



Driver & Vehicle
Standards
Agency

XXXX Redacted under FOIA Section 40
Senior Commercial Category Manager
DVSA
The Ellipse
Padley Road
Swansea
SA1 8AN
www.gov.uk/dvsa

10 February 2022

Request for Quote (RFQ)

Development Support for Executive Team - Critical Eye

Contract Reference: K280021688

1. You are invited by the Secretary of State for Transport, to submit a quote for Development Support for Executive Team to the Driver & Vehicle Standards Agency (DVSA), the "Authority".
2. Please read the following appendices which accompany this RFQ. Should you be awarded the contract, these documents, your quote, and any changes agreed in writing will form a binding contract between you and the Department.

Appendix A – Specification

A detailed description of the Services that you will be required to provide to the Authority

Appendix B – Pricing Schedule

This sets out your quote for the services of which you are required to provide as outlined in your specification (Appendix A).

Appendix C – DfT Standard Terms & Conditions of Contract

This sets out the DfT standard terms & conditions of which you will be required to abide by should you be awarded the Contract.

3. The Contract will be for a period of one (1) year unless extended or terminated by the Department.
4. You are required to submit your quote through the Jaggaer eSourcing system.
5. **The quote must be uploaded by 12 NOON on 17 February 2022.**
6. You can obtain further information about this requirement, including any contractual issues via the Message Centre on the Jaggaer e-Sourcing portal.
7. You should note that this contract will be subject to the General Data Protection Regulation and all other applicable law about the processing of personal data and privacy. By submitting a tender, you agree to comply with all applicable requirements of that legislation and with the instructions and obligations set out in the documents listed in this letter.

Yours faithfully

XXXX Redacted under FOIA Section 40
Senior Commercial Category Manager