

**MAA REGULATORY ARTICLES APPLICABLE TO SWORDFISH AIRCRAFT & PROPULSION SYSTEM AMO/PO CONTRACT - MRP 1000 SERIES**

RA No	Issue	Title	Regulation	Acceptable Means of Compliance	Service Standard and Performance	Contractor's compliance statement
<b>1000 Series: Competence, Roles and Responsibilities for Regulated Entities</b>						
RA 1006(1)	10-11-2014	Delegation of Engineering Authorizations	Engineering authorizations shall be cascaded by competent and authorized individuals in an auditable manner, originating from individuals holding posts with executive responsibility for airworthiness.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 1014(1)	08-07-2016	Design Organization – Airworthiness Responsibilities	An air system Design Organization (DO) shall be approved by the MOD and comply with the standards stipulated in the relevant contract through life.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 1017(1)	08-07-2016	Maintenance Organization – Airworthiness Responsibilities	A Maintenance Organization (MO) shall be responsible for the completion of all maintenance required in accordance with the Aircraft Document Set (ADS) as directed by the CAMO or as stipulated in the relevant contract. A Contractor MO shall be approved by the MOD.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 1018(1)	10-11-2014	Production Organization – Airworthiness Responsibilities	A PO shall manufacture aviation products and appliances in accordance with the Approved Data and design drawing set and shall work within their Quality Management System.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
<b>1200 Series: Air Safety Management</b>						
RA 1200(1)	26/10/2016	Defence Air Safety Management	Defence Aviation organizations shall establish and maintain an acceptable Air Safety Management System (ASMS).	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
<b>1400 Series: Flight Safety, Occurrence Reporting, Post Crash Management</b>						
RA 1400(1)	10-11-2014	Flight Safety	Aviation Duty Holders (DH), Accountable Managers <sup>1</sup> (AM), Heads of Establishment (HoE), and Commanders within Duty Holder-Facing organizations (CdRs within DH-facing orgs) shall have appropriate Flight Safety (FS) measures in place to support the flying operations for which they are responsible and promulgate appropriate orders.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 1410(1)	01-07-2015	Occurrence Reporting	Aviation Duty Holders (DH), Accountable Managers <sup>1</sup> (AM), Heads of Establishment (HoE), and Commanders within Duty Holder-Facing organizations (CdRs within DH-facing orgs) shall ensure that all Air Safety reportable occurrences are reported, managed and appropriate action taken.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 1420(1)	01-04-2015	SI: Air Accident and Significant Occurrence Investigation	The independent, full time, SI Panel (working directly to the CA) shall fully investigate all aspects of the accident or occurrence and shall provide the CA with a timely, comprehensive written report, with relevant recommendations. Aviation Duty Holders (DH), Accountable Managers (Military Flying) (AM(MF)), and Commanders and Accountable Managers within Duty Holder-facing Organizations (CdRs and AM within DH-facing orgs) shall support the CA in all aspects of the investigation and shall act upon SI recommendations.	AMC as detailed in RA		

