

Section 4 Appendix A

CALLDOWN CONTRACT

Framework Agreement with: Oxford Policy Management (OPM) HEART

Framework Agreement for: Expert Advisory Call Down Service (EACDS) Lot D

Framework Agreement Purchase Order Number: PO 7468

Call-down Contract For: Expanding Social Protection Uganda – Bridging Contract

Contract Purchase Order Number: PO 8473

I refer to the following:

1. The above-mentioned Framework Agreement dated **20 October 2016**;
2. Your proposal of **February 2019 and subsequent clarifications**

I confirm that DFID requires you to provide the Services (Annex A), under the Terms and Conditions of the Framework Agreement which shall apply to this Call-down Contract as if expressly incorporated herein.

1. Commencement and Duration of the Services

- 1.1 The Supplier shall start the Services no later than **21 February 2019** ("the Start Date") and the Services shall be completed by **30 June 2019** ("the End Date") unless the Call-down Contract is terminated earlier in accordance with the Terms and Conditions of the Framework Agreement.

2. Recipient

- 2.1 DFID requires the Supplier to provide the Services to the Government/Ministry of Gender Labour and Social Development (MGLSD), other Government of Uganda Ministries, Departments and Agencies and civil society organisations engaged in social protection. Other Government stakeholders include the Ministry of Finance, Planning and Economic Development; the Office of the Prime Minister; the Ministry of Local Government; Parliament; and the National Planning Authority (NPA). The secondary recipients are the Ugandan public. ("the Recipient").

3. Financial Limit

- 3.1 Payments under this Call-down Contract shall not, exceed **£1,257,251** ("the Financial Limit") and is exclusive of any government tax, if applicable.

4. DFID Officials and Key Personnel

- 4.1 The DFID Project Officer is:
REDACTED
REDACTED
Department for International Development Uganda
- 4.2 The DFID Contract Officer is:
REDACTED



REDACTED

Procurement and Commercial Department

- 4.3 The following of the Supplier's Personnel cannot be substituted by the Supplier without DFID's prior written consent:

4.4 **In-country Leadership Team**

REDACTED

4.5 **Finance Team**

REDACTED

5. Special Conditions

- 5.1 Clause 8 of the Framework Agreement shall not apply to the Contract.

- 5.2 The parties acknowledge that the Services were previously provided by a former supplier (the **Former Supplier**) and that Supplier will be providing the Services for an interim period prior to DFID appointing a replacement supplier (the **Replacement Supplier**). The parties have agreed that:

- 5.2.1 DFID shall provide all reasonable assistance required to facilitate the smooth transition of the Service provision from the Former Supplier to the Supplier;

- 5.2.2 The Supplier is not responsible for any claims or liabilities howsoever arising relating to the period prior to the Start Date and DFID shall indemnify the Supplier in respect of any such claims or liabilities. This shall include but shall not be limited to any claims made by any individual or entity regarding their employment or contractual relationship with the Former Supplier;

- 5.2.3 DFID shall be responsible for settling any outstanding claims or liabilities relating to the time when the project was run by the Former Supplier, or must place the Supplier in funds to settle such claims or liabilities;

- 5.2.4 The Supplier shall not be responsible for the accuracy of any data provided to it as part of the project handover and DFID shall indemnify OPM in relation to any claims made by any data subjects regarding the data transferred to the Supplier or to the Replacement Supplier;

- 5.2.5 DFID shall indemnify OPM in relation to any claims against the Supplier in relation to the date provided to it in the provision of the Services for 3 months from the Start Date

- 5.3 The Supplier is not required to enter into contracts with third parties which are on terms that are unacceptable to the Supplier (acting reasonably).

6. Reports

- 6.1 The Supplier shall submit project reports in accordance with the Terms of Reference/Scope of Work at Annex A.

7. Additional Documents to be included in the contract

REDACTED

8. Review Point

8.1 The Contract Period is subject to the following formal review point:

- At the end of the inception period, 2 weeks after contract signature.

A formal contract amendment may be required after the inception phase to capture the agreed implementation plan and payment plan.

