

Dear Sirs,

IN CONFIDENCE

FOR

(1) Saltash Town Council

FORM OF TENDER

RELATING TO: Internal remodelling Saltash Library

Job №: 37310
Document ID: 37310-BPG-XX-XX-LE-B-0201

Parties	
This Form of Tender has been completed on	[DD/MM/YYYY]
Name of Client	Saltash Town Council
Client Company Registration Number	
Client Registered Address	The Guildhall, Lower Fore Street Saltash PL12 6JX
Address for communications / notices	Bailey Partnership, Lyster Court, 2 Craigie Drive, The Millfields, Plymouth PL1 3JB
Address for electronic communications	james.barron@baileyp.co.uk
Name of Contractor	[Insert Name]

Contractor Company Registration Number	[Insert Number]
Contractor Registered Address	[Insert Address]
Address for communications / notices	[Insert Address / email]
Address for electronic communications	[Insert email]
If Applicable; Contractors Parent Company	[Insert Name]
Parent Company Registration Number	[Insert Number]
Parent Registered Address	[Insert Address]
Subcontracting	
Do you intend to sub-contract the performance of all or any part of the contract?	Yes No
If 'Yes', please provide a list of all suppliers who you intend to subcontract with, their intended role in the performance of the contract, and evidence of insurances aligned with their contribution. Note: all subcontractors may be required to provide a collateral warranty to the Employer.	[insert name of supplier - unique identifier - brief description]

Tender Basis

The Contractor has examined the documents provided and information gathered during the tender period:

Documents listed in the Document Register	37310-BPG-XX-XX-TR-B-0000-InvitationtoTender
Site Visits by the contractor (Insert Dates) (if applicable)	[DD/MM/YYYY]
Tender Addendums (if applicable)	N/A

Contractor's Offer

I/We hereby offer to carry out the whole of the Works described in accordance with the documents referred to above:

in the sum of: Contract Sum (Exclusive of VAT)	£ (Exclusive of VAT)
Contract Sum (In Words)	[Insert Amount]
Overhead & Profit rate / Fee percentage	%
Within [] from acceptance of tender to the date of possession (contractor lead-in/mobilisation period)	[] Weeks
Within [] from the date of possession to the date of completion (construction period)	[] Weeks
Total duration from acceptance of tender to the date of completion	[] Weeks

And have provided the following supporting documents (with reference to the relevant Preliminaries clauses):

Pricing Document (e.g. BoQ/Contract Sum Analysis/Price List/etc.)	[Insert Reference / File Name]
Evidence of Insurances	[Insert Reference / File Name]
Detailed Programme	[Insert Reference / File Name]
Method Statements	[Insert Reference / File Name]
Construction Phase Plan (incl H&S resources)	[Insert Reference / File Name]
CV's of Key Staff	[Insert Reference / File Name]
I/We agree that if any obvious errors in pricing or errors in arithmetic are discovered in the priced document[s] before acceptance of this offer, they shall be dealt with in accordance with the Alternative 2 procedure set out in JCT Tendering Practice Note 2012, as specified in the Preliminaries	Yes
I/We undertake in the event of your acceptance to execute with you a formal contract embodying all the conditions and terms contained in this	Yes

offer within 21 days of being required to do so by
the Employer

This tender remains open for acceptance for 90
days from the latest date fixed for the
submission of tenders

Yes

Signed for Tenderer

Signed by or on behalf of

[Insert Name]

Signature

[Insert Signature]

Position

[Insert Position in Company]

Date

[DD/MM/YYYY]

Witnessed by or on behalf of

[Insert Name]

Signature

[Insert Signature]

Position

[Insert Position in Company]

Date

[DD/MM/YYYY]