



**Driver & Vehicle
Standards
Agency**

**Redacted under FOIA Section
40, Personal Information**
Unity Square
Queensbridge Road
Nottingham
NG2 1AY

**Redacted under FOIA
Section 40, Personal
Information**
www.gov.uk/dvsa

Jellylearn Limited
9-10 Charlotte Mews
London
W1T 4EF

13th April 2023

Dear **Redacted under FOIA Section 40, Personal Information**

**Contract Award for Hazard Perception Test (HPT) Computer Generated Imagery
(CGI) Clips - K280021375**

On behalf of the Secretary of State for Transport, I accept your tender dated 5th December 2022 for the above-mentioned Contract. This letter and the documents listed below form a binding contract between you and this Department.

- Instructions for Tenderers (Appendix A)
- Specification (Appendix B)
- Pricing Schedule (Appendix C)
- General Conditions of Contract for Services (Appendix D) – Dated 13/04/2023
- Form of Tender (Appendix E)
- Selection Questionnaire (Appendix F)
- Non-Disclosure Agreement (Appendix G) – N/A
- Key Performance Indicators (Appendix H)
- Invitation To Tender Letter
- My Tender (and any amendments to it agreed in writing)
- Schedule of information I/we wish to be kept confidential for a given period – N/A

The operative period of the Contract will be 3 years, 3 months (3 x 12 months and 3 months mobilization (39 months)) commencing on 17th April 2023.

The contract is for a **Redacted under FOIA Section 43, Commercial Interest** contract.

The **Redacted under FOIA Section 43, Commercial Interest**, exclusive of VAT.

You must be in possession of a written purchase order (PO), before commencing any work under this contract. The Purchase Order Number for this contract will be generated shortly.

Invoices submitted to the Department **must quote the PO number** and must be submitted as directed **in the PO to:**

SSa.invoice@sharedservicesarvato.co.uk

Upon receipt of this letter would you please confirm acceptance by completing the Supplier section below and return the signed and dated copy of this letter through the Jaggaer eSourcing Portal at your earliest convenience.

Yours sincerely,

Redacted under FOIA Section 40, Personal Information

On behalf of the Secretary of State for Transport

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature	Redacted under FOIA Section 40, Personal Information
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Date	13 th April 2023
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Name (in Capitals)	Redacted under FOIA Section 40, Personal Information
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Address	9-10 Charlotte Mews, London W1t 4EF
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Signed by an authorised signatory for and on behalf of the Customer

Signature	Redacted under FOIA Section 40, Personal Information
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Date	17 th April 2023
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Name (in Capitals)	Redacted under FOIA Section 40, Personal Information
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Address	DVSA Unity Square Nottingham
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