



Broseley Town Council
The Library Building, Bridgnorth Road, Broseley, Shropshire, TF12 5EW

Invitation to Tender for Muga Resurfacing Upgrade

CONTRACTOR DETAILS:

Name:	
Position:	
Address:	
Telephone:	
Email:	

Details to assist with the tender:

The Town Council has a multi games unit (MUGA) situated within the Broseley coe school grounds, the overall area is 45 x 25. The existing artificial grass surface is in poor condition and needs replacement.

The Town Council is seeing tenders for a Third-Generation synthetic surface which consists of three elements; synthetic turf, sand infill and rubber infill. The primary sport that is played within our unit is Football.

Please provide details of the type of surface you propose to use, including samples, the reason, benefits and maintenance features.

The contractor must have necessary experience and skills to replace existing surface to 3G.
Site visits must be requested before you visit site due to safeguarding the children using the unit during school hours.

All tenders received will be considered by the Town Council on 14 February 2023, and all tenders will receive a response from the Town Council week commencing 20 February 2023.

PLEASE PROVIDE A QUOTATION FOR THE FOLLOWING:

Specification:	<p>Costs for site set up, welfare, insurances, safe disposal of exiting surface and replacing existing turf with Third-Generation synthetic surface (3G) carpet pile depth 50mm, with a minimum 10-year design life. Resurface area 45 x 25.</p> <p>Pitch playing area to be permanently line marked to 41.00m x 21.00m giving a 2.00m run off all around the pitch to the fence.</p> <p>Professional advice and guidance on the most appropriate surface for our MUGA.</p>
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	All items to be priced individually.
Deadline for submission:	12 noon 6 February 2023.
To arrange a site, visit please contact:	Jenna Munday, Deputy Town Clerk 01952 882172 deputytownclerk@broseley-tc.gov.uk

PLEASE PROVIDE A COPY OF THE FOLLOWING DOCUMENTS	Please tick the box below for all documents included
Current public liability certificate	
Health and Safety Policy	
Details of proposed surface and product warranty	
Any other pertinent documents/certificates	

<p>TENDER PROCEDURE</p> <p>The following procedure must be followed when submitting quotations:</p> <p>All invitations to tender are subject to the Town Council's Standing Order number 17 and the terms of the Bribery Act 2010.</p> <p>No contractor shall contact councillors or staff to encourage or support their tender outside the prescribed process.</p> <p>Tenders are to be submitted in writing in a sealed marked envelope addressed to the Town Clerk. The envelope should be clearly marked "Tender".</p> <p>Tenders shall be opened by the Town Clerk in the presence of at least two councillors after the deadline for submission of tenders has passed.</p> <p>Tenders will be reported to and considered by the Town Council at a properly convened meeting.</p>

For office use only	
Date approved:	
Approved by:	Town Council
Minute number:	