9. Duty of Care

All Supplier Personnel (as defined in Section 2 of the Agreement) engaged under this Call-down Contract will come under the duty of care of the Supplier:

- 9.1 The Supplier will be responsible for all security arrangements and Her Majesty's Government accepts no responsibility for the health, safety and security of individuals or property whilst travelling.
- 9.2 The Supplier will be responsible for taking out insurance in respect of death or personal injury, damage to or loss of property, and, subject to clause 37 of the Framework Agreement, will indemnify and keep indemnified DFID in respect of:
- 9.2.1 Any loss, damage or claim, howsoever arising out of, or relating to negligence by the Supplier, the Supplier's Personnel, or by any person employed or otherwise engaged by the Supplier, in connection with the performance of the Call-down Contract;
- 9.2.2 Any claim, howsoever arising, by the Supplier's Personnel or any person employed or otherwise engaged by the Supplier, in connection with their performance under this Call-down Contract. For the avoidance of doubt, this indemnity shall not cover any claim or any part of any claim which relates to any period prior to the Start Date.
- 9.3 The Supplier will ensure that such insurance arrangements as are made in respect of the Supplier's Personnel, or any person employed or otherwise engaged by the Supplier are reasonable and prudent in all circumstances, including in respect of death, injury or disablement, and emergency medical expenses.
- 9.4 The costs of any insurance specifically taken out by the Supplier to support the performance of this Call-down Contract in relation to Duty of Care may be included as part of the management costs of the project and must be separately identified in all financial reporting relating to the project.
- 9.5 Where DFID is providing any specific security arrangements for Suppliers in relation to the Call-down Contract, these will be detailed in the Terms of Reference.

10. Schedule 3: Insurance Requirements

10.1. OBLIGATION TO MAINTAIN INSURANCES

- 10.1.1 Without prejudice to its obligations to DFID under this Agreement and/or any Call Down Contract, including its indemnity obligations, the Supplier shall for the periods specified in this Schedule 2 take out and maintain, or procure the taking out and maintenance of the insurances



as set out in Annex 1 (Required Insurances) and any other insurances as may be required by applicable Law (together the “Insurances”). The Supplier shall ensure that each of the Insurances is effective no later than the Commencement Date.

10.1.2 The Insurances shall be maintained in accordance with Good Industry Practice and (so far as is reasonably practicable) on terms no less favourable than those generally available to a prudent Agreement and/or any Call Down Contractor in respect of risks insured in the international insurance market from time to time.

10.1.3 The Insurances shall be taken out and maintained with insurers who are of good financial standing and of good repute in the international insurance market.

10.1.4 The Supplier shall ensure that the public and products liability policy shall contain an indemnity to principals’ clause under which DFID shall be indemnified in respect of claims made against DFID in respect of death or bodily injury or third-party property damage arising out of or in connection with the Services and for which the Supplier is legally liable.

10.2. GENERAL OBLIGATIONS

10.2.1 Without limiting the other provisions of this Agreement and/or any Call Down Contract, the Supplier shall:

10.2.2 take or procure the taking of all reasonable risk management and risk control measures in relation to the Services as it would be reasonable to expect of a prudent Agreement and/or any Call Down Contractor acting in accordance with Good Industry Practice, including the investigation and reports of relevant claims to insurers;

10.2.3 promptly notify the insurers in writing of any relevant material fact under any Insurances of which the Supplier is or becomes aware; and

10.2.4 hold all policies in respect of the Insurances and cause any insurance broker effecting the Insurances to hold any insurance slips and other evidence of placing cover representing any of the Insurances to which it is a party.

10.3. FAILURE TO INSURE

10.3.1 The Supplier shall not take any action or fail to take any action or (insofar as is reasonably within its power) permit anything to occur in relation to it which would entitle any insurer to refuse to pay any claim under any of the Insurances.

10.3.2 Where the Supplier has failed to purchase any of the Insurances or maintain any of the Insurances in full force and effect, DFID may elect (but shall not be obliged) following written notice to the Supplier to purchase the relevant Insurances, and DFID shall be entitled to recover the reasonable premium and other reasonable costs incurred in connection therewith as a debt due from the Supplier.

10.4. EVIDENCE OF POLICIES

10.4.1 The Supplier shall upon the Commencement Date and within 15 Working Days after the renewal of each of the Insurances, provide evidence, in a form satisfactory to DFID, that the Insurances are in force and effect and meet in full the requirements of this Framework Schedule 2. Receipt of such evidence by DFID shall not in itself constitute acceptance by DFID or relieve the Supplier of any of its liabilities and obligations under this Agreement.

