

## RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	<b>Contract Ref C245173 / PRO6126</b>
THE BUYER:	United Kingdom Health Security Agency
BUYER ADDRESS	10 South Colonnade, Canary Wharf, London, E14 5EA
THE SUPPLIER:	PA Consulting Services Limited
SUPPLIER ADDRESS:	10 Bressenden Place,  London,
REGISTRATION NUMBER:	00414220
DUNS NUMBER:	211000617

### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 20<sup>th</sup> February 2024

It's issued under the Framework Contract with the reference number RM6187 for the provision of the Implementation plan for the Diagnostics Accelerator Programme

### CALL-OFF LOT:

Lot 7, Health, Social Care & Community

### Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187

3. The following Schedules in equal order of precedence:

### **Joint Schedules for RM6187 Management Consultancy Framework Three**

- i. Joint Schedule 1 (Definitions) - Mandatory
- ii. Joint Schedule 2 (Variation Form) - Mandatory
- iii. Joint Schedule 3 (Insurance Requirements) - Mandatory
- iv. Joint Schedule 4 (Commercially Sensitive Information) - Mandatory
- v. Joint Schedule 10 (Rectification Plan) - Mandatory
- vi. Joint Schedule 11 (Processing Data) - Mandatory

### **4. Call-Off Schedules for RM6188**

- i. Call-Off Schedule 7 (Key Supplier Staff)
- ii. Call-Off Schedule 9 (Security)
- iii. Call-Off Schedule 20 (Call-Off Specification)

### **5. CCS Core Terms**

- 6. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory
- 7. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### **Call-off special terms**

The following Special Terms are incorporated into this Call-Off Contract:

*Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is*

- (i) specified in this Contract or*
- (ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements*

**Call-off start date:** 21<sup>st</sup> February 2024

**Call-off expiry date:** 12<sup>th</sup> April 2024

**Call-off initial period:** 8 Weeks

This Contract shall commence on 21<sup>st</sup> February 2024 (Commencement Date”) and

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shall, unless terminated earlier, or extended, in accordance with its terms, expire on 12<sup>th</sup> April 2024 (the “Term”).

This contract will be for the sole purpose of the services delivery  
Without prejudice to any other right of termination set out in this Contract, the Buyer may terminate this contract, in whole or in part, for convenience by giving the Supplier not less than 1 (one) months’ notice in writing.

**CALL-OFF OPTIONAL EXTENSION PERIOD:** The Buyer may give notice to the Supplier of its intention to extend this Contract (the “Extension Requirements”) for (one) optional period of up to 1 (one) month from 12<sup>th</sup> April 2024 (the “Extension Period”).

**Call-off deliverables:**

Milestone	Description
1	

**Security**

Short form security requirements apply

**and Buyer’s security policy**

[Security policy framework: protecting government assets - GOV.UK \(www.gov.uk\)](#)  
[Government Functional Standard GovS 007: Security - GOV.UK \(www.gov.uk\)](#)  
[Risk management - NCSC.GOV.UK](#)

**DATA PROTECTION OFFICER:**   


**Maximum liability**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core



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## **PAYMENT METHOD**

All invoices must be sent, quoting a valid purchase order number (PO Number), to:

Within 10 Working Days of receipt of your countersigned copy of this letter, we will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your Buyer contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment.

Any queries regarding an outstanding payment please contact our Accounts Payable section either by email or in writing to :

### **BUYER'S INVOICE ADDRESS:**

Accounts Payable;  
UK Health Security Agency,  
Manor Farm Road,  
Porton Down,  
Salisbury,  
SP4 0JG  
UKHSA VAT No: GB888851648

Contact number for all invoice related queries: [REDACTED] Please select Option 5, and then Option 1

between 09:00-17:00 Monday to Friday.

## **Financial Transparency Objectives**

The Financial Transparency Objectives apply to this Call-Off Contract.

### **Buyer's authorised representative**

[REDACTED]

### **Buyer's contract manager**

[REDACTED]

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**Supplier's authorised representative**

[REDACTED]

10 Bressenden Place, London SW1E 5DN, United Kingdom

**Supplier's contract manager**

[REDACTED]

10 Bressenden Place, London SW1E 5DN, United Kingdom

**Progress report and meeting frequency**

Reporting on completion of Milestones 1 to 5

Meetings to take place Weekly on a Monday

**Key subcontractor**

Not applicable

**Commercially sensitive information**

As per Joint Schedule 4 (Commercially Sensitive Information) - Personal information and Day Rates.

**Service credits**

Not applicable

**Additional insurances**

Additional Insurances required in accordance with Joint Schedule 3 (Insurance Requirements)

Not applicable

**Guarantee**

Not applicable

**Buyer's environmental and social value policy**

[Environmental and sustainability policy - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

[CCS social value policy - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

**Social value commitment**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

**Formation of call off contract**

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:	For and on behalf of the Buyer:
<div>DocuSigned by:</div> <div></div>	<div>DocuSigned by:</div> <div></div> <div>E38B1923C84C4CA...</div>
<div>Full Name:</div> <div></div>	<div>Full Name:</div> <div></div>
<div>Job Title/Role:</div> <div></div>	<div>Job Title/Role:</div> <div></div>
<div>Date Signed:</div> <div>21-02-24</div>	<div>Date Signed:</div> <div>21/02/2024</div>