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<b>RA 4200 - 4214: Maintenance Principles</b>						
RA 4210(1)	27-11-2014	Anti-Deterioration Maintenance of Equipment in Store	Anti-Deterioration Maintenance (ADM) of equipment in store shall only be undertaken if there is positive evidence that deterioration of the equipment concerned is unacceptable for cost, operational availability or airworthiness reasons.	If contracted out separately this should be used to stipulate the contract requirement and can be made by reference to the AMC for this regulation contained within MAP-01 (Issue 7.1) Chapter 5.8.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4213(1)	27-11-2014	Control of Aircraft Components used in Ground Test Facilities	Aircraft components that have been temporarily modified for use with a ground test facility and which may, after further appropriate maintenance, subsequently be fitted to an aircraft or aircraft system shall be strictly controlled to ensure they are returned to the supply system at the correct modification state.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
<b>RA 4250 - 4266: Maintenance Practices</b>						
RA 4257(1)	27-11-2014	Surface Finish of Military Air Environment Equipment	Aircraft, aircraft components and equipment and associated GSE Surface Finish coatings shall be applied, maintained and removed as directed by the platform or equipment Project Team (PT) and in accordance with Health, Safety and Environmental legislation.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4264	27-11-2014	Welding of Aircraft Parts	Any fabrication or repair of parts for aircraft and aircraft equipment using welding techniques shall be authorized by the PT responsible for the aircraft and/or aircraft equipment and published within a formal instruction.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4266(1)	27-11-2014	Re-use of Self-locking Fasteners	The use of self-locking fasteners in aircraft maintenance shall be strictly controlled.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
<b>RA 4350 - 4356: Publications, Schedules and Forms</b>						
RA 4350(1)	27-11-2014	Through Life Management of Technical Information	Once produced, Technical Information (TI) shall be maintained throughout its complete life-cycle.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
<b>RA 4401 - 4406: Transfer and Repair</b>						
RA 4401(1)	27-11-2014	Transfer of Aircraft and Equipment	Aircraft and Equipment transfers shall be notified by means of an official allotment order.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4403(1)	08-07-2016	Expedient Repair	Expedient Repair shall only be undertaken when authorized.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
<b>RA 4500 - 4515: Airframe and Engines</b>						
RA 4502(1)	27-11-2014	Applicability of Wear Debris Monitoring (WDM)	Aircraft shall be subject to either one or a combination of the following WDM techniques: a. Spectrometric Oil Analysis. b. Magnetic Detector Plug and filter debris assessment.	AMC as detailed in RA	Included for Information required for Contractors necessary to underpin Continued Airworthiness of the Merlin Platform	
RA 4510(1)	27-11-2014	Ground Running of Aero-Engines and APUs	Ground running of aero-engines and APUs shall be carried out by properly constituted and authorized ground running teams.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable. The Contractor shall comply with CAE 4000 MAP-01 Chapter 11.9 (Ground running of aero-engines and APUs) and Chapter 11.9.2 (Composition & Responsibilities of UETF running teams)	
<b>RA 4550 - 4561: Avionics and Electrical</b>						
RA 4551(1)	27-11-2014	Aircraft Wiring Husbandry	Service aircraft and aircraft equipment at all levels of maintenance shall be subject to Aircraft Wiring Husbandry procedures.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA 4552(1)	27-11-2014	Use of Crimped Splices in Aircraft Electrical Wiring Interconnect System	Crimped splices shall only be used to: a. Replace an existing splice. b. Connect an extension to an existing wire or cable. c. Support a modification action or other approved instruction.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4553(1)	27-11-2014	Type of AEW to be Used on Aircraft	Pure polyimide wire shall not be introduced, as AEW, into Service aircraft by procurement, modification or maintenance activity.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4553(2)	27-11-2014	Importance of Wire Type	AEW is part of the EWIS and shall be afforded the same importance as that of the aircraft structure.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
<b>RA 4700 - 4702: Quality Assurance</b>						
RA 4700(1)	27-11-2014	Military Air Environment Quality Policy	All engineering and logistics organizations within the Military air environment shall develop and implement a Quality Management System which, as a minimum, meets the basic requirements and principles of the ISO 9001.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
<b>RA 4800 - 4825: MAOS MRP Regulation Part 145</b>						
RA 4800(1)	28-07-2016	General Requirements (MRP Part 145)	On-aircraft maintenance, and off-aircraft maintenance that is carried out on UK Government property, shall only be carried out by organizations whose management, technical resources and quality assurance arrangements are demonstrably adequate to provide products and services of the required quality, economically and on time.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4801(2)	27-11-2014	General Definitions ~ Certifying Staff (MRP 145.A.1(2))	For the purpose of RA4800-4849 (MRP Part 145), staff shall meet one of the following eligibility criteria to be qualified as 'certifying staff': (a) Be appropriately experienced and have completed, as a minimum, MOD Phase 2 technical training; or (b) Hold an appropriate category A, B1, B2 or C licence in compliance with European Aviation Safety Agency (EASA) Annex III (Part 66); or (c) Be appropriately experienced and have completed suitable civilian training (civilian contractors only).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4802(1)	27-11-2014	Scope of the MRP Part 145 (MRP 145.A.10(a))	A contractor-run Maintenance Organization shall meet the requirements of RA4800-4849 (MRP Part 145) to qualify for the issue or continuation of an approval to maintain military aircraft and components.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4803(1)	01-04-2015	Application for Approval (MRP 145.A.15(a))	An application for the issue or variation of an approval shall be made to the MAA in an agreed form and manner.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4804(1)	27-11-2014	Terms of Approval (MRP 145.A.20)	The contractor-run Maintenance Organization shall specify the scope of work required for approval in its Exposition.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA 4805(1)	27-11-2014	Facility Requirements (MRP 145.A.25)	The organization shall ensure that facilities are provided appropriate for all planned maintenance work, ensuring, when necessary, protection from the weather elements and appropriate security safeguards for any classified items. Specialized workshops and bays shall be segregated as appropriate to ensure that environmental and work area contamination is unlikely to occur. (a) For 'base' or 'depth' maintenance of aircraft, aircraft hangars shall be both available and large enough to accommodate aircraft on planned 'base' or 'depth' maintenance. Where such facilities cannot be established at deployed locations, Military Maintenance Organizations (MMOs) shall assess the suitability of alternative facilities and ensure that any additional risk to Air Safety is appropriately managed, advising the Delivery Duty Holder (DDH) as appropriate. (b) For component maintenance, component workshops shall be large enough to accommodate the components on planned maintenance.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4805(2)	27-11-2014	Office Accommodation (MRP 145.A.25(b))	The organization shall ensure that office accommodation is provided for the management of the planned work referred to in RA 4805(1) (MRP 145.A.25(a)) and certifying staff so that they can carry out their designated tasks in a manner that contributes to good aircraft maintenance standards.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4805(3)	27-11-2014	Working Environment (MRP 145.A.25(c))	The organization shall ensure that the working environment, including aircraft hangars, component workshops and office accommodation, is appropriate for the task carried out. Unless otherwise dictated by the particular task environment, the working environment shall be such that the effectiveness of personnel is not impaired.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4805(4)	27-11-2014	Storage Facilities (MRP 145.A.25(d))	The organization shall ensure that secure storage facilities are provided for components, equipment, tools and material that ensure segregation of serviceable components and material from unserviceable aircraft components, material, equipment and tools. The conditions of storage shall be in accordance with the instructions of the manufacturer, or other applicable MOD instructions, to prevent deterioration and damage of stored items. Access to storage facilities shall be restricted to authorized personnel.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA 4806(1)	01-04-2015	Accountable Manager (Maintenance) (MRP 145.A.30(a))	An Accountable Manager (Maintenance) shall be appointed who has organizational authority for ensuring that all maintenance is carried out to the standard required by RA4800-4849 (MRP Part 145). The Accountable Manager (Maintenance) shall: (a) Ensure that all necessary resources are available to accomplish maintenance in accordance with RA4815(2) (MRP 145.A.65(b)) to, where applicable, support the organization approval. (b) Establish and promote the safety and quality policy specified in RA4815(1) (MRP 145.A.65(a)). (c) Demonstrate a basic understanding of RA4800-4849 (MRP Part 145).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4806(2)	01-04-2015	Personnel Responsible to the Accountable Manager (Maintenance) (MRP 145.A.30(b))	The organization shall nominate a person or group of persons, whose responsibilities include ensuring that the organization complies with RA 4800-4849 (MRP Part 145). Such person(s) shall ultimately be responsible to the Accountable Manager (Maintenance): (a) The person(s) nominated shall represent the maintenance management structure of the organization and be responsible for all functions specified in RA 4800-4849 (MRP Part 145). (b) The person(s) nominated shall be identified and their credentials submitted using a MAA Form 4. (AMO only) (c) The person(s) nominated shall be able to demonstrate relevant knowledge, background and satisfactory experience related to aircraft or component maintenance and demonstrate a working knowledge of RA 4800-4849 (MRP Part 145). (d) Procedures shall make clear who deputises for any particular person in the case of lengthy absence of the said person.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4806(3)	01-04-2015	Quality Manager (MRP 145.A.30(c))	The Accountable Manager (Maintenance), under RA 4806(1) (MRP 145.A.30(a)), shall appoint a person with responsibility for monitoring the quality system, including the associated feedback system as required by RA 4815(3) (MRP 145.65(c)). The appointed person shall have direct access to the Accountable Manager (Maintenance) to ensure that the Accountable Manager (Maintenance) is kept properly informed on quality and compliance matters.