10.5. AGGREGATE LIMIT OF INDEMNITY

- 10.5.1 Where the minimum limit of indemnity required in relation to any of the Insurances is specified as being "in the aggregate":
- 10.5.2 if a claim or claims which do not relate to this Agreement and/or any Call Down Contract are notified to the insurers which, given the nature of the allegations and/or the quantum claimed by the third party(ies), is likely to result in a claim or claims being paid by the insurers which could reduce the level of cover available below that minimum, the Supplier shall immediately submit to DFID:
- (a) details of the policy concerned; and
 - (b) its proposed solution for maintaining the minimum limit of indemnity specified; and
- 10.5.3 if and to the extent that the level of insurance cover available falls below that minimum because a claim or claims which do not relate to this Agreement and/or any Call Down Contract are paid by insurers, the Supplier shall:
- (a) ensure that the insurance cover is reinstated to maintain at all times the minimum limit of indemnity specified for claims relating to this Agreement and/or any Call Down Contract; or
 - (b) if the Supplier is or has reason to believe that it will be unable to ensure that insurance cover is reinstated to maintain at all times the minimum limit of indemnity specified, immediately submit to DFID full details of the policy concerned and its proposed solution for maintaining the minimum limit of indemnity specified.
- 10.6. CANCELLATION
- 10.6.1 The Supplier shall notify DFID in writing at least five (5) Working Days prior to the cancellation, suspension, termination or nonrenewal of any of the Insurances.
- 10.7. INSURANCE CLAIMS
- 10.7.1 The Supplier shall promptly notify to insurers any matter arising from, or in relation to, the Services and/or this Agreement and/or any Call Down Contract for which it may be entitled to claim under any of the Insurances. In the event that DFID receives a claim relating to or arising out of the Services or this Agreement and/or any Call Down Contract, the Supplier shall co-operate with DFID and assist it in dealing with such claims including without limitation providing information and documentation in a timely manner.
- 10.7.2 Except where DFID is the claimant party, the Supplier shall give DFID notice within twenty (20) Working Days after any insurance claim in excess of £13,000 relating to or arising out of the provision of the Services or this Agreement and/or any Call Down Contract on any of the Insurances or which, but for the application of the applicable policy excess, would be made on any of the Insurances and (if required by DFID) full details of the incident giving rise to the claim.
- 10.7.3 Where any Insurance requires payment of a premium, the Supplier shall be liable for and shall promptly pay such premium.
- 10.7.4 Where any Insurance is subject to an excess or deductible below which the indemnity from insurers is excluded, the Supplier shall be liable for such excess or deductible. The Supplier shall not be entitled to recover from DFID any sum paid by way of excess or deductible under



the Insurances whether under the terms of this Agreement and/or any Call Down Contract or otherwise.

11 Extension Options

In agreement with the Supplier, DFID reserves the right to extend the contract for up to a further six months beyond the end of the Call Down Contract. Any options to extend will be reviewed subject to satisfactory performance of the supplier, the continuing need of the services and agreement on work-plans and budgets for the proposed extension period. If DFID takes the decision to extend the contract, up to £1.2 will be made available for this period.

12. Call-down Contract Signature

- 12.1 If the original Form of Call-down Contract is not returned to the Contract Officer (as identified at clause 4 above) duly completed, signed and dated on behalf of the Supplier within 15 working days of the date of signature on behalf of DFID, DFID will be entitled, at its sole discretion, to declare this Call-down Contract void.

For and on behalf of
The Secretary of State for
International Development

Name:

Position:

Signature:

Date:

For and on behalf of
Oxford Policy Management

Name:

Position:

Signature:

Date:

ANNEX 1: REQUIRED INSURANCES

PART A: THIRD PARTY PUBLIC & PRODUCTS LIABILITY INSURANCE

1.INSURED

1.1 The Supplier

2.INTEREST

2.1 To indemnify the Insured in respect of all sums which the Insured shall become legally liable to pay as damages, including claimant's costs and expenses, in respect of accidental:

2.1.1 death or bodily injury to or sickness, illness or disease Agreement and/or any Call Down Contracted by any person;

2.1.2 loss of or damage to property; happening during the period of insurance (as specified in Paragraph 5 of this Annex 1 to this Schedule 2) and arising out of or in connection with the provision of the Services and in connection with this Agreement and/or any Call Down Contract.

