



Department for Transport

xx

Indirect Tax Manager
Tax & Legal
KPMG
1 Sovereign Square
Leeds, LS1 4DA
xx@KPMG.co.uk

Dear xx,

xx

Department for Transport
Great Minster House
33 Horseferry Road
London
SW1P 4DR
Direct Line: xx

Email : xx@dft.gov.uk
Web Site: www.dft.gov.uk

Ref: TRST3066

23 January 2025

TRST3066: VAT and Company Law Advice

On behalf of the Secretary of State for Transport, I can confirm this letter confirms the contract between the Department and KPMG.

For admin purposes the official start date of this contract will be **24 January 2025** and will finish on **28 February 2025**. The maximum price for the Contract is **£ 12,017.50** exclusive of Value Added Tax. This value cannot be exceeded without written approval from the commercial team. We recognise the work has already taken place but given an error on our part a contract was not put in place to cover the cost. This letter will enable a contract to be set up and you to be paid.

The contract manager is xx, xx@dft.gov.uk.

You will be issued with a Purchase Order (PO) to use on your invoice which must be submitted directly to:

SSa.invoice@Ubusinessservices.co.uk
Unity Business Services (UBS),
5 Sandringham Park,
Swansea
SA7 0EA

Yours sincerely

SIGNATURE

xx, Commercial Relationship Management Lead
by authority of the Secretary of State for Transport