Officer
(name & telephone)**

REDACTED

Task title (for Dstl: max 30 characters inc
AST/ prefix)Support for Land Warfare S&T CIRSIUM Wargame Development
22-24**Anticipated start date**

01 Apr 22

Anticipated end date (core work)

31 Mar 24

Anticipated end date (options)

N/A

Requisition or Purchase Order ref

702861451

ASTRID task number

120

Task description

Please see attached Statement of Requirement

SCHEDULE OF REQUIREMENTS:

Brief list of requirements (core and options) – add rows as appropriate (full details appear in the attached Statement of Requirement)

Item No	Core or Option	Description / Title
1	Core	Development of CIRSIUM WARGAME 22-24 (Please see attached REDACTED)

Pricing:

Firm Price	<input type="checkbox"/>
Ascertained cost* *only at Authority's discretion	<input checked="" type="checkbox"/>
Firm Pricing shall be in accordance with DEFCON 127 or DEFCON 643 and DEFCON 648 Ascertained Costs shall be in accordance with DEFCON 653 or DEFCON 802.	

Cyber Risk:

Risk level:	Low
Assessment ref:	674349897
DEFCON 658	<input checked="" type="checkbox"/> (applicable for all risk levels except 'N/A')

DEFCONS:

Please confirm which specific DEFCONs are required for the task (Dstl staff click [here](#) for greater DEFCON detail and NIPPY Guidance). If you are unsure, please discuss with your IP contact, or commercial

76	Edn 12/06	Contractor's Personnel at Government Establishments REDACTED	<input checked="" type="checkbox"/>
91	Edn 11/06	Intellectual Property Rights In Software	<input checked="" type="checkbox"/>
703	Edn 08/13	Intellectual Property Rights - Vesting In the Authority To be specified on the Tasking Form	<input type="checkbox"/>
705	Edn 11/02	Intellectual Property Rights - Research and Technology To be specified on the Tasking Form	<input checked="" type="checkbox"/>

Acceptance or rejection of deliverables

This **MUST** match the number of days stated in the SOR. The default for reports is 'up to 30 days', and the default for software is 'up to 60 days'. Please specify if requesting different and discuss with commercial

524	Edn 10/98	Rejection	60	days
		Acceptance		
525	Edn 10/98	For the Purposes of schedule of requirements item 2 of this Contract the period for acceptance and rejection of deliverables shall be specified within the Tasking Form at Annex D.	60	days

DELIVERABLES:

Please see attached SOR (REDACTED) for full details

GFX:

Yes

☒

No

☐

If yes, please see attached SOR for full details of equipment / information / facilities

Security Classification of the Work: (delete as appropriate*)

OFFICIAL-SENSITIVE

**Failure to delete unnecessary higher classifications will result in delays at the firewall*

The overarching ASTRID contract contains a Security Aspects Letter (SAL) covering tasks up to Official Sensitive at quotation stage. If the Statement of requirement (SOR) is a higher classification, please complete the relevant SAL and send with this tasking form and SOR.

If this is the case, please tick the box to indicate you are attaching a separate SAL for your task

☐

Any task placed as a result of your quotation will be subject to the Terms and Conditions of Dstl contract number DSTL/AGR/01142/01

ASTRID – TASKING FORM – Part B

To:	From: CORDA
FAO:	PoC: REDACTED
Tel:	Tel: REDACTED

Proposal Reference AST\CMRCL\Prop\02130 (attached)

The proposal shall include, but not be limited to:

- REDACTED

COST BREAKDOWN (to be completed by the Contractor)

You are to use rates that have been previously agreed within the Analysis for Science & Technology Research in Defence (ASTRID) at Annex E.