3.LIMIT OF INDEMNITY

3.1 Not less than 'the financial limit' in respect of any one occurrence, the number of occurrences being unlimited, but 'the financial limit' in any one occurrence and in the aggregate per annum in respect of products and pollution liability.

4.TERRITORIAL LIMITS

N/A

5.PERIOD OF INSURANCE

5.1 From the Commencement Date for the Term and renewable on an annual basis unless agreed otherwise by DFID in writing.

6.COVER FEATURES AND EXTENSIONS

6.1 Indemnity to principals clause.

7.PRINCIPAL EXCLUSIONS

7.1 War and related perils.

7.2 Nuclear and radioactive risks.

7.3 Liability for death, illness, disease or bodily injury sustained by employees of the Insured during the course of their employment.

7.4 Liability arising out of the use of mechanically propelled vehicles whilst required to be compulsorily insured by applicable Law in respect of such vehicles.

7.5 Liability in respect of predetermined penalties or liquidated damages imposed under any Agreement and/or any Call Down Contract entered into by the Insured.



7.6 Liability arising out of technical or professional advice other than in respect of death or bodily injury to persons or damage to third party property.

7.7 Liability arising from the ownership, possession or use of any aircraft or marine vessel.

7.8 Liability arising from seepage and pollution unless caused by a sudden, unintended and unexpected occurrence.

8. MAXIMUM DEDUCTIBLE THRESHOLD

8.1 Not used

PART B: PROFESSIONAL INDEMNITY INSURANCE

1.INSURED

1.1 The Supplier

2.INTEREST

2.1 To indemnify the Insured for all sums which the Insured shall become legally liable to pay (including claimants' costs and expenses) as a result of claims first made against the Insured during the Period of Insurance by reason of any negligent act, error and/or omission arising from or in connection with the provision of the Services.

3.LIMIT OF INDEMNITY

3.1 Not less than 'the financial limit' of the Call down contract in respect of any one claim and in the aggregate per annum.

4.TERRITORIAL LIMITS

N/A

5.PERIOD OF INSURANCE

5.1 From the date of this Agreement and/or any Call Down Contract and renewable on an annual basis unless agreed otherwise by DFID in writing (a) throughout the Term or until earlier termination of this Agreement and/or any Call Down Contract and (b) for a period of 6 years thereafter.

6.COVER FEATURES AND EXTENSIONS

6.1 Retroactive cover to apply to any claims made policy wording in respect of this Agreement and/or any Call Down Contract or retroactive date to be no later than the Commencement Date.

7.PRINCIPAL EXCLUSIONS

7.1 War and related perils

7.2 Nuclear and radioactive risks

8.MAXIMUM DEDUCTIBLE THRESHOLD

8.1 Not used



Department
for International
Development



PART C: UNITED KINGDOM COMPULSORY INSURANCES

1.GENERAL

1.1 The Supplier shall meet its insurance obligations under applicable Law in full, including, UK employers' liability insurance and motor third party liability insurance.

Terms of Reference

Expanding Social Protection – Bridging Period

Introduction

DFID and Irish Aid have funded the Expanding Social Protection (ESP) programme in Uganda for ten years investing £75 million to establish social protection as a core function in government. This includes the establishment of an old age pension.

DFID delivers this programme through a fund manager due to a restriction relating to the direct delivery of funds to the Government of Uganda. The role of the fund manager has been: to deliver funds to programme beneficiaries; provide analysis and assurance around programme expenditure; and provide technical advice and guidance to the Government of Uganda to support the expansion of social protection.

This Terms of Reference (ToR) is for the provision of fund manager services relating to the delivery of funds and programme activities. This interim arrangement is designed to bridge the five-month period required by DFID to re-contract a fund manager for the programme. This follows the cancellation of the current fund management contract by DFID in January 2019.