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA 4806(4)	01-04-2015	Maintenance Man-hour Plan (MRP 145.A.30(d))	The organization shall have a maintenance man-hour plan demonstrating that the organization has sufficient staff to plan, perform, supervise, inspect and quality monitor the organization in accordance with the approval. In addition the organization shall have a procedure to reassess work intended to be carried out when actual staff availability is less than the planned staffing level for any particular work shift or period.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4806(5)	01-04-2015	Personnel Competences and Authorisation (MRP 145.A.30(e))	The organization shall establish and control the competence of personnel involved in any maintenance, management and/or quality audits in accordance with a procedure and to a standard agreed by the MAA. In addition to the necessary expertise related to the job function, competence must include an understanding of the application of human factors and human performance issues appropriate to that person's function in the organization. 'Human Factors' means principles which apply to aeronautical design, certification, training, operations and maintenance and which seek safe interface between the human and other system components by proper consideration of human performance. 'Human Performance' means human capabilities and limitations which have an impact on the safety and efficiency of aeronautical operations. AMOs shall detail the procedure for such competence assessment and the standard to be achieved in their MOE.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4806(6)	01-04-2015	Non-destructive Testing (MRP 145.A.30(f))	The organization shall ensure that personnel who carry out and/or control a continued airworthiness non-destructive test of aircraft structures and/or components are appropriately qualified for the particular non-destructive test in accordance with the European or equivalent Standard recognised by MAA. Personnel who carry out any other specialised task shall be appropriately qualified in accordance with officially recognised Standards. By derogation to this clause those personnel specified in RA 4806(7) and (8) (MRP 145.A.30(g) and (h)), qualified in RA 4950 (MRP Part 66 - To be issued) MRP category B1 or MOD equivalent qualification may carry out and/or control colour contrast dye penetrant tests.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4806(7)	01-04-2015	Aircraft Certifying Staff (Line Maintenance) (MRP 145.A.30(g)) - Approved Maintenance Organizations (AMOs) only	An AMO undertaking aircraft line maintenance shall have appropriate certifying staff qualified on each relevant aircraft type and, where applicable, support staff, suitably authorized for line maintenance activities in accordance with RA4807 (MRP 145.A.35).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA 4806(8)	01-04-2015	Aircraft Certifying Staff (Base Maintenance) (MRP 145.A.30(h)) - AMOs only	An AMO undertaking aircraft base maintenance shall have appropriate certifying staff qualified on each relevant aircraft type and, where applicable, support staff, suitably authorized for base maintenance activities in accordance with RA4807 (MRP 145.A.35).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4806(9)	01-04-2015	Component Certifying Staff (MRP 145.A.30(i))	Any organization undertaking component maintenance shall have appropriately qualified certifying staff, to be suitably authorized for component maintenance activities, in accordance with RA 4807 (MRP 145.A.35).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4806(10)	01-04-2015	Non-engineering Certifying Staff (MRP 145.A.30(j))	By derogation to RA 4806(7) (MRP 145.A.30(g)) and RA 4806(8) (MRP 145.A.30(h)), non-engineering staff, including aircrew, shall only be permitted to undertake aircraft maintenance and/or flight servicing when authorized in accordance with a procedure detailed in the MOE. Where applicable, AMOs shall detail the procedure to grant such authorization in the MOE.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4807(1)	27-11-2014	Certifying Staff Knowledge (MRP.145.A.35(a))	In addition to the appropriate requirements of RA 4806(7) and (8), (MRP 145.A.30 (g) and (h)) the organization shall ensure that certifying staff and MRP. Category B1 and B2 support staff have an adequate understanding of the relevant aircraft and/or components to be maintained together with the associated organization procedures. In the case of certifying staff, this must be accomplished before the issue or re-issue of the certification authorisation. 'MRP. Category B1 and B2 support staff' means those MRP. Category B1 and B2 staff in the 'base' maintenance environment who do not hold necessarily certification privileges. 'Relevant aircraft and/or components', means those aircraft or components specified in the particular certification authorisation. 'Certification authorisation' means the authorisation issued to certifying staff by the organization and which specifies the	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA No	Issue	Title	Regulation	Acceptable Means of Compliance	Service Standard and Performance	Contractor's compliance statement
RA 4807(2)	27-11-2014	Certification and Supervisory Authorizations to Certifying Staff (MRP.145.A.35(b))	Excepting those cases listed in RA4806(10) (MRP 145.A.30(i)) the organization shall only issue certification and supervisory authorizations to certifying and support staff in accordance with the following criteria: (a) Authorization shall relate to the basic categories or subcategories for which they are qualified. (b) Authorization shall be limited to those aircraft types on which they have been qualified. (c) Where certification authorization is being granted to individuals holding an aircraft maintenance licence in compliance with European Aviation Safety Agency (EASA) Annex III (Part 66), such authorization shall only be issued subject to the aircraft maintenance licence remaining valid throughout the validity period of the authorization and the certifying staff remaining in compliance with their licence.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4807(3)	27-11-2014	Staff Experience Requirements (MRP 145.A.35(c))	The organization shall ensure that all certifying staff and support staff with supervisory responsibilities have at least 6 months of actual relevant aircraft or component maintenance experience in any consecutive 2 year period following initial authorization.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4807(4)	27-11-2014	Certification Staff Continuation Training (MRP.145.A.35(d))	The organization shall ensure that all certifying staff and MRP. Category B1 and B2 (or MOD equivalent) support staff receive sufficient continuation training in each two year period to ensure that such staff have up-to-date knowledge of relevant technology, organization procedures and human factor issues.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4807(5)	27-11-2014	Continuation Training Programme (MRP.145.A.35(e))	The organization shall establish a programme for continuation training for certifying staff and MRP. Category B1 and B2 (or MOD equivalent) support staff, including a procedure to ensure compliance with the relevant paragraphs of RA 4807 (MRP 145.A.35) as the basis for issuing certification authorisations under this Part to certifying staff, and a procedure to ensure compliance with RA 4950 (MRP Part 66 - to be issued) (or MOD equivalent).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA 4807(6)	27-11-2014	Certifying Staff Competence Assessment (MRP.145.A.35(f))	Except where any of the unforeseen cases of RA 4806(10) (MRP. 145.A.30(i)) apply, the organization shall assess all prospective certifying staff for their competence, qualification and capability to carry out their intended certifying duties in accordance with a procedure as specified in the exposition prior to the issue or re-issue of a certification authorisation under this Part. For AMOs, this shall be in accordance with a procedure specified in the exposition.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4807(7)	27-11-2014	Issue of Certification Authorization (MRP.145.A.35(g))	When the conditions of RA 4807(1), (2), (4) and (6) and, where applicable, (3) (MRP 145.A.35(a), (b), (d) and where applicable (f)) have been fulfilled by the certifying staff, the organization shall issue a certification authorisation that clearly specifies the scope and limits of such authorisation. Continued validity of the certification authorisation is dependent upon continued compliance with RA 4807(1), (2), (4), and where applicable, (3) (MRP 145.A.35(a), (b), (d) and where applicable (f)).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4807(8)	27-11-2014	Certification Authorization Codes (MRP.145.A.35(h))	The certification authorisation must be in a style that makes its scope clear to the certifying staff and any authorized person who may require to examine the authorisation. Where codes are used to define scope, the organization shall make a code translation readily available. 'Authorized person' means the officials of the MAA who have responsibility for the oversight of the maintained aircraft or component.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4807(9)	27-11-2014	Responsibility for issuing Certification Authorization (MRP.145.A.35(i))	Certification authorizations shall be issued in a controlled manner. For AMOs, the person responsible for the quality system shall also remain responsible on behalf of the organization for issuing certification authorisations to certifying staff. Such person may nominate other persons to actually issue or revoke the certification authorizations in accordance with a procedure as specified in the exposition.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA 4807(10)	27-11-2014	Record of Staff (MRP 145.A.35(j))	The organization shall maintain a record of all certifying staff and support staff. The record shall be retained by the organization for at least 2 years after the individual has ceased employment with the organization, or from when the authorization has been withdrawn. The staff records shall contain: (a) Details of any aircraft maintenance licence held. (b) All relevant training completed. (c) The scope of the certification authorizations issued, where relevant. (d) Particulars of staff with limited or one-off certification authorizations.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4807(11)	27-11-2014	Provision to Staff of a Copy of Their Authorizations (MRP 145.A.35(k))	The organization shall provide certifying staff with a copy of their authorizations in either a documented or electronic format.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4807(12)	27-11-2014	Requirement to Produce Certification Authorization (MRP 145.A.35(l))	Certifying staff or, where applicable, the organization, shall produce their certification authorization to the MAA within 24 hours of request.