

**Memorandum of Understanding**

**Between**

**Health Education and Improvement Wales**

**And**

**Health Education England – working across the North West**

**This Memorandum of understanding is dated 1st January 2021 and made between:**

- 1. Health Education and Improvement Wales (HEIW), Ty Dysgu, Cefn Coed, Nantgarw, CF15 7QQ**

**And**

- 2. Health Education England – working across the North West (HEE-NW) – The North Integrated Contraception, Sexual Health & HIV Service, Liverpool University NHS Foundation Trust (the Royal Liverpool University Hospital site), Axxess Sexual Health Clinic and Regional Infectious Diseases Centre**

- 1. Introduction**

- 1.1 HEIW and HEE-NW wish to enter into a co-operative relationship for the general purpose of establishing a Genitourinary Medicine training programme from 1<sup>st</sup> August 2021
  - 1.2 This memorandum of understanding (MoU) sets out below the principles by which HEIW and HEE-NW can establish a formal arrangement regarding such activity.
  - 1.3 The aim of this arrangement is to provide high quality training for individual trainees and to ensure that all trainees are exposed to appropriate training opportunities which meet GMC curriculum requirements.

- 2. Principles**

- 2.1 HEIW proposes to create a North Wales Genitourinary Medicine training programme where trainees rotate between Betsi Cadwaladr University Health Board *and* Health Education England-North West (Liverpool).



- 2.2 HEIW trainees will undertake placements as follows:  
ST3 & ST4 – Year 1 & 2 - Ysbyty Gwynedd, Bangor and Ysbyty Glan Clwyd, Rhyl  
ST5 – Year 3 – Access Sexual Health Clinic and Regional Infectious Diseases Centre, Liverpool University Hospitals (the Royal Liverpool University Hospital site)  
ST6 – Year 4 – Wrexham Hospital, Wrexham  
During the ST6 year, the trainee will also spend 1 month at Liverpool (to gain sufficient experience in HIV inpatient as a one month block)  
Whilst at Liverpool, trainees will gain experience in GU and HIV/ID training. Overall the trainee will spend no more than 13 months outside Wales  
General (Internal) Medicine will be undertaken during time spent in Wales placements and not in HEENW
- 2.3 Trainees will remain fully employed by Betsi Cadwaladr University Health (BCUHB) or NHS Wales Shared Services Partnership (NWSSP) and will hold an honorary contract at their placement Trust in HEE-NW in order to allow them to undertake the clinical work required for their attachment/placement.
- 2.4 Trainees will be classed as on secondment from HEIW and basic salary will be funded by BCUHB/NWSSP. Payment of any out of hours will be subject to discussion and dependent on individual arrangements. Any out of hours payments would need to be met by Liverpool University NHS Foundation Trust.
- 2.5 Trainees will retain the National Training Number (NTN) allocated to them by HEIW whilst on secondment to HEE-NW.
- 2.6 The HEIW TPD and HEE-NW TPD will liaise and agree placement arrangements for HEIW trainees, agreeing start and end dates for each placement.
- 2.7 Trainees will be placed in GMC approved training posts by the HEE-NW Training Programme Director (TPD) for GUM. HEE-NW will be responsible for ensuring training within their region meets the requirements set by the GMC in approved GMC locations. The HEE-NW TPD will also be responsible for assigning Clinical Supervisors for the duration of placements in HEE-NW.
- 2.8 Training Programme Directors will ensure that the experience trainees receive whilst undertaking placements in Liverpool are appropriate to their training needs and level of training.
- 2.9 Recruitment into the training programme will be via the existing national recruitment arrangements for specialty trainees in Genitourinary Medicine. HEIW will determine the number of vacancies to advertise in discussion with the HEE-NW TPD, where applicable.
- 2.10 Trainees holding HEIW NTN numbers will have their ARCPs and performance managed by HEIW. HEIW will remain the responsible body for revalidation purposes.
- 2.11 HEIW Trainees will access funding (i.e. study leave and relocation), assessment (i.e. ARCP requirements) and support arrangements (i.e. PSU and Occupational Health) within BCUHB/NWSSP and HEIW whilst on placement to HEE-NW. Access to this will be maintained through existing systems within their employment arrangements.
- 2.12 The TPDs of both HEIW and HEE-NW will inform each other immediately of any concerns relating to the training environment or a trainee's performance that may affect placement allocation or training progress.


2.13 HEE-NW will ensure that host Trusts provide HEIW trainees with an appropriate hospital and departmental induction upon or prior to arrival.

### **3. Amendment and Termination**

- 3.1 Either party may amend this MoU at any time, provided it is with prior written consent of both parties and provides at least one month's notice for changes to be implemented.
- 3.2 Either party may terminate this MoU at any time by giving twelve months' written notice to the other party.

Signatures:

  
  
Postgraduate Dean on behalf of  
HEIW \_\_\_\_\_

  
Postgraduate Dean on behalf of  
HEE-NW \_\_\_\_\_