Background

- In November 2018 the Government of Uganda (GoU) Parliament confirmed a proposal for a fully-owned government of Uganda national roll out to 350,000 people over the age of 80. The proposal is to progressively cover all people over 65 in the next several years.
- The ESP-supported Uganda Parliamentary Forum for Social Protection (UPFSP)—a parliamentary caucus that advocates for social protection—has been critical for securing GoU funding for the old age pension and parliamentary support for the national roll out.
- The programme currently supports 156,000 elderly people with a monthly pension payment.
- In January 2019 the fund manager since 2009 went into administration. This resulted in a wide range of unpaid sub-contractors and operating costs.
- A new fund manager can only be contracted following a competitive tendering process that is likely to take five months.
- The programme is at a critical point where our support for cash transfers is rapidly transitioning to support for a fully GoU funded, nation-wide pension. We are at the very start of this transition, and without DFID support there is a high risk the effort will not succeed. The payment and management systems are being increasingly tested as the programme has expanded (to 10 new districts this year for a total of 61 districts) and the Ministry of Finance, together with the National Planning Authority are working to establish social protection and the senior citizens grant into the national development plan and long-term budget strategies.
- The in-country programme leadership team have developed the institutional knowledge; programme design knowledge and long-term management relationships with the Government that cannot be replaced in the short-term. This team will be critical to steering the programme through the bridging period and must be contracted through the EACDS Framework to deliver the bridging period.

Objectives and deliverables for the Bridging Period and Interim Fund Manager

1. Provide the analysis and assurance that will allow the programme to maintain pension payments to 156,000 elderly people;
2. Maintain DFID reputation in Uganda as a committed development partner;
3. Maintain the national momentum towards the fully GoU funded pension, including support in Parliament;
4. Maintain the integrity / structure of the payment system that has been established;

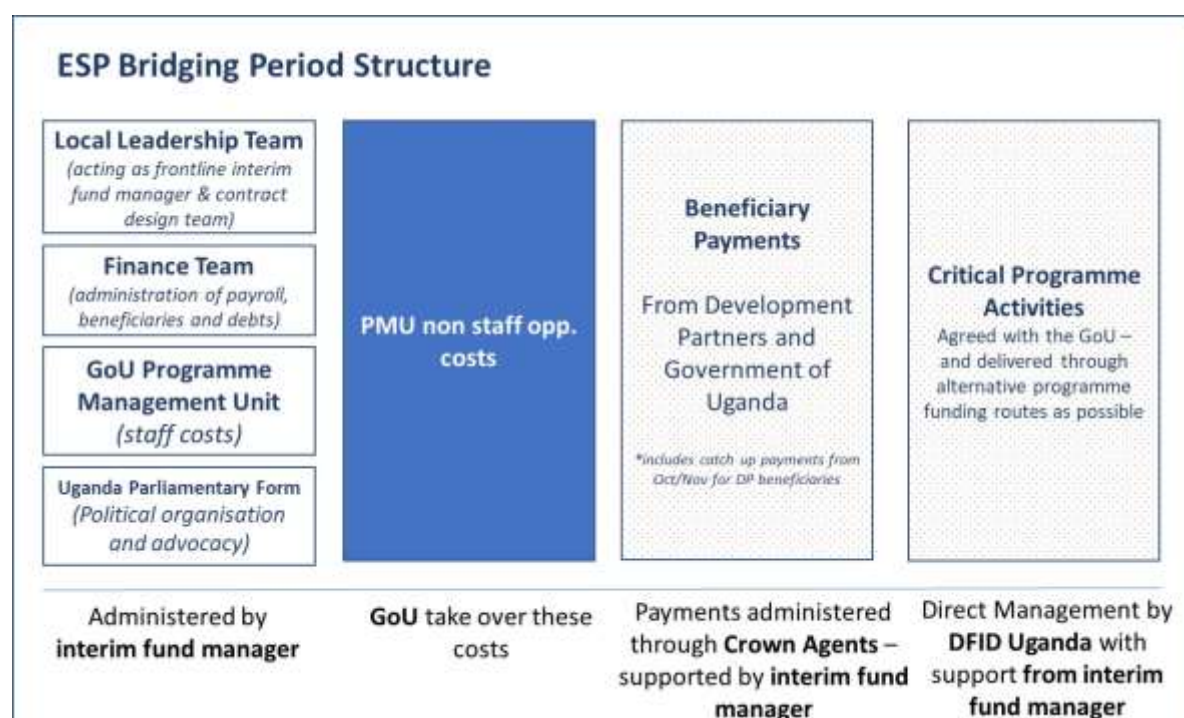
5. Provide the information and analysis to support the specification for the Terms of Reference for the new Fund Manager based on the agreed programme transition strategy¹ with the Government of Uganda;
6. Prepare a detailed handover report and support the handover process of the programme to a new Fund Manager.