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4807(13)	27-11-2014	Minimum Age of Certifying Staff (MRP 145.A.35(m))	Staff under 18 years of age shall not be employed as certifying staff or support staff with supervisory responsibilities (MOD Service requirement).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4808(1)	08-07-2016	4808(1): Equipment Tools and Materials (MRP 145.A.40(a))	The organization shall have available and use the necessary equipment, tools and material to perform the approved scope of work. (a) Where the manufacturer specifies a particular tool or equipment, the organization shall use that tool or equipment, unless the use of alternative tooling or equipment is agreed by the TAA, via procedures specified in the Exposition. (b) Equipment and tools must be permanently available, except in the case of any tool or equipment that is so infrequently used that its permanent availability is not necessary. Such cases shall be detailed in an exposition procedure. (c) An organization approved for 'base' maintenance shall have sufficient aircraft access equipment and inspection platforms/docking such that the aircraft can be properly inspected.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4808(2)	08-07-2016	4808(2): Control of Equipment Tools and Materials (MRP 145.A.40(b))	The organization shall ensure that all tools, equipment and particularly test equipment, as appropriate, are controlled and calibrated according to an officially recognized standard at a frequency to ensure serviceability and accuracy. Records of such calibrations and traceability to the standard used shall be kept by the organization.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA No	Issue	Title	Regulation	Acceptable Means of Compliance	Service Standard and Performance	Contractor's compliance statement
RA 4809(1)	26-07-2016	Component Classification (MRP 145.A.42(a))	Components shall be classified and appropriately segregated into the following categories: (a) Components which are in a satisfactory (serviceable) condition, released on an MOD Form 731 (see MAP-02) or equivalent. (b) Unserviceable components to be maintained in accordance with RA 4800-4849 (MRP Part 145). (c) Unsalvageable/Scrap components which are classified in accordance with RA 4809(4) (MRP 145.A.42(d)). (d) Standard parts used on an aircraft, engine, propeller or other aircraft component when specified in the manufacturer's illustrated parts catalogue and/or the Technical Information. NOTE: These parts shall only be considered satisfactory (serviceable) if accompanied by a manufacturer's Certificate of Conformity (or equivalent). (e) Material both raw and consumable used in the course of maintenance when the organization is satisfied that the material meets the required specification and has appropriate traceability. NOTE: All material shall only be considered satisfactory (serviceable) if accompanied by documentation clearly relating to the particular material and containing a	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4809(2)	26-07-2016	Eligibility of Components (MRP 145.A.42(b))	Prior to the installation of a component, the organization shall satisfy itself that the particular component is in an acceptable state, has been appropriately conditioned/released and is of the correct standard when different modification and/or Airworthiness Directives (AD)/Special Instruction (Technical) (SI(T)) standards may be applicable.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4809(3)	25-07-2016	Local Manufacture/Fabrication of Components (MRP 145.A.42(c))	The organization shall only fabricate parts within its own facilities in accordance with procedures identified in the exposition and approved by the MAA.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4809(4)	25-07-2016	Certification of Components as Unsalvageable/Scrap (MRP 145.A.42(d))	Components which have reached their certified life limit or contain a non-repairable fault shall be classified as unsalvageable / scrap and shall not be permitted to re-enter the component supply system unless certified life limits have been extended or a repair solution has been approved by the TAA or an MAA-approved Design Organization	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4810(1)	08-07-2016	Approved and Current Technical Information (MRP 145.A.45(a))	The organization shall hold and use applicable, approved and current Technical Information in the performance of maintenance, including modifications and repairs. 'Applicable' means relevant to any aircraft, component or process specified in the organization's approval class rating schedule and in any associated capability list. In the case of Technical Information provided by the CAMO, the organization shall hold such data when the work is in progress, noting the additional requirements of RA 4813(3) (MRP Part 145.A.55(c)).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA No	Issue	Title	Regulation	Acceptable Means of Compliance	Service Standard and Performance	Contractor's compliance statement
RA 4810(2)	08-07-2016	Applicable Technical Information (MRP 145.A.45(b))	For the purposes of RAs 4800-4849, applicable Technical Information shall be any of the following: (a) Any applicable requirement, procedure, operational directive or information issued by the authority responsible for the oversight of the aircraft or component. (b) Any applicable AD or SI(T) issued by the authority responsible for the oversight of the aircraft or component. (c) Instructions for continuing airworthiness, issued by the TAA, MAA-approved design organization, or the CAMO. (d) Any applicable standard, such as but not limited to, maintenance standard practices recognised by the MAA as a good standard for maintenance; (e) Any applicable data issued in accordance with RA 4810(4) (MRP. Part 145.A.45(d)).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4810(3)	08-07-2016	Requirement to Inform Technical Information Author of Errors (145.A.45(g))	The organization shall establish procedures to ensure that if found, any inaccurate, incomplete or ambiguous procedure, or action, information or maintenance instruction contained in the Technical Information used by maintenance personnel is recorded and notified to the author of the Technical Information.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4810(4)	08-07-2016	Modification of Technical Information (MRP 145.A.45(d))	The organization shall only modify maintenance instructions in accordance with a procedure specified in the MOE. With respect to those changes, the organization shall demonstrate that they result in equivalent or improved maintenance standards and shall inform the TAA and CAMO or other approved organization of such changes.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA No	Issue	Title	Regulation	Acceptable Means of Compliance	Service Standard and Performance	Contractor's compliance statement
RA 4810(5)	08-07-2016	Common Work Card or Work Sheet (MRP 145.A.45(e))	The organization shall provide a common work card or worksheet system to be used throughout relevant parts of the organization, to be used as follows: (a) The organization shall either transcribe accurately the Technical Information contained in RA 4810(2) and (4) (MRP 145.A.45(b) and (d)) onto such work cards or worksheets, or make precise reference to the particular maintenance task or tasks contained in such Technical Information. (b) Work cards and worksheets that are computer generated and held on an electronic database shall be subject to both adequate safeguards against unauthorized alteration and a back-up electronic database, which shall be updated within 24 hours of any entry made to the main electronic database. (c) Complex maintenance tasks shall be transcribed onto the work cards or worksheets and subdivided into clear stages to ensure a record of the accomplishment of the complete maintenance task. (d) The organization shall establish processes to ensure that all work cards and/or worksheets are completed in a correct and consistent manner	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4810(6)	08-07-2016	Availability of Technical Information (MRP 145.A.45(f))	The organization shall ensure that all applicable Technical Information is readily available for use when required by maintenance personnel.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4810(7)	08-07-2016	Amendment State of Technical Information (MRP 145.A.45(g))	The organization shall establish a procedure to ensure that Technical Information it controls is kept up to date. In the case of operator/customer controlled and provided Technical Information, the organization shall be able to show that either it has written confirmation from the operator/customer that all such Technical Information is up to date or it has work orders specifying the amendment status of the Technical Information to be used or it can show that it is on the operator/customer Technical Information amendment list.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4811(1)	27-11-2014	4811(1): Maintenance Planning System (MRP 145.A.47(a))	The organization shall have a system appropriate to the amount and complexity of work to plan the availability of all necessary personnel, tools, equipment, material, Technical Information and facilities in order to ensure the safe completion of the maintenance work.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4811(2)	27-11-2014	4811(2): Human Factors Limitations (MRP 145.A.47(b))	The planning of maintenance tasks, and the organising of shifts, shall take into account human factors limitations.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4811(3)	27-11-2014	4811(3): Handover of Maintenance Tasks (MRP 145.A.47(c))	When it is required to hand over the continuation or completion of maintenance tasks for reasons of a shift or personnel changeover, relevant information shall be adequately communicated between outgoing and incoming personnel.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA No	Issue	Title	Regulation	Acceptable Means of Compliance	Service Standard and Performance	Contractor's compliance statement