Please also provide a price breakdown which should include, but is not limited to: labour costs, transportation, travel and subsistence, overheads and profit. In support of your Proposal you are requested to provide clear details of all Dependencies, Assumptions, Risks and Exclusions that underpin your price

Price quotation of **£1,500,000.00** (ex VAT) is submitted for **ASTRID Task 120 – LWC Cirsium Wargame Programme 22-24** and breakdown attached

Ascertained Price ☒

Firm Price ☐

Hybrid* ☐

*if hybrid, please specify which pricing mechanism applies to which work packages and/or deliverables in the “Milestones Deliverables and Payments” table

VALUE FOR MONEY EVIDENCE - KPI 1 (to be completed by the Contractor)

REDACTED

Start date:	15 th April 2022	End date:	31 st March 2024
Signed on behalf of the Contractor: REDACTED			
Printed name:	REDACTED	Date:	12 th April 2022

Contractor's Cost Breakdown

PROVISION FROM PRIME:					
Service (Activity) * indicate whether work is pre or post award	Rate £	Qty	Subtotal	Total	
REDACTED					
PROVISION FROM SUBCONTRACTORS:					
Service	Cost £	Qty	Subtotal	Total	
REDACTED					
GRAND TOTAL Ex VAT				£1,500,000.00	
Milestones Deliverables and Payments					
Milestone No	Description	Pricing (Ascertained or Firm)	£ Ex VAT	Due Date	Deliverable DEFCON 703 / 705 (14, 90 & 91)
REDACTED					
TOTAL £ Ex VAT			£1,500,000.00		

* The ASTRID PMO reserves the right to adjust its Price for the management of this Task for MOD FY 23/24, following the review of the ASTRID rates with the Authority. Any variation of the ASTRID PMO rates will be conducted as set out within Clause 8 (Variation of Price) of the ASTRID Framework Contract. Once new rates have been agreed, any price adjustment shall be funded from the 'Management Contingency' value specified above. Any remaining amount, within this contingency budget, may be provided to the Task Lead as additional budget to deliver the underlying technical work, at the discretion of the Authority.

Request for Limitation of Liability	
Risk should sit with the party best placed to manage that risk. If the contractor believes that should be the Authority, they should provide a justification detailing the perceived risk, the limitation of liability requested, and link it to the relevant DEFCON where applicable.	
<input type="checkbox"/>	No limitation requested
<input type="checkbox"/>	Limitations requested – to be absorbed by Prime
<input checked="" type="checkbox"/>	Limitations requested – see attached justification at Annex A

Requested Amendments to Framework Conditions

The Prime should detail below any requests for amendments to the terms and conditions of the Framework if deemed necessary for this particular task

It is assumed that there is no requirement to produce a deliverable quality plan for this task.

Liability Clause

X.1 Subject to Clauses X.2 and X.3, the Contractor's liability to the Authority under or in connection with this Contract shall be limited as follows:

- (a). under Clauses 3 and 4 of DEFCON 76 shall not exceed £50m per incident; and
- (b). under Clause 2 of DEFCON 514 shall not exceed 150% in aggregate of the Task Value; and
- (c). under Clause 8 of DEFCON 611 shall not exceed 150% in aggregate of the Task Value; and
- (d). under Clause 1 of DEFCON 612 shall not exceed 150% in aggregate of the Task Value; and
- (e) under DEFCON 658 shall not exceed £5m per occurrence or series of connected occurrences; and
- (f) subject to the Task Lead using reasonable endeavours to ensure that the software deliverables or modelling tools used for completion of the Task are free from any known viruses prior to its delivery, liability for loss arising from viruses shall not exceed £5M; and
- (g) liability for breaches excepting breaches under or in connection with X.1(a)-X.1(f) above, shall not exceed £5M in aggregate of the Task Value.

X.2. Nothing in this Contract shall operate to limit or exclude the Contractor's liability:

- (a). for:
 - i. any liquidated damages (to the extent expressly provided for under this Contract);
 - ii. any amount(s) which the Authority is entitled to claim, retain or withhold under clause 7 of DEFCON 670 (Tax Compliance), clause 22 and Annex G (Key Performance Indicators and Service Credits, DEFCON 811 and condition 1.3 of Annex I (Insurance Requirements) of this Contract . For the avoidance of doubt, liabilities arising under DEFCON 514 shall be limited in accordance with clause X.1(b) above;
 - iii. Any interest payable in relation to the late payment of any sum due and payable by the Contractor to the Authority under this Contract;
 - iv. Any amount payable by the Contractor to the Authority in accordance with clause 23 and Schedule H of this Contract;
- (b) Where the Parties have agreed to assign a risk profile of Green or Yellow to a Task in reliance on information (including in relation to insurance) submitted by or on behalf of the Contractor and the Parties jointly assesses such information to be inaccurate or untrue, the Parties agree that the LoCL provisions on the Task may be amended, and if such amendment cannot be mutually agreed the Authority or Contractor may terminate the Task.
- (c). under DEFCONs 91 and 632;
- (d). for death or personal injury caused by the Contractor's negligence or the negligence of any of its personnel, agents, consultants or subcontractors;
- (e) for fraud, fraudulent misrepresentation and wilful misconduct;