The Recipient

The primary recipients are the Government/Ministry of Gender Labour and Social Development (MGLSD), other Government of Uganda Ministries, Departments and Agencies and civil society organisations engaged in social protection. Other Government stakeholders include the Ministry of Finance, Planning and Economic Development; the Office of the Prime Minister; the Ministry of Local Government; Parliament; and the National Planning Authority (NPA). The secondary recipients are the Ugandan public.

Scope

The structure of the basic bridging arrangements is illustrated in the figure below. These ToRs cover technical assistance and programme management (column 1) that will be required in the bridge period. These inputs will enable DFID to maintain the programme operation (in column 3, 4). The arrangements to deliver Beneficiary Payments (and the role of the Interim Fund Manager in respect to these). The critical programme activities (column 4) will be delivered through alternative funding channels and administered by DFID Uganda with technical support from the Interim Fund Manager and the Government of Uganda Programme Management Unit. The programme operating costs will be covered by the Government of Uganda.



¹ The GoU agreement to fund a national senior-citizens grant means after 2020 the nature of support from development partners will shift to majority technical assistance rather than majority beneficiary payments. DFID have been in discussion with GoU to define what this support may consist of and for how long it may extend beyond 2020. This will need to be agreed in advance of the new terms of reference. See annex 4 – mid-term review.

The Requirements

The bridging period is planned for five months between February 2019 and June 2019. This timeframe should enable for the contracting of a new fund manager and will coincide with the end of the GoU financial year. This is significant as it is in the next financial year when the GoU are proposing the significant increase in funding and activities to support the national roll out of the old age pension.

Within the bridging period the Interim Fund Manager will be required to support the following structures within the programme:

In-Country Leadership team – This support will maintain the continuity in technical support, political engagement and risk assurance that has been provided to the programme by maintaining three key posts in the programme leadership. These posts are: **REDACTED**. The current net fee rates for the above-named positions are **REDACTED**. DFID expect that these fee rates do not increase for the bridging period. The team will be funded and supported by the interim fund manager and will:

1. Continue to act as local fund manager providing assurance over payment integrity and risk management. This includes reviewing and authorising to DFID transfer of funds to pension beneficiaries and fees to Post Bank, as two separate steps.
2. Provide the detailed programme analysis and information (and GoU agreements) required to specify the details for contracting the new fund manager;
3. Support the contract / risk management around Post Bank and the Uganda Parliamentary Forum for Social Protection (UPFSP) and manage the information / relationship with Crown Agents Bank;
4. Continue with technical support for GoU in the design and agreement of the national roll-out for the senior citizens grant;
5. Support the delivery of the critical programme activities as agreed with GoU;
6. Test and ensure integrity of the management / administrative systems to deliver the grant – particularly in the new 10 districts – and in preparation for a national-level rollout from July 2019.

The details of the agreed fee rates and operating costs are **REDACTED**.

Finance team – This existing team of six will be administered by OPM. The current net fee rates for the 6 finance team members are **REDACTED**. DFID expect that these rates do not increase for the bridging period. The Finance Team are responsible for administration of the programme management funds, beneficiary payments and funding for the Uganda Parliamentary Forum for Social Protection (UPFSP). They will:

1. Provide beneficiary payment information (and confirmation) to Post Bank and Crown Agents Bank through the five (approx.) payment cycles that will be required;
2. Support the payroll for the Programme Management Unit;
3. Fund release and accountability for the Uganda Parliamentary Forum for Social Protection (UPFSP);

The details of the team and agreed fee rates and operating costs are **REDACTED**.

Programme Management Unit (PMU) – This is the Government Contracted (i.e. staffed by Ugandan Civil Servants) programme management unit that has been fully funded by DFID and Irish Aid. During the bridging we will accelerate the process of handing over the payment for this unit to the GoU (originally scheduled for late 2019/20). We propose that DFID maintains payment for staff wages (to ensure continuity). These will be administered by the Interim Fund Manager through the Finance Team (above).

The GoU will take on payment and administration of the non-wage operating costs (approx. £95k per month) for the programme.

The full list of staff contracted by the Programme Management Unit is **REDACTED**.

Uganda Parliamentary Forum – managed by the leadership team and administered by the finance team, this group have been a critical force in Uganda parliament by maintaining constant pressure and scrutiny on the commitments and releases made by the Ministry of Finance. As we move into a year where the GoU budget is scheduled for a significant increase, this pressure is likely to be the key to the transition into the full national scale-up plan.