RA 4812(1)	26-07-2016	Certification of Aircraft Release (MRP 145.A.50(a))	The Certification of Aircraft Release shall be endorsed by appropriately authorized certifying staff on behalf of the organization when it has been verified that all maintenance has been properly carried out by the organization in accordance with approved procedures, taking into account the availability and use of the Technical Information specified in RA4810 (MRP 145.A.45), and that there are no non-compliances which are known to endanger Air Safety.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4812(2)	26-07-2016	Aircraft Release for Flight (MRP 145.A.50(b))	Certification of Maintenance Release shall be endorsed before flight at the completion of any maintenance on aircraft	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4812(3)	26-07-2016	New Faults (MRP 145.A.50(c))	New faults or incomplete maintenance work orders identified during aircraft maintenance shall be brought to the attention of the appropriate engineering manager and/or the CAMO for the specific purpose of obtaining agreement to rectify such faults or completing the missing elements of the maintenance work order. In the case where the appropriate engineering manager and/or the CAMO declines to have such maintenance carried out under this paragraph, RA 4812(5) (MRP 145.A.50(e)) is applicable.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4812(4)	26-07-2016	Certification of Component Release and Cannibalization (MRP 145.A.50(d))	A document containing the Certification of Component Release shall be issued on the following occasions: (a) At the completion of any maintenance on a component whilst off the aircraft. (b) When a component is removed as serviceable from an aircraft or assembly for use on another aircraft or assembly, known as cannibalization.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4812(5)	26-07-2016	Incomplete Maintenance (MRP 145.A.50(e))	By derogation to RA4812(1) (MRP 145.A.50(a)), an organization may endorse a Certification of Aircraft Release on the following occasions: (a) When an appropriately authorized individual agrees to defer outstanding corrective or preventive maintenance. Such maintenance shall only be deferred if considered justifiable and safe. (b) When an AMO is unable to complete all maintenance ordered, it may endorse a Certification of Aircraft Release within the approved aircraft limitations. The organization shall enter such fact on the document containing the Certification of Aircraft Release before its issue.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4813(1)	26-07-2016	Recording of Maintenance Work (MRP 145.A.55(a))	The organization shall record all details of maintenance work carried out. As a minimum, the organization shall retain records necessary to prove that all requirements have been met for endorsing the Certification of Aircraft/Component Release, including subcontractor's certificates/release documents where applicable.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA No	Issue	Title	Regulation	Acceptable Means of Compliance	Service Standard and Performance	Contractor's compliance statement
RA 4813(2)	26-07-2016	Copies of Maintenance Records (MRP 145.A.55(b))	The AMO shall provide a copy of each document relating to the Certification of Aircraft/Component Release to the relevant Continuing Airworthiness Management Organization (CAMO), together with a copy of any specific approved repair/modification instructions used for repairs/modifications carried out.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4813(3)	26-07-2016	Retention of Maintenance Records (MRP 145.A.55(c))	The organization shall retain a copy of all detailed maintenance records and any associated Technical Information as instructed by the MAA. (a) Records under RA 4813(3) (MRP 145.A.55(c)) shall be stored in a safe way with regard to fire, flood and theft. (b) Computer backup discs, tapes, etc. shall be stored in a different location from that containing the working discs, tapes, etc., in an environment that ensures they remain in good condition. (c) Where an organization approved under RA 4800-4849 (MRP Part 145) terminates its operation, all retained maintenance records shall be transferred to the relevant CAMO.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4814(1)	27-11-2014	Unsafe Condition Reporting (MRP 145.A.60(a))	The organization shall report to the relevant departments of the MOD any condition of the aircraft or component identified by the organization that has resulted or may result in an unsafe condition that is a hazard to air safety.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4814(2)	27-11-2014	Internal Occurrence reporting (MRP 145.A.60(b))	The organization shall establish an internal occurrence reporting system to enable the collection and evaluation of such reports, including the assessment and extraction of those occurrences to be reported under RA 4814(1) (MRP Part 145.A.60(a)).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4814(3)	27-11-2014	MOD Sponsored Reporting Action (MRP 145.A.60(c))	The organization shall make such reports in a form and manner established by the MAA and ensure that they contain all pertinent information about the condition and evaluation results known to the organization.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4815(1)	26-07-2016	Organization Safety and Quality Policy (MRP 145.A.65(a))	Military Maintenance Organizations (MMOs) shall operate within the Air Safety Management System (ASMS) developed by the relevant Duty Holder and the applicable single-Service Quality Policy. Approved Maintenance Organizations (AMOs) shall establish a safety and quality policy for the organization, to be included in the exposition under RA4816 (MRP 145.A.70).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA 4815(2)	26-07-2016	Procedures for Good Maintenance Practices (MRP145.A.65(b))	The organization shall follow approved procedures, taking into account Human Factors, to ensure good maintenance practices and compliance with RA4800-4849 (MRP Part 145). Procedures shall include a clear process, work order or contract such that aircraft and components may be released for use in accordance with RA4812 (MRP 145.A.50). AMOs shall detail such procedures in their Exposition. (a) The maintenance procedures established or to be established by the organization under RA4815(2) (MRP145.A.65(b)) shall cover all aspects of carrying out the maintenance activity, including the provision and control of specialized services and lay down the standards to which the organization intends to work. (b) With regard to aircraft maintenance, the organization shall establish procedures to minimize the risk of multiple errors and capture errors on critical systems. In particular, the organization shall have procedures to ensure that no one person is required to self-supervise a maintenance task that involves some element of disassembly/reassembly and then repeat that same maintenance task on identical or similar systems on the same aircraft. However, when only one person is available to carry out these	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4815(3)	26-07-2016	Quality System (MRP 145.A.65(c))	The organization shall establish a quality system that includes the following: (a) Independent audits in order to monitor compliance with required aircraft/aircraft component standards and adequacy of the procedures to ensure that such procedures invoke good maintenance practices and airworthy aircraft/aircraft components; and (b) A quality feedback reporting system to the person or group of persons specified in RA 4806(2)(MRP 145.A.30(b)) and ultimately to the Accountable Manager (Maintenance) that ensures proper and timely corrective action is taken in response to reports resulting from the independent audit established to meet RA 4815(3)(a) (MRP 145.A.65(c)(a)).	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA 4816(1)	26-07-2016	Content of an MOE (MRP 145.A.70(a))	The organization shall provide the MAA with an MOE, containing the following information: (a) A statement signed by the Accountable Manager confirming that the MOE and any referenced associated manuals define the organization's compliance with RA 4800-4849 (MRP Part 145) and will be complied with at all times. When the Accountable Manager is not the Chief Executive Officer of the organization, then such Chief Executive Officer shall countersign the statement. (b) The organization's Safety and Quality Policy, as specified by RA 4815 (MRP 145.A.65). (c) The title(s) and name(s) of the persons nominated under RA 4806(2) (MRP 145.A.30(b)). (d) The duties and responsibilities of the persons nominated under RA 4806(2) (MRP 145.A.30(b)), including matters on which they may deal directly with the MAA on behalf of the organization. (e) An organization chart showing associated chains of responsibility between the persons nominated under RA 4806(2) (MRP 145.A.30(b)). (f) A list of certifying staff and support staff. (g) A general description of manpower resources. (h) A general description of the facilities	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4816(2)	26-07-2016	Amendment of an MOE (MRP 145.A.70(b))	The exposition shall be amended as necessary to remain an up-to-date description of the organization. The exposition and any subsequent amendment shall be approved by the MAA, with one exception stated at RA 4816(3) (MRP 145.A.70(c))	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4816(3)	26-07-2016	Minor Amendment of an MOE (MRP 145.A.70(c))	In derogation to RA 4816(2) (MRP 145.A.70(b)), minor amendments to the MOE may be approved without specific MAA approval; the process for incorporating such amendments shall be detailed in the MOE.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4816(4)	25-07-2016	Exemption to Content of MOE Due to EASA Part 145 Approval (MRP 145.A.70(d))	A maintenance organization with extant EASA Part 145 approval, which wishes to be granted an exemption to specific MOE content, shall cross-reference the appropriate sections of their EASA exposition document in their MOE.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA 4817(1)	27-11-2014	Privileges of the Organization (MRP 145.A.75)	An AMO shall be entitled to maintain any aircraft and/or component for which it has been established to do so by the relevant Front Line Command. An AMO shall be entitled to carry out the following tasks in accordance with the exposition: (a) Maintain any aircraft and/or component for which it is approved at the locations identified in the approval certificate and in the exposition. (b) Arrange for maintenance of any aircraft or component, for which it is approved, at another organization that is working under the quality system of the AMO. This workscope for the non-approved organization shall not include a base maintenance check (or equivalent maintenance package) of an aircraft or a complete workshop maintenance check or overhaul of an engine or engine module. (c) Maintain any aircraft or any component for which it is approved at any location subject to the need for such maintenance arising either from the un-serviceability of the aircraft or from the necessity of supporting occasional line maintenance, subject to the conditions specified in the exposition. (d) Maintain any aircraft and/or component for which it is approved at a location identified as a line maintenance location capable of supporting	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4818(1)	27-11-2014	Limitations on the Organization (MRP 145.A.80)	An AMO shall only maintain an aircraft or component for which it is approved when all the necessary facilities, equipment, tooling, material, technical information/maintenance data and certifying staff are available.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4819(1)	27-11-2014	Changes to the Organization (MRP 145.A.85)	The AMO shall notify the MAA of any proposal to carry out any of the following changes in order for the MAA to determine continued compliance with RA 4800-4849 (MRP Part 145) and to amend, if necessary, the approval certificate: (a) The ownership of the organization or its parent company. (b) The name of the organization. (c) The relationship with the design organization. (d) The main location of the organization. (e) Additional locations of the organization. (f) The Accountable Manager (Maintenance). (g) Any of the persons nominated under RA 4806(2) (MRP 145.A.30(b)). (h) The facilities, equipment, tools, material, procedures, work scope or certifying staff that could affect the approval.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

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RA No	Issue	Title	Regulation	Acceptable Means of Compliance	Service Standard and Performance	Contractor's compliance statement
RA 4820(1)	15-05-2015	Continued Validity of Approval (MRP 145.A.90(a))	An approval shall be issued for an unlimited duration. It shall remain valid subject to: a) The AMO remaining in compliance with RA 4800-4849 (MRP. Part 145), in accordance with the provisions related to the handling of findings; and b) The MAA being granted access to the AMO to determine continued compliance with RA 4800-4849 (MRP. Part 145); and c) The certificate approval not being surrendered or revoked.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4820(2)	15-05-2015	Approval Surrender, Suspension or Revocation (MRP 145.A.90(b))	Upon surrender or revocation, the approval certificate shall be returned to the MAA.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 4821(3)	27-11-2014	Corrective Action Plan (MRP 145.A.95(c))	After receipt of notification of findings from the MAA, the holder of the maintenance organization approval shall define a corrective action plan and demonstrate corrective action to the satisfaction of the MAA within a period agreed.	AMC as detailed in RA MAA endorsed MAOS (MRP Pt 145) accreditation equals compliance with this regulation.	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	

## MAA REGULATORY ARTICLES APPLICABLE TO SWORDFISH AIRCRAFT &amp; PROPULSION SYSTEM AMO/PO CONTRACT - MRP 5000 SERIES

RA No	Issue	Title	Regulation	Acceptable Means of Compliance	Service Standard and Performance	Contractor's compliance statement
<b>RA 5201 - 5223: Development Procedures</b>						
RA 5203(1)	25/08/2016	Environmental Effect	All procurement decisions shall take account of the environmental implications of the available options.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 5203(2)	25/08/2016	Contract Specifications	Specifications prepared by contractors which are intended to form the basis of a contract shall be certified by the contractor before submission to the PTL.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 5203(3)	25/08/2016	Sub-Contract Specifications	Specifications prepared by a contractor in support of a contract, e.g. for use with sub-contractors, shall pass on all appropriate MOD requirements and shall be certified by the contractor.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
<b>RA 5401 - 5406: Supply of Technical Information</b>						
RA 5401(3)	25/08/2016	Verification of Service Technical Publications	The Contractor shall provide all reasonable facilities to enable the PO to carry out the relevant quality checks or to verify the TID to be supplied under the contract and verify that it can be used for its intended purpose by Service personnel under normal Service conditions.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 5404(1)	25/08/2016	Fault Reporting	Faults shall be reported by Contractors holding Government owned materiel using the appropriate signal and/or forms in accordance with the specified conditions as they arise.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 5404(2)	25/08/2016	Quarantine and Disposal	Materiel reported as faulty shall be quarantined and protected to prevent deterioration or disturbance which may hamper investigation and shall be disposed of in a controlled manner.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 5404(3)	25/08/2016	Fault Investigation	The PTL shall nominate investigation authorities to authorize and control fault investigations, and shall notify the identity of these nominated investigation authorities to any other affected PTs.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
<b>RA 5800 - 5885: Design Organization Approvals</b>						
RA 5800(2)	25/08/2016	General Requirements	DOs who can demonstrate they meet the requirements of RA 5850 shall be eligible to hold a Military Design Organizational Approval.	AMC as detailed in RA	A DO should hold or be capable of holding an approval through the MAA Design Approved Organization Scheme, in accordance with RA 5850.	
RA 5805(4)	25/08/2016	Co-ordination between Design and Production	The TAA shall ensure collaboration between the DO and the PO as necessary to achieve and maintain the type airworthiness of the Air System, product, part or appliance.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 5820(3)	25/08/2016	Changes in Type Design (MRP 21 Subpart D) - Minor Changes.	Minor changes in a Type Design shall be classified and approved by either: a. The TAA. b. An appropriately approved DO under privilege.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 5820(7)	25/08/2016	Changes in Type Design (MRP 21 Subpart D) - Record Keeping.	For each minor or major change, all relevant design information, drawings and test reports, including inspection records for the changed product tested, shall be held by the appropriate DO such that the TAA has access.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 5835(1)	25/08/2016	Military Production Organisation (MRP 21 Subpart G)	A PO for Air Systems (and related products, parts and appliances) shall demonstrate to the Type Airworthiness Authority (TAA) or Commodity Project Team leader (PTL), as appropriate, that it complies with a recognized Quality Management System (QMS).	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 5850(1) to (13) inclusive	25/08/2016	Military Design Approved Organization (MRP 21 Subpart J).	One of the four pillars of airworthiness is the use of competent organizations. The Design Approved Organization Scheme (DAOS) is a mechanism by which the competence of a Design Organization (DO) can be assessed. Approval under DAOS is subject to adherence with the established procedures and rules governing the responsibilities and privileges for Military Design Approved Organizations.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	
RA 5885(1) to (5) inclusive	25/08/2016	Identification of Products, Parts and Appliances (MRP 21 Subpart Q)	To comply with configuration control requirements, each product, part or appliance to be fitted on an Air System must be individually identified. There are important safety, operational and economic benefits if the possibility of recurrent failure of a product, part or appliance can be confined to identifiable material batches, components, equipment or aircraft. To achieve this, traceability and interchangeability are required for selected products, parts and appliances.	AMC as detailed in RA	Full compliance. Additional mandated requirements may be found in the Guidance Material to the RA and must be complied with where applicable.	



### ANNEX C – PRICING AND PAYMENT

**Item 1 - Core Services** - The provision of management, logistics and engineering services for Royal Navy Historic Flight (RNHF) aircraft in accordance with the Statement of Work detailed at Annex A.

Description	Contract Year 1	Contract Year 2	Contract Year 3	Contract Year 4	Contract Year 5	Option Year 1	Option Year 2
	Contract Award - 31 <sup>st</sup> March 2018	1 <sup>st</sup> April 2018 - 31 <sup>st</sup> March 2019	1 <sup>st</sup> April 2019 - 31 <sup>st</sup> March 2020	1 <sup>st</sup> April 2020 - 31 <sup>st</sup> March 2021	1 <sup>st</sup> April 2021 - 31 <sup>st</sup> March 2022	1 <sup>st</sup> April 2022 - 31 <sup>st</sup> March 2023	1 <sup>st</sup> April 2023 - 31 <sup>st</sup> March 2024
Firm Price	£x Total or £x per month	£x Total or £x per month	£x Total or £x per month	£x Total or £x per month	£x Total or £x per month	£x Total or £x per month	£x Total or £x per month

**Item 2 - Performance of ad-hoc tasks** authorised in accordance with Task Authorisation Forms (TAFs) at Annex D raised in accordance with Condition 7 of the Contract.

Description	Contract Year 1	Contract Year 2	Contract Year 3	Contract Year 4	Contract Year 5	Option Year 1	Option Year 2
	Contract Award - 31 <sup>st</sup> March 2018	1 <sup>st</sup> April 2018 - 31 <sup>st</sup> March 2019	1 <sup>st</sup> April 2019 - 31 <sup>st</sup> March 2020	1 <sup>st</sup> April 2020 - 31 <sup>st</sup> March 2021	1 <sup>st</sup> April 2021 - 31 <sup>st</sup> March 2022	1 <sup>st</sup> April 2022 - 31 <sup>st</sup> March 2023	1 <sup>st</sup> April 2023 - 31 <sup>st</sup> March 2024
Firm Price Hourly Rate							

## PART A – TASK DEFINITION

**PART B - CONTRACTOR'S QUOTATION**

Section 1: Scope of Task.

**Specific Tasks as defined hereunder shall be undertaken in accordance with the Terms and Conditions applicable to Contract HELSS/0078.**

Task Serial No:		Revision:		Date:	
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<b>TITLE</b>	
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**Task Response****Proposed timescales****Firm Price (including full breakdown):**

£

**Quotation valid until:**

Section 2: Contractor Authorisation.

	<b>TITLE</b>	<b>SIGNATURE</b>
<b>Authorised on behalf of the Contractor</b>		
		Date:

## PART C - AUTHORITY AUTHORISATION

### Section 1: Details.

<b>Task Serial No:</b>		<b>Revision:</b>		<b>Date:</b>	
------------------------	--	------------------	--	--------------	--

<b>TITLE</b>	
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### Section 2: Authorisation.

#### 2a. Task Approval

Project	TITLE	SIGNATURE
Task requirement signed on behalf of the Authority		
		Date:

Commercial	TITLE	SIGNATURE
Task requirement signed on behalf of the Authority		
		Date:

#### 2b. Re-quote/Further information requested

	TITLE	SIGNATURE
Re-quote/further information requested on behalf of the Authority		
		Date:

#### 2c. Offer declined

Commercial	TITLE	SIGNATURE
Offer declined on behalf of the Authority		
		Date:

**PART D - COMPLETION OF TASK**

	TITLE	SIGNATURE
Signed on behalf of the Contractor to confirm the Task has been completed.		
		Date:

	TITLE	SIGNATURE
Signed on behalf of the Authority to confirm the Task has been completed.		
		Date:

To be used only when an additional task includes design work.

**Ministry of Defence  
DEFFORM 315  
CONTRACT DATA REQUIREMENT**

1. <u>ITT/Contract Number</u>  HELSS/0078	2. <u>CDR Number</u>	3. <u>Data Category</u>	4. <u>Contract Delivery Date</u>
5. <u>Equipment/Equipment Subsystem Description</u>		6. <u>General Description of Data Deliverable</u>	
7. <u>Purpose for which data is required</u>		8. <u>Intellectual Property Rights</u>  a. <u>Applicable DEFCONs</u>  b. <u>Special IP Conditions</u>	
9. <u>Update/Further Submission Requirements</u>			
10. <u>Medium of Delivery</u>		11. <u>Number of Copies</u>	

## Guidance Notes for the Completion of DEFFORM 315

DEFFORM 315 is a template for a Contract Data Requirement (CDR), and should be used in all contracts requiring a CDR. The relevant information should be entered, by the MoD, in accordance with the following guidelines. These notes should be read in conjunction with Guidelines for Industry (GFI) No 10.

Block 1. Enter ITT or contract number as appropriate.

Block 2. Enter a CDR reference number. All CDRs under a Contract should be numbered individually and sequentially, *e.g.* 1,2,3....

Block 3. Enter the category of data for which the CDR is being prepared, *e.g.*:

- Maintenance/Repair/Reconditioning
- Manufacture
- Operation

Other categories may be used, for example: simulator information or interface information. However, see GFI No 10 paragraph 12).

Block 4. Enter the date by which the data item is to be delivered.

Block 5. Identify the equipment, process or material to which the data item relates.