*Price(s) quoted to be held valid until end date of options <input type="checkbox"/> <i>(If unticked a requote will be required)</i>			

ASTRID – TASKING FORM – Part C**1. Offer of Contract:** *(to be completed by Authority Commercial Services)*

Commercial Officer:	REDACTED	Tel:	REDACTED
Vendor Agreement No (if applicable):	702861451		
Purchase Order Number:	TBC		
Start date (T0) is deemed to be:	19 Apr 22	If preferred, CORDA has given permission for you to amend the table in Part B to show actual due dates. If you make any changes, please change the font to RED and draw attention to them in the 'comments & clarifications' box below.	

Commercial comments and clarifications to proposal:

Approved in accordance with amendments made following discussions with REDACTED on 12 Apr 22.

Commercial Approval:	REDACTED
Date:	13 Apr 22

Please Note: Task Authorisation to be issued by Authority Commercial Services Department once the Vendor Agreement and Purchase Order numbers have been inserted. Any work carried out prior to issue is at the Contractor's own risk

2. Unqualified Acceptance of Offer made in Part C.1 above: *(to be completed by the Prime Contractor and returned to Authority's Commercial Services)*

Name:	REDACTED	Tel:	REDACTED
Position in Company:	REDACTED		
Signature :	REDACTED	Date:	15 Apr 22

ASTRID – TASKING FORM – Part D

COMPLETION OF TASK *(to be completed by the Prime Contractor and returned to the nominated Authority Task owner as detailed in Part A - failure to return could result in payment being delayed)*

For the avoidance of doubt, Section D confirms the final value of the task. The value stated in this section will be the contracted value for the task and will take precedence over any previous values referred to in sections above.

Confirmation of Deliverables as per Part A:

Yes ☐

No ☐

Actual Task start date:

Actual Task completion date:

Final invoice submitted on:

For firm price of:

£

For the final LoL price of:

£

Comments from Contractor on the task:

Task completed to Authority's satisfaction (to be completed by nominated Task owner)

Comments from Task owner on the task:

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Anticipated exploitation inc timescales:	
Follow-up date with End User if necessary:	

Key Performance Indicators (KPIs):
<p>Timeliness of deliverables:</p> <p>This KPI is a pass or fail question and each deliverable will be given a score of either 1 for meeting the required date or 0 for failure to meet the required date.</p> <p>Where any agreed contract amendments or changes to the delivery dates have been made, the revised delivery date will supersede the previous agreed date. Where a Deliverable is late as a result of the Authority’s actions, and this is agreed to by the Authority, the deliverable shall be marked as on-time.</p>

Total number of deliverables within task: _____	
Of which on time:	
Of which deemed late:	
Comments / Notes:	

Quality of Deliverables: Deliverables are deemed to be accepted once the Authority has reviewed them and has confirmed that they are of an acceptable standard and is willing to pay the invoice associated with the deliverable. Deliverables can be rejected on the grounds of technical, financial and grammatical errors.		
Mark:	Measure:	Number of deliverables in this category:
Accepted	Technically and editorially acceptable. Minor changes may be needed to improve exploitability of the output or to tailor the output for the end customer.	
Minor revisions	Deliverables require minor editorial and/or technical revisions prior to acceptance. Minor changes may also be needed to improve exploitability of the output or to tailor the output for the customer.	
Major revisions	Deliverables require significant editorial and/or technical revisions and further review by the Authority.	
Rejected	Deliverables do not meet the requirement and are rejected	
Any additional comments / Notes:		
Signed:		
Date:		

OFFICIAL
REDACTED

Annex A to ASTRID Tasking Form