

Schedule 12 – Annex A**PERSONAL DATA ASPECTS LETTER FOR CONTRACTS INVOLVING
THE HANDLING OF OFFICIAL-SENSITIVE PERSONAL DATA**

For the personal attention of:

The Tenderer's Data Controller

The Survey of Wreck HMS CASSANDRA (Reference No. 713539451)

1. On behalf of the Secretary of State for Defence, I hereby give you notice that the Privacy Impact Assessment conducted has identified that this contract involves the requirement to handle UK MOD personal data. This data is subject to the provisions of the Data Protection Act 2018,¹ the Data Handling Review,² and the GovS 007 Security.³ Your attention is also drawn to the specific aspects of personal data handling set out in Industry Security Notices which must be fully implemented.

2. Will you please confirm that:

- a. This definition of the personal data aspects of the above contract has been brought to the attention of the person directly responsible for the protection of data in this contract.
- b. The definition is fully understood.
- c. Measures can, and will, be taken to protect the personal data.
- d. Any problems in meeting these requirements will be notified to MOD immediately.

Cwaves Limited confirms the definition of personal data aspects of the above referenced contract have been noted and fully understood by the personnel involved in the delivery of the contract, and that measures are in place to protect personnel data in compliance with the GDPR.

Yours faithfully

[Redacted signature]

Signed

[Redacted signature]

Copy to:

CIO-Advisor

¹ <https://www.gov.uk/data-protection>

² <https://www.gov.uk/government/publications/data-handling-procedures-in-government>