Block 6. Enter a general description of the data item and:

- (1) In the case of manufacturing data packs (or process/material data packs) reference the applicable Data Item Description, *e.g.* UK DID MDP (Edn 2/98).
- (2) In the case of operating manuals, Repair and Maintenance manuals or other standard Repair and Maintenance documentation identify the applicable standard (see GFI No 10 paragraph 23).
- (3) In the case of other categories of information, identify the adaptation if any (see GFI No 10 paragraph 12).

Block 7. Specify the purpose for which the data item is required, such as

- 1<sup>st</sup>/2<sup>nd</sup> level maintenance of the equipment by or for the Services;
- competitive tendering for manufacture and supply of equipment;
- operation of the equipment by or for the Services.

Care should be taken when specifying the purpose for which the information is being supplied as this may affect the liability of the contractor if the information is used for purposes other than those stated.

- Block 8a. Specify which of the new IP DEFCONs (15, 16 and 21 (Edn 2/98)) is applicable to the information. Usually it will be necessary to specify DEFCON 21 and one of either DEFCON 15 or DEFCON 16 as appropriate.
- Block 8b Where a special condition is being applied to the information in place of one or more of the new IP DEFCONs (15, 16, and 21 (Edn 2/98)), the special condition should be referenced (see GFI No 10 paragraph 6).
- Block 9. Enter the requirements for delivering updates or re-submissions of the data item, including the frequency of re-submissions.
- Block 10. Specify the medium of delivery, *e.g.* paper, computer disc, CD-ROM.
- Block 11. In the case of paper deliveries, specify the number of copies required.

[illegible]

**ANNEX F - TENDERER'S COMMERCIALLY SENSITIVE  
INFORMATION FORM**

ITT Ref No:
Description of Tenderer's Commercially Sensitive Information:
Cross references(s) to location of sensitive information to Tender:
Explanation of Sensitivity:
Details of potential harm resulting from disclosure
Period of Confidence (if applicable):
Contract Details for Transparency / Freedom of Information matters: Name: Position: Address: Telephone Number: Email Address:

**APPENDIX 1 – ABBREVIATIONS**

In the Contract, the following words and expressions shall have the meanings given to them, except where the context requires a different meaning:

**Table 1: Abbreviations and Acronyms**

<b>ABBREVIATION</b>	
ADR	Alternative Dispute Resolution
ADS	Aircraft Document Set
AMC	Acceptable Means of Compliance
AMO	Approved Maintenance Organisation
AQAP	Allied Quality Assurance Publication
AQL	Acceptable Quality Level
ARM	Aircraft Repair Manual
BACS	Bankers Automated Clearing Services
BAe	British Aerospace Systems
BS	British Standard
C of D	Certification of Design
CDO	Co-ordinating Design Organisation
CAME	Continuing Airworthiness Management Exposition
CDRL	Contracts Data Requirements List
CEA	Commercial Exploitation Agreement
CED	Contract Effective date
CEI	Contract Embodiment Item
CP&F	Contract Purchasing & Finance
CSR	Configuration Status Report
CWI	Contract Work Item

ABBREVIATION	
DAOS	Design Approved Organisation Scheme
DEFCON	Defence Condition
DEFFORM	Defence Form
DEFSTAN	Defence Standard
DE&S	Defence Equipment & Support
DH	Duty Holder
DIN	Defence Information Notice
DO	Design Organisation
FI	Fault Investigations
GFA	Government Furnished Asset
GFE	Government Furnished Equipment
GSE	Ground Support Equipment
ISA	Independent Safety Auditor
LTC	Local Technical Committee
LFE	Learning From Experience
MAA	Military Airworthiness Authority
MAOS	Maintenance Approved Organisation Scheme
MOD	Ministry of Defence
MPT	Merlin Project Team
MRP	MAA Regulatory Publication
MS	Microsoft
NDA	Non Disclosure Agreement
OEM	Original Equipment Manufacturer
PLIWG	Platform Integrity Working Group
PO	Production Organisation

ABBREVIATION	
PRM	Performance Review Meeting
QA	Quality Assurance
QAR	Quality Assurance Representative
QMP	Quality Management Plan
QMS	Quality Management System
RA	Regulatory Articles
R&O	Repair and Overhaul
RN	Royal Navy
RNAS	Royal Navy Air Station
RNHF	Royal Navy Historic Flight
RR	Rolls Royce PLC
SA	Support Authority
SOR	Statement Of Requirement
STC	Special to Type Container
TAA	Type Airworthiness Authority
TAF	Task Authorisation Form
TQ	Technical Query
UFR	Unsatisfactory Feature Report
UK	United Kingdom
VAT	Value Added Tax

## **APPENDIX 2 – DEFINITIONS**

**Table 2: Definitions**

<b>TERM</b>	<b>DEFINITION</b>
Ad-hoc Task(s)	An activity that falls under Item 2 of the DEFFORM 110.
Aircraft	Fairey Swordfish Mk 1 & 2, including its system, structure and propulsion method.
Aircraft Document Set	The entire suite of aircraft documents including Aircrew publications.
Aircraft Repair Manual	Manual detailing all aircraft repair schemes and repair information (Known as the aircraft Topic 6).
Alternative Dispute Resolution	Name given to several methods of dealing with disputes without going to Court, such as mediation.
Annex(es)	Additional information contained as part of the Contract document.
Appendix	Additional information to an Annex.
Approved Data	Airworthiness data or information, sustained and developed by the appropriate Design Organization, endorsed for use by the MOD and published in the Aircraft Documentation Set.
Approved Maintenance Organisation	An organisation that is approved under the MAA MAOS scheme
Arbitration	Independent means of resolving a dispute.
Authorisation Procedure(s)	Detailed at Condition 7 and Annex D.
Authorised Representative	Any person delegated and Authorised by the Authority or the Contractor to act on their Authority's behalf.
Authority	The UK Secretary of State for Defence or any person(s) duly authorised to act on his behalf or as otherwise defined in the Contract.
Bristol Centaurus 18	18 Piston Radial engine fitted to the RN Sea Fury as a means of propulsion.
Bristol Pegasus 30	9 Piston Radial engine fitted to the RN Fairey Swordfish Mk 1 & 2 as a means of propulsion.
Certificate of Conformity	A statement of assurance from a manufacturer or supplier confirming that a Component or Spare meets the Design Specification.
Certificate of Design	A statement of assurance that a component or assembly meets a minimum set of regulatory, design and Safety requirements. The Certificate of Design must be submitted to the Project Team Leader for acceptance, and signature. Produced by a DAOS accredited organisation.
Commercial Manager	The Authority's commercial point of contact for the Contract detailed at Box 1 of Appendix 3.
Concession	A design organisation agreed variation to a component fitted to an engine or aircraft where the installation differs to that detailed in the design drawing.
Condition(s)	A term or requirement stated in the Contract, which must be met for the other Party to fulfil his/her obligations.
Configuration Management	The application of control over a product's fit, form and functional characteristics as described in Technical Publications, and later achieved in the product. It provides a mechanism for controlling product functional and physical characteristics.