Under this bridging arrangement the Interim Fund Manager will manage the contract with UPFSP to deliver their core political advocacy activities that are deemed essential in supporting the GoU to pass the budget needed to support national expansion of the senior citizens grant.

Crown Agents Bank and Post Bank (funding for beneficiaries) – The finance team (with support from PMU and oversight from Leadership Team) will continue to provide the beneficiary payment information, requests and confirmations to Crown Agents Bank and Post Bank. This arrangement **REDACTED** and will enable Development Partners (DP) to maintain their commitment to the beneficiaries who are supported with DP funds.

Reporting Requirements

1. **Inception report** – OPM will submit an inception report to the DFID co-ordinator within 2 weeks of contract signature. This report will include [but should not be limited to] details of: Staff Contract status; programme management structure; draft work plan and activities up to June 2019; beneficiary payment update.
2. **Leadership and Finance team monthly summary reports** – OPM will submit a monthly leadership and finance team summary report to the DFID co-ordinator. This report will include but should not be limited to: update on progress against implementation plan (1); beneficiary status update; risk management update. The structure and depth of this report to be agreed as part of the inception process.
3. **Prepare Programme Quarterly Report** – For review by the programme steering committee (chaired by GoU) and clearance by DFID. Format as has been defined in the programme. The report for Jan – Mar will be due in this reporting period.
4. **Support for ESP Annual Review (July 2019)** – as requested by the DFID Senior Responsible Owner.
5. **Handover report.** OPM will submit a detailed handover report within at least 1 month of the end of the contract. This report will include but should not be limited to: programme plan (upto June 2020); key contract information; beneficiary update; GoU status on budget and plans for national roll-out.

DFID co-ordination

The supplier will report to the DFID Uganda Senior Responsible Owner for the Expanding Social Protection Programme.

Scale Up/Down (if appropriate)

The Supplier shall commit to being fully prepared in the event any decision is made to scale up (increase) or scale down (decrease) the scope of the programme.

Timeframe

The Bridging period is scheduled to last between February 2019 and June 2019. DFID reserves the right to extend the contract for up to a further six months beyond the end of the Call Down Contract.

Any options to extend will be reviewed subject to satisfactory performance of the supplier, the continuing need of the services and agreement on work-plans and budgets for the proposed extension period.

Budget and Payment requirements

The maximum budget available for this programme is £1,000,000 and is inclusive of any applicable government tax. If DFID exercises the extension option up to £1.2 will be made available for this period.

OPM and their consortium bidders should propose, as part of their bids, a payment plan suited to the delivery of the programme which may include milestone payments linked to the achievement of the objectives and deliverables of the bridging period, requirement of the teams and the reporting requirements set out above. Bid should also propose a suite of KPI's based on the effectiveness and efficiency in delivering these objectives (factors may include speed, timeliness, fiduciary risk management, grievance management, verification, agreed quality etc.). The payment requirements and proposed KPI's will be refined in conjunction with DFID prior to the signing of the contract.

DFID co-ordination

The supplier will report to the DFID Uganda Senior Responsible Owner for the Expanding Social Protection Programme.

Duty of Care

Annex 5 includes the Duty of Care Risk Assessment for programmes in Uganda.

General Data Protection Regulations (GDPR)

Please refer to the details of the GDPR relationship status and personal data (where applicable) for this project as detailed in Appendix A and the standard clause 33 in section 2 of the contract.

Annexes

REDACTED

Appendix A: of Contract Section 3 (Terms of Reference)
Schedule of Processing, Personal Data and Data Subjects

Description	Details
Identity of the Controller and Processor for each Category of Data Subject	<p>The Parties acknowledge that for the purposes of the Data Protection Legislation, the following status will apply to personal data under this contract:</p> <ol style="list-style-type: none"> 1) The Parties acknowledge that Clause 33.2 and 33.4 (Section 2 of the contract) shall not apply for the purposes of the Data Protection Legislation as the Parties are independent Controllers in accordance with Clause 33.3 in respect of Personal Data necessary for the administration and / or fulfilment of this contract. 2) For the avoidance of doubt the Supplier shall provide anonymised data sets for the purposes of reporting on this project and so DFID shall not be a Processor in respect of Personal Data necessary for the administration and / or fulfilment of this contract.