TERM	DEFINITION
Contract	HELSS/0078 - The agreement between the Authority and the Contractor.
Contractor	Means the legal entity awarded this Contract by the Authority.
Contract/Commercial Branch	The Authority's commercial point of contact for the Contract detailed at Box 1 of Appendix 3.
Contract Embodiment Item	This describes an item of materiel embodied in a CWI in accordance with a MOD contract. It is an item of materiel provided to a contractor, without charge, for incorporation into an asset under manufacture, production, construction, repair, refurbishment, maintenance, servicing, modification, enhancement or conversion. CEI was formerly referred to as an embodiment loan item (or issue) and can include items issued from Contract Repair Support Stock (CRSS), Contract Repair Support Procedures (CRSP), Contractors Bonded Stores Scheme (CBSS), and Ministry Supplied Materiel (MSM) schemes, a common feature of which is the contractors' direct custodial responsibility of the items prior to issue. Items may be issued as new acquisitions or from existing inventory holdings.
Contract Support Item	This describes an item of materiel, capital spare, provided to support work on a CWI in accordance with a MOD contract. It is an item of materiel provided to a contractor for a particular purpose and specified period, with or without charge, which is subject to return in the same condition as issued, fair wear and tear excepted, or is replaced with an identical item as new. CSI was formerly referred to as an ordinary loan.
Contract Work Arising	This describes an item of materiel removed from a CWI in accordance with a MOD contract. It is an item of materiel, which is removed (often as a result of cannibalisation or salvage action) from an existing item of materiel (which may then be identified for disposal) for incorporation into another item of materiel, or for retention as a fixed asset or stock item. CWA was formerly referred to as a contract loan arising. Once removed, if the item is not to be disposed of, it is either brought on charge as a CWI pending work completion, issued as a CEI for embodiment, or a CSI. CWAs include items removed from items of materiel by a primary repair contractor for onward transfer to subcontractors.
Contract Work Item	This describes an item of materiel being worked on in accordance with a MOD contract. It is an item of materiel temporarily issued to a contractor, without charge and for a specified period, typically for the purpose of undergoing repair, refurbishment, maintenance, servicing, modification, enhancement or conversion, or for the purposes of undergoing inspection or packing, and which is subject to physical return in a specified condition. CWI was formerly referred to as a contract loan item.
Contract Year	Contract Years align with the financial year.
DE&S Merlin PT	The Project Team under OC helicopters within Defence Equipment and Support that provides the Type Airworthiness Authority and Support Authority functions for Fairey Swordfish Mk 1 & 2, Sea Fury and Sea Hawk under

TERM	DEFINITION
	military registration.
Depth Maintenance	All maintenance activities carried out other than Forward (formerly known as 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup> line maintenance).
Design Organisation	The organisation responsible for design or design change of an airborne system or associated equipment and for certifying the Airworthiness of the design by issue of a Certificate of Design.
Design Records	All the technical information necessary to define the design, manufacture, packaging, testing, installation and servicing of an equipment.
Deviation	A design organisation agreed move away from a design drawing either dimensionally or from a specific process.
Specification (Design)	The Design Organisation's statement that defines a products or part of a products appearance fit, form and functional characteristics.
Dispute Resolution (Procedure)	The procedure for determining the outcome of any disagreement with respect to the Contract, output or performance - Defined in Condition 12.
Fault Investigations	Investigations conducted to establish the root cause of a Fault or symptom (using MF760, 760A and 761).
Forward Domain	All Maintenance activities conducted at the operating unit premises (formerly known as 1 <sup>st</sup> line Maintenance).
Government	The person or persons authorised to administer the laws in the UK.
Issued Property	Property belonging to the Authority in the temporary custody of the Contractor.
Item	Refers to Items 1 to 2 of the Deform 110 Schedule of Requirements.
Logistics store	The location of all Forward and Depth spares and equipment utilised in the maintenance of the RN Historic assets.
Ministry of Defence	The UK Secretary of State for Defence or any person(s) duly authorised to act on his behalf or as otherwise defined in the Contract. Referred to as the Authority for the purposes of this Contract.
Modification	A change, or proposed change to an item once the design drawings have been closed.
MoD Form 760	Narrative Fault Reporting document utilised during Fault Investigations.
Option Period	The 2 x 1 years beyond 31 <sup>st</sup> March 2022 which do not form part of the Contract at the outset, but may do depending on the options being exercised by the Authority.
Parts Provenance	The method of proving that an acquired, manufactured replacement component meets the original designers specification.
Production Organisation	Organisation holding the necessary MAA approvals to perform production from original design drawings.
Project Manager	The person appointed and authorised by the Authority to manage the Contract on its behalf. Detailed at Box 2 Appendix 3 - addresses and other information.
Quality Management System	Management system to direct and control an organization with regard to quality.
Regulatory Articles	A means by which the MAA regulates military aviation, which contains Regulations, Acceptable Means of Compliance (AMC) and

TERM	DEFINITION
	Guidance Material (GM).
Repair and Overhaul	The means by which an engine or component goes through an in depth strip, inspection and recovery maintenance activity.
RNAS Yeovilton	The operational base and duty holder for RN Historic Flight aircraft.
Royal Navy Historic Flight	The flight that has custodian of RNHF aircraft which operates and maintains them in the Forward domain.
Safety	The freedom from unacceptable risks of physical injury or of damage to the health of people, either directly or indirectly as a result of damage to property or to the environment.
Safety Assessment	A structured argument, supported by a body of evidence that provides a compelling, comprehensible and valid case that a system is safe for a given application in a given environment.
Safety Management Plan	The Safety Management Plan shall detail the specific actions and arrangements required to operate a Safety Management System and define Safety milestones for the project. It shall provide the link between Safety requirements and general management processes for the project, to ensure that Safety is achieved and maintained in a planned way.
Schedule Item	This is a list of the basic requirements of the Contract stated on the DEFFORM 110:  Item 1 - Core Service  Item 2 - Performance of Ad-hoc Tasks
Statement of Requirement	The Authority's requirement detailed at Annex A.
Type Airworthiness Authority	The Type Airworthiness Authority (TAA) is responsible for the Type Airworthiness of an Air System throughout its full life cycle. For Air Systems which have been awarded a Military Type Certificate (MTC) by the Military Aviation Authority (MAA) the Type Airworthiness Authority (TAA) will be the Military Type Certificate Holder (MTCH)
Task Authorisation Form	Detailed at Annex D this is the method by which Tasks relating to Item 2 of the DEFFORM 110 are agreed.
Technical Publications	A set of descriptive or procedural information necessary to operate, maintain, repair, support and dispose of equipment throughout its life. It includes paper, fiche, drawings, Computer Aided Design (CAD) data, electronic text and non-textual data (eg graphics, video)
Technical Support (Service)	Means the Service provided under Item 2 of the Schedule of Requirements.
Termination	An end to the Contractual relationship between the Authority and the Contractor.
Terms	A specified Condition or provision in the Contract.
Uninstalled Engine Testing	The means by which new and replaced components of the engine are tested and qualified.
Unsatisfactory Feature Report	The documentation process used to highlight unsatisfactory features in the Aircraft Document Set (using MF765 & 765X).
Working Day(s)	A day, other than a Saturday or Sunday, on which banks are open for ordinary banking business in London.

Name: DESMerlin-Comrcl3@mod.uk

Address:

DE&S, PO Box 146, Centenary House, Lysander Road,  
Yeovil, BA20 2YB

Email: DESMerlin-Comrcl3@mod.uk

☎ 01935 702810

**2. Project Manager, Equipment Support Manager or PT Leader** (from whom technical information is available)

Name: DESMerlin-RNHF-OutputMgr

Address: RNAS Yeovilton, Ilchester, Somerset, BA22 8HT.

Email: DESMerlin-RNHF-OutputMgr@mod.uk

☎ 01935 454339

**3. Packaging Design Authority**

Organisation & point of contact:

(Where no address is shown please contact the Project Team in Box 2)



**4. (a) Supply / Support Management Branch or Order Manager:**

Branch/Name: As detailed at Box 2



(b) U.I.N.

**5. Drawings/Specifications are available from**

As detailed at Box 2

**6. Intentionally Blank**

**7. Quality Assurance Representative:**

DES Merlin QAMgr1

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

**AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.dii.f.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5394

**9. Consignment Instructions**

The items are to be consigned as follows:

As agreed by the Project Manager as detailed at Box 2

**10. Transport.** The appropriate Ministry of Defence Transport Offices are:

**A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

**B. JSCS**

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

[www.freightcollection.com](http://www.freightcollection.com)

**11. The Invoice Paying Authority**

Ministry of Defence

☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags

Fax: 0151-242-2809

Liverpool, L2 3YL

**Website is:**

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

**12. Forms and Documentation are available through \*:**

Ministry of Defence, Forms and Pubs Commodity Management

PO Box 2, Building C16, C Site

Lower Arncott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

**Applications via fax or email:** [DESLCSLS-OpsFormsandPubs@mod.uk](mailto:DESLCSLS-OpsFormsandPubs@mod.uk)

**NOTE**

1Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:

<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

Affix  
Stamp  
Here

THE TENDER BOARD  
Commercial Project Enabling Team  
Defence Equipment and Support  
The Central Gatehouse/VCP  
MOD Abbey Wood South  
Bristol BS34 8JH

**Tender No:**  
**HELSS/0078**  
**Due 8<sup>th</sup> May 2017**  
**no later than**  
**15:00 hrs**

DEFFORM 28ABW  
Edn